

Five-Year Strategic Plan

(079/80-083/084)



TRIBHUVAN UNIVERSITY
DHAWALAGIRI MULTIPLE CAMPUS
BAGLUNG

2079

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Foreword

Dhawalagiri Multiple Campus (DMC) has achieved eminence and strength in quality and quantity as a result of persistent strife to attain the goal of producing competent human resources for the society. DMC started introducing five year planning with the formulation of first five year strategic plan (2073/74-078/79). A committee, 'Five year Strategic Plan Committee', comprising three members (Coordinator-Assistant Campus Chief, Tilak Prasad Kandel and members, Hiralal Regmi and John Bajracharya) was formed assigned with identifying the crucial aspects requiring immediate improvement and sustained mechanism integrated with attainable action plan for quality enhancement for extended five year period. The committee crystallized the strength, weakness, opportunities and threats/ challenges (SWOT) which were profoundly diagnostic and hopefully remedial. Similarly, the action plans suggested by the committee were crucially instrumental to drive the entire activities of the campus to the level of credible academic quality leading DMC to initiate Quality Assurance and Accreditation-QAA process.

The term of the first strategic plan is nearly over and most of the action plans have been successfully executed which has enhanced DMC to the level nearly eligible to Quality Assurance and Accreditation-QAA certified campus. Pass percentage of the students is increasing, BBA Programme has been introduced, some additional infrastructures are on the process of completion, human resource planning is being implemented, community's interest towards campus is increasing and library is being reinstalled with renovated infrastructure.

ICT based tutorial environment, better management of drinking water and sports ground, improved hostel with additional hostel facility for nearly 70 girls, extended canteen, parking, new botanical garden, practice of academic calendar, annual/Unit teaching plan, Internal examinations and feedback, appraisal system, formation of Student Quality Circle (SQC) and involvement of students in quality initiatives, execution of ToR for all the staffs among others are the noticeable post five year strategic plan (2073/74-078/79) improvements in this campus. The overall credit for this outstanding progress goes to dedicated and experienced faculty members, non-teaching staff, supportive and hard working students and support of all the stakeholders whose collective effort to execute the strategies was commendable.

DMC has been offering its academic services by integrating the effort of all the faculties, non-teaching staffs, students, parents, Campus Operation Committee and well-wishers. DMC has tried its best to respond to the urgent and emerging need so as to maintain consistency in quality initiatives including tutorial activities. During nationwide lockdown after the outbreak of COVID-19, DMC immediately launched alternative (online) medium of teaching with the enthusiastic participation of students.

Owing to the increasing number of students, DMC is in need of constructing new structures inside the campus premises. As Reconstruction Authority has allocated the budget of about one hundred million rupees for the reconstruction of the buildings damaged by the earthquake of 2015, DMC is planning to launch the construction of building for tutorial classrooms, teacher/staff accommodation and hostel for boys. The effort to ensure the environment for excellence will be further nurtured by the creativity and diligence of the students; dedication and hard work of the

teaching and non-teaching staff, good planning and far-sighted vision of the Campus Operation Committee, and effective execution of the campus administration.

The recommendations regarding the quality enhancement that the Peer Review Team (PRT) has made in course of full PRT visit (27 June-1 July, 2022) have been the crucial guidelines to prepare this campus academically and physically too. In tune with the recommendation of PRT, we are making every endeavor to make DMC a Quality Assurance and Accreditation (QAA) certified campus, so that our journey from strength to stability will be more promising. However, we need to exercise more perseverance, more effort and more contribution to achieve its long cherished vision of promoting prosperous, civilized and humanitarian society by bringing positive and constructive changes in society with its quality education at an affordable price.

The Campus Operation Committee (CMC) under the leadership of Prof. Dr. Din Bahadur Thapa was pleased to approve the evidence-based planning process that provided a variety of opportunities for students, faculties, and other stakeholders of Dhawalagiri Multiple Campus. We are encouraged to find the sincere commitment, devotion and dedication of all faculties, staff and students during the planning process and believe that this five year plan shall produce the desired results.

I would like to thank Strategic Planning Committee (SPC), headed by assistant Campus Chief Tilak Prasad Kandel, who so diligently led the entire process of collecting data and information, designing goal and objectives, conducting survey and reaching to conclusion on SWOT, consultation with internal and external stakeholders, initial drafting, communicating for feedback, finalizing the action plan of the strategic plan. I would like to thank all the stakeholders, DMC teacher staffs, students, parents and other stakeholders, whose support and input will be crucial to the execution of the current strategic plan and ongoing success of DMC.

Pro. Dr. Ram Prasad Upadhaya
Campus Chief,
Dhawalagiri Multiple Campus

Acknowledgement

The Strategic Plan Preparation Committee would like to thank Prof. Dr. Din Bahadur Thapa, President of Campus Operation Committee, for the valuable guideline during the preparation of the plan. Sincere gratitude goes to Prof. Dr. Ram Prasad Upadhaya, Campus Chief of DMC, Baglung, for entrusting us the responsibility of preparing the strategic plan and giving us valuable inputs and necessary supports. The strategies adopted for the development of the campus are based primarily on his longing for heightened institutional quality integrated with his untiring effort to make DMC an excellent academic institute able to produce proficient and independent graduates capable of performing the high quality job in the concerned area.

We would like to appreciate the chiefs of the Departments/institutes, coordinators of different committees and chiefs of the sections who provided the valuable inputs in written and oral form as well as through online channel. We are grateful to all stakeholders, faculties, staffs, student representatives, academicians, professionals, businessmen, local guardians of students, etc. who directly and indirectly provided thoughtful insights and useful suggestions during the interactive meetings and other gatherings in course of the preparation of the plan. We are optimistic that Campus administration with the support from Campus operation committee and all relevant stakeholders and well-wishers will implement the Strategic Development Plans for the benefit of the society.

Strategic Plan Preparation committee:

Coordinator: Tilak Prasad Kandel

Member: Hiralal Regmi

Member: Biplav Sharma

Member : Yam Prasad Sharma

Member: Hum Bahadur Thapa

Shravan 17, 2079.

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Abbreviations

| | |
|----------|---|
| AD | Anno Domini |
| Asst. | Assistant |
| B. A. | Bachelor Of Arts |
| B. B. A. | Bachelor of Business Administration |
| B. B. S. | Bachelor of Business Studies |
| B. Ed. | Bachelor of Education |
| B.Sc. | Bachelor of Science |
| BCA | Bachelor in Computer Application |
| BHM | Bachelor in Hotel Management |
| BICTE | Bachelor in Information and Communication Technology in Education |
| BS | Bikram Sambat |
| BSW | Bachelor in Social Work |
| C | Centigrade |
| CBOs | Community Based Organizations |
| CMC | Campus Management Committee |
| COC | Campus Operation Committee |
| COVID | Corona Virus Diseases |
| DCC | District Coordination Committee |
| DMC | Dhawalagiri Multiple Campus |
| Dr. | Doctor |
| FSU | Free Student Union |
| GHC | Grievance Handling Committee |
| GOs | Governmental Organizations |
| HOD | Head of Department |
| IEd | Intermediate in Education |
| INGOs | International Non- Governmental Organizations |
| IQAC | Internal Quality Assurance Cell |
| IT | Information and technology |
| M. Phil. | Master of Philosophy |
| M.A. | Master of Arts |
| M.B.S. | Master of Business Studies |
| M.Ed. | Master of Education |
| Mgmt. | Management |
| NGOs | Non- Governmental Organizations |
| PCL | Proficiency Certificate Level |
| PG | Postgraduate |
| Ph. D. | Doctor of Philosophy |

| | |
|-------|---|
| PIC | Public Information Cell |
| Prof. | Professor |
| PRT | Peer Review Team |
| QAA | Quality Assurance and Accreditation |
| RMC | Research Management Cell |
| SAT | Self Assessment Team |
| SP | Strategic Plan |
| SPC | Strategic Plan Committee |
| SQC | Student Quality Circle |
| SSR | Self Study Report |
| SWOT | Strength Weakness Opportunity and Threats |
| ToR | Terms of References |
| TT | Table Tennis |
| TU | Tribhuvan University |
| TUEA | Tribhuvan University Employees' Association |
| TUTA | Tribhuvan University Teachers' Association |
| UG | Undergraduate |
| UGC | University Grants Commission |
| WWW | World Wide Web |

CHAPTER: ONE

INTRODUCTION

1.1 Context and Rational

This Five-Year Strategic Plan (2079/80-2084/85) has been developed with a view to materialize the vision of Dhawalagiri Multiple Campus (DMC), ensuring institutional activities in a planned manner. The strategic plan also aims to upgrade infrastructure, conduct policy and system reforms, development of research and tutorial activities, maintain sustained evaluation system, enhance learning resources and information system and promote student support, among others.

In this context, DMC must frame a long term vision. Moreover, the policy of the campus should be systematic and in a planned way so that in the upcoming days, this institution can be developed as a renowned higher education institution. Owing to the same fact, this strategic plan has been prepared which is anticipated to be another milestone for the progress of the physical and academic environment along with the enhancement of human resource efficiency.

The purpose of the Strategic Plan is to specify and execute the fundamental role of the higher education institute in the context of multiple and changing demands- locally, nationally and globally. Shorter five-year cycles of planning and implementation will be located within this broader framework so as fully to exploit the dynamic nature of change that must sustain the vibrancy and responsiveness within the envisioned trajectory of the campus that is firmly located in the intersection of two highway- Mid-hilly highway and Kaligandaki corridor.

It is mandatory to have strategic planning to achieve the goal of infrastructural, pedagogical and human resource development in an academic institution. Change will be felt in the performance of the faculty, staff and students in the process of implementing the strategic plan.

To bring visible change in the educational institution aiming to enhance pedagogical quality, an integrated development scheme of tutorial activities and evaluation system, research and consultancy, information on institutional status, the infrastructure and physical facilities, participation of the community people, resource generation & financial management among others is to be maintained. DMC has retrospectively observed these aspects prior to the confirmation of the strength, weaknesses, opportunities, threats and relevant goals, objectives and strategies as well in course of planning process of the current strategic plan. The strategic planning (2079/80-2084/85) has been developed which will bring the desired change in overall delivery of the campus.

1.2 Propose of the Plan

Each plan is formulated to serve and enhance some purpose. The main purpose of this plan is to develop all the components required to ensure qualitative educational environment in this campus. The campus has set the following specific objectives:

- I. To assess the current situation of the campus in terms of human resource, physical infrastructure and institutional achievement
- II. To analyze challenges and prospects
- III. To identify and best utilize available resources
- IV. To enhance the sustainability and educational quality of the campus
- V. To incorporate ideas of all stakeholders and introduce further programs
- VI. To make action plan for the development of the campus
- VII. To select and design strategies for further success
- VIII. To prioritize programs
- IX. To ensure smooth operation of the campus

1.3 Process of Preparing the Plan

IQAC has formed a strategic planning committee of five members for the completion of the project. Committee started the task of Strategic planning by collecting online and written inputs of the academic staff, after reviewing the strategic plan articles in an internet, some Strategic Planning Templates provided by UGC, some strategic planning prepared by other higher education institutions and corporate sectors. After the consultations with all the stakeholders of the campus, the Strategic Planning Committee (SPC) came with an initial draft of Strategic Plan 2079/80-2083/84, it has been finalized by the strategic planning committee and approved by Campus Operation Committee.

The mission statement, vision statement, institutional goals and value will be the supporting elements that provide the guidance for the planning process. In Phalgun, 2078, the agenda was tabled in the meeting of DMC administration to initiate the process of developing next five-year institutional Strategic Plan. An institutional Strategic Planning Committee, (SPC) consisting of assistant campus chiefs, faculties and non-teaching staff was formed and the committee coordinated with academic heads, administrators, students and external stakeholders of the campus to take advantage of our collective creativity, dedication and expertise to formulate the future plan with broader perspectives and engagement. With the tacit approval of the Campus Operation Committee, the plan has obtained its final shape. This plan has incorporated views, opinions, suggestions and directions from the intellectuals, politicians, social workers, teachers, officials, guardians, students, and others. The following procedural steps were followed while drafting the strategic planning:-

First step:

- Defining the institutional planning
- Delineating the scope of the institutional problem
 - Studying “What has happened”
 - Determining “What is” Versus “What should be”
- Resources & constraints
- Establishing educational planning, parts & Priorities

Second Step:

- Analyzing the planning program area
- Study Areas & System of Sub-Areas
- Gathering data & information

- Tabulation of data
- Forecasting

Third Step:

- Conceptualizing & Designing
- Identifying prevailing trends
- Establishing goals & objectives
- Designing plans

Forth Step:

- Evaluating the plans
- Planning through simulation
- Selecting plans

Fifth Step:

- Specifying the plan
- Problem formulation
- Reporting results.

The committee (SPC) prepared the first draft of the Strategic plan after the process mentioned above and Campus Operation Committee was briefed to obtain additional feedback including emerging themes and directions. Additionally, input prior to initial draft of the strategic plan was collected as follows.

- Sample Survey of faculties and employees to assess early perspectives and ideas
- Group consultations with the student representatives
- Representatives of local community
- Online and virtual technology was instrumental in engaging hundreds of students and faculties/employees throughout the process

1.4 Involvement of the Stakeholders in Strategic Planning

1.4.1 Participants of the Strategic Plan

Strategic plan has been prepared with the collective participation of Campus Operation Committee, founding members, and their family members, social workers, academicians, educationists, Strategic Planning Committee, faculty coordinators, Head of departments, teacher and students. Encouraging support and best wishes of the parents, businessperson and other stakeholders will be imperative upon its successful implementation.

1.4.2 Stakeholders

There are different individuals and institutions who are concerned with the campus. Those who can affect the campus and can be affected by it are known as the "stakeholders" of the campus. Our major stakeholders include the following: -

Campus Operation Committee
Campus Executive Committee

Campus Administration
Department Heads /Coordinators
TUTA and TUEA
Committees under Quality Enhancement Mechanism
Faculties
Non-teaching staffs
Free Students union
Students Organizations
Student Quality Circle
Students
Alumni Association
Guardians
Local level authorities, political parties and local Community
Donor Agencies
Tribhuvan University
University Grants Commission (UGC)
Government of Nepal (DCC/ Municipalities/ Rural Municipalities)

The stakeholders and their regular meeting and concern is vital to identify and confirm the strength, weakness, challenges and the opportunities of the campus. Stakeholders' common diagnostic finding is the basis of the remedy for addressing various grievances of the campus that ultimately functions as the key to broaden the catchment area, exalt the comprehensive quality and attract the students from those areas. Some donors have founded the scholarship trust that has been an effective privilege to educate outstanding and marginalized students who have financial problem to attain their higher educational aspiration. The campus is striving to achieve higher level of efficiency for credible and eminent output in a peaceful and inspiring environment utilizing the joint effort.

The collective efforts of all stakeholders are the main driving force of any organization or institution and the effort and contribution of the stakeholders of this campus is commendable. It has repeatedly been reflected through their role performed in course of the development of this campus. They have been supporting the campus in various ways. Some of the stakeholders who provided crucial guidelines in course of identifying the gaps between the expectations and improvement of the campus and the key areas that the campus needs to priorities are as follows:

- I. Human Resource Management
- II. Infrastructure development
- III. Teaching learning practices
- IV. Research and development
- V. Resource mobilization
- VI. Sustained quality and accessibility

I. Campus Administration

Day-to-day activities of the campus are conducted under the leadership of the Campus Chief. Campus chief is appointed by the central executive body of the TU on the recommendation of campus operation committee in autonomous campus of TU. The Rector as per the recommendation of the Campus Executive Committee appoints assistant Campus Chiefs. Campus Chief, Assistant Campus Chiefs and Student Welfare Chief are the executive administrators of the constituent/autonomous campus. These administrators are responsible for the day to day administration, TU policy and programme implementation, enhancement of the educational quality by mobilizing the existing man power, including teachers and administrative staffs, monitoring and co-ordination among campus operation committee, campus staffs, community, guardians and other social institutes and perform regular and casual duties and others. General Assembly is organized every year and the progress report of the campus is presented in the assembly along with collection of policy recommendation of the stakeholders. Besides, programs are organized to discuss, interact and consult with the parents.

II. Campus Operation Committee (COC)

COC is the operational body nominated by the executive body of TU as per the autonomy act of TU. The main functions of COC include planning, implementing, managing and monitoring the development policy of the campus as per the TU autonomy act.

III. Teachers' Association, Employee's Association and Free Student Union

Tribhuvan University Teachers' Association (TUTA) functions as the umbrella organization of faculties and non-teaching staffs are organized under Tribhuvan University Employee's Association (TUEA). The Chairpersons of the associations represent in the COC as an ex-officio member. Similarly, Free Student Union (FSU) is the organization of students and the representatives of the students, elected as per the Free Student Union Election rule of TU, functions as the bridge between students and administration and the pressure group of the students as well. The president of FSU represents in the COC as an ex-officio member.

IV. Tribhuvan University

TU is the mother organization of all the constituent/autonomous and affiliated campuses. As the constituent/autonomous campus of TU this campus runs all the programmes as per the directives of TU.

V. Local Administrative Bodies

Local administrative bodies are District Administrative Office, Office of District Coordination Committee (DCC), Office of Baglung Municipalities and security forces.

VI. University Grants Commission (UGC)

UGC is a prominent source of the resources and support for the development of this campus.

1.5 Components of Strategic Plan

The strategic plan includes multiple components with specific purpose. These components are planning tools used either separately or in-group. One of the purposes of confirming the components of planning is to ensure these individual components, which are aligned with each other and mutually supportive elements. In addition to the vision and mission statement, institutional goals, norms and values provide the supporting references for establishing the context connected to the strategic plan. These supporting elements afford specific points of guidance in the planning process. The vision statement is the expression of institutional aspiration, and is based on analysis of the institution's environment. Institutional goals provide the mechanism for evaluating progress toward the vision. The corresponding objective and strategies will help to achieve set goals over the specified time. The defined components of the plan are as follows: -

- One-year plan/five-year plan
- Objectives/expected outcomes
- Methods/strategy of implementation
- Budget estimate
- Stakeholders
- Institutional profile
- Vision, mission, goals
- Program
- UGC

1.6 Scope of the Plan

Enhancing institutional efficiency, creating academic environment, improvement in teaching learning and assessment system, upgrading the competence and performance of the faculty and staff, strengthening and integrating research and teaching, collaboration with other organizations and community are the scope of strategic planning. In addition, this campus is the constituent campus of Tribhuvan University and recently obtained autonomy that entails broader collaboration and consultation with local communities. One very special privilege of this campus is its location, a prime location of Dhawalagiri area, a broader catchment area with regard to student flow although the transportation facility is not much credible. DMC has been maintaining good relation with social and political institutions. Its affiliation with local, provincial, national and international donors and agencies and so forth shows its better scope.

CHAPTER: TWO

INSTITUTIONAL PROFILE

2.1 Overview of the Catchment Area

2.1.1 Geographical Setting:

DMC is situated in the lap of Mt. Dhawalagiri. It faces the Kalika Bhagabati Temple in the east and the Kaligandaki River in the North East. Other details of Baglung district are given below:

Ecological region – Hilly region

Latitude – 28⁰26' North - 28⁰15'59" North

Longitude – 83⁰59' East - 83⁰35'59" East

Elevation- 960 meter

Temperature – Maximum: 32.30⁰ C, Minimum: 7.50⁰ C

2.1.2 Social, Cultural, Economic and Political Setting

Social/Cultural Setting:

Dhawalagiri area is the catchment area of this campus, which is multi-ethnic, multi-cultural and multi-lingual area. The people of this area belong to Brahmin, Chhetri, Newar, Magar, Gurung, Dalit and other communities. Some of the ethnic groups have their own mother tongues while most of them use Nepali language. Cultural diversity is noticeable among the ethnic groups too. Wide varieties of traditional rites, rituals, food and dress have enriched the ethnic composition of this area. The socio-cultural diversity is reflected through the ethnic and non-ethnic composition of the students in this campus too.

Economic Setting:

Mostly DMC students are from agrarian family with low or middle economic status. People of the catchment area of the campus are involved in different occupations as given below:

- Agriculture
- Joining british/Indian army
- Industry
- Business and trade
- Foreign employment
- Governmental job

In addition to TU Fund, the main sources of income of this campus include student fees (for locally run programs), part of the admission fees, certificate and recommendation letter fees, rents from the shopping complex shutters, income from the grass of the campus compound.

Political Setting of the catchment area

Province: Gandaki

District: Baglung, Parbat, Myagdi

Location of the campus

Municipality: Baglung

Ward: 1 &2

Boundaries: East – Parbat district, West – Pyuthan and Gulmi district, North – Myagdi district, South – Parbat district.

2.1.3 Educational Status and Scope:

DMC was established in 2019 B.S. It has been offering B.A., B.B.S., B. Ed., B.Sc. M.A, M.Ed. and M.B.S. program with a variety of subjects for specialization.

| S. N. | Year | Description. | Remarks |
|-------|-------------|--|---------|
| 1 | 2019 | Campus established | |
| 2 | 2023 Jestha | PCL level affiliated to T.U. | |
| 3 | 2035-036 | Started bachelor level classes in humanities. | |
| 4 | 2042-43 | PCI level classes of law started. Campus enhanced to Multiple status. | |
| 5 | 2051 | Classes of bachelor level (affiliated to TU) in Education started so as to retain the multiple status of the campus (after T.U. adopted the policy to phase out PCL level classes in law). | |
| 6 | 2058 | Three year B Ed. programs included as the regular programs of TU; BBS classes started | |
| 7 | 2059/60 | Classes of sociology anthropology in master level started. | |
| 8 | 2060/61 | One year B Ed. classes and Nepali in Master level Humanity) classes started | |
| 9 | 2066/67 | M Ed. classes of curriculum and evaluation and Nepali started, | |
| 10 | 2068/69 | Classes of MBS started, Classes of B Sc. started. | |
| 11 | 2075/076 | Classes of BBA started | |

Source: Campus administration, 2079.

2.2 Description of the Institution

2.2.1 Historical Background

Established in 2019, Dhawalagiri Multiple Campus (DMC) stands as one of the prides of the people of Dhawalagiri area. The aspiration of the commencement of an institution imparting higher level education in Baglung Bazaar area, the administrative and trade centre of four districts (Baglung, Parbat, Myagdi and Mustang) was profoundly higher at the time when many campuses were mushrooming in different parts of the country after the establishment of Tribhuvan University in 1959 (2016 BS). Establishment of DMC is the outcome of such an aspiration and an integrated effort of the people of Dhawalagiri area. The development and expansion of the campus is largely the result of the contribution of the untiring stakeholders of these four districts, known as Dhawalagiri area.

The classes of DMC were conducted earlier in the founding period in the school building of Vidyamandir High School, a reputed school of Baglung Bazaar, located at Baglung Municipality (ward No:3) in the night shift but now it has been able to build its own buildings from the financial and logistic support of the reverent inhabitants of Dhawalagiri area. DMC has been working on the institutional aim of becoming the Centre of Academic Excellence in the country.

DMC not only believes in imparting quality education but also focuses on preparing competent citizens ready to face challenges of the future. Hence, DMC has been an ideal abode for hundreds of education enthusiasts especially from Dhawalagiri area. It would not be an exaggeration to state that DMC is one of the very few leading campuses in the nation imparting quality education through student-oriented and globally-applied strategies, including case studies, presentations, group discussions, seminars, workshops, field visits, surveys and others to enable the students to face the national and global challenges.

DMC has been the prime choice of cream students from all over Dhawalagiri area. DMC will provide opportunities for students on an individual and group basis to develop social, intellectual and practical skills in the discipline of the choice. DMC aims to enhancing student's institution attachment through the provision of enhanced learning resources and develop a love of lifelong learning and research. Students will be encouraged to develop their personal leadership skills, and will be provided with many opportunities to interact with faculty and practitioners alike.

A careful blend of traditional classroom with more contemporary techniques of learning is key to increase overall learning efficiency. DMC has a team of dedicated faculty members with diverse academic backgrounds to deal with academic issues. They simplify and generalize the complex matter with the help of proven teaching approach. The focus of the teaching pedagogy as a whole is to stimulate the students in a way that promotes the internalization and confidence building of the students rather than distressing tradition of examination based rote learning. The assignments, project work and case analysis are designed to support students to have the desired competence and confidence in the competitive world. The overall composition of the tutorial program is oriented to preparing students for high-level professional responsibilities. Because of these approaches, DMC graduates have held eminent position in bureaucratic, academic, commercial and social/political field throughout the country and outside as well.

2.2.2 Physical Infrastructures:

Construction of physical infrastructure is vital to promote capacity building and educational environment of the educational institute. The efforts have been made reciprocally for the development of physical infrastructure along with the addition of educational programs in this campus. The detail of physical infrastructure of this campus is as follow: -

I. Land and Building:

| S.N. | Description | Number | Remarks |
|------|---|-------------|---------|
| 1. | Total area of Land | 88.2 Ropani | |
| 2. | Total no. of buildings (Teaching and administrative) | 6 | |
| 3. | Total number of rooms (for classrooms, administration, library, lab) | 52 | |
| 4. | Canteen | 1 | |
| 5. | Toilet | 6 | |
| 6. | Temple | 1 | |
| 7. | Free students' union building | 1 | |
| 8. | Parking | 1 | |
| 9. | Stage | 1 | |
| 10. | Teachers accommodation (with 20 rooms, 2(with 5/5 rooms) | 1 | |
| 11. | Boys hostel (with 12 rooms) | 1 | |
| 12. | Girls Hostel (42 rooms) | 1 | |
| 13. | Toilet (for hostel and teachers quarter) | 6 | |
| 14. | Library | 1 | |
| 15. | E-library (under construction) | 1 | |
| 16. | Shopping complex with 18 shutters (fund granted by TU) | 2 | |
| 17. | Science lab (with shopping complex having 8 shutters at the front side and 4 lab rooms in the back side) | 1 | |

II. Furniture and other equipment

| S. No. | Items | No. |
|--------|-------------------------|-----|
| 1 | Daraj (Khapa Bhayako) | 40 |
| 2 | Daraj (Khapa naBhayako) | 58 |
| 3 | Table (Gharawal) | 2 |
| 4 | Table normal | 60 |
| 5 | Table Working | 3 |
| 6 | Table Counter | 3 |
| 7 | Class Desk | 40 |
| 8 | Chair Form | 120 |
| 9 | Class Bence | 35 |
| 10 | Chair normal | 170 |
| 11 | Bed | 140 |
| 12 | Computer Table | 26 |
| 13 | Cup Board Rack | 13 |
| 14 | APC Letter Board | 4 |
| 15 | Wodden Ladder | 1 |
| 16 | Office Table | 36 |
| 17 | Cabinet Daraj | 2 |
| 18 | Wodden Box | 2 |
| 19 | Card Cabinet Tray | 5 |
| 20 | Ordinary Tray | 1 |
| 21 | Laptop | 18 |

| | | |
|----|---------------------------------|-----|
| 22 | Net working Set | 1 |
| 23 | Notice Board | 2 |
| 24 | Scanner | 1 |
| 25 | Stool (Wooden Chair) | 70 |
| 26 | Typewriter English | 2 |
| 27 | Typewriter Nepali | 4 |
| 28 | Litho Machine | 1 |
| 29 | Table(Heavy) | 6 |
| 30 | mobile | 2 |
| 31 | Cheque Writer Machine | 1 |
| 32 | Printer | 9 |
| 33 | Arm chair | 2 |
| 34 | lecture Stand | 23 |
| 35 | Double Desk Bench | 434 |
| 36 | Class Box Desk | 36 |
| 37 | Recorder | 1 |
| 38 | Book Rack (Daraj) large Double | 5 |
| 39 | Book wrack (Daraj) Small Double | 5 |
| 40 | Graphic Tablet | 9 |
| 41 | Panas | 2 |
| 42 | C.C Camera | 14 |
| 43 | LCD Projector | 15 |
| 44 | Electronic Attendance Device | 2 |
| 45 | Television | 1 |

| | | | | | |
|----|-------------------------------------|----|-----|---------------------------------------|----|
| 46 | Axe | 1 | 83 | Practical Table | 32 |
| 47 | Almari (4 step) | 1 | 84 | Double Step Table | 2 |
| 48 | Chair | 50 | 85 | G. M. Counter set with B1 Gama source | 1 |
| 49 | T.T. Board | 2 | 86 | Audio frequency function generator | 1 |
| 50 | T- Table | 5 | 87 | Medical Microscope | 2 |
| 51 | Channel Gate | 2 | 88 | Binocular microscope | 12 |
| 52 | Sofa | 6 | 89 | Potentiometer | 4 |
| 53 | Fan | 13 | 90 | GPS meter | 1 |
| 54 | Telephone Set | 7 | 91 | Laminar air flow | 1 |
| 55 | Fog Machine | 1 | 92 | Electronic balance | 4 |
| 56 | Daraj (Single) | 4 | 93 | Glass dryer | 5 |
| 57 | Photocopy Machine | 3 | 94 | Plant growth chamber | 2 |
| 58 | Fax Machine | 2 | 95 | Orbital shaker | 1 |
| 59 | Desktop Computer | 75 | 96 | Gayanometer | 5 |
| 60 | Steel Book Rack | 16 | 97 | Digital Balance | 1 |
| 61 | Steel Table | 5 | 98 | Stop Watch | 6 |
| 62 | Steel Daraj | 25 | 99 | Spectro meter | 1 |
| 63 | Cabinet Daraj | 3 | 91 | Autoclave | 2 |
| 64 | Steel Filing Cabinet Daraj | 5 | 92 | P.H Meter | 1 |
| 65 | Revolving Chair | 30 | 93 | Student Microscope | 10 |
| 66 | Table(steel+Wooden) Computer | 13 | 94 | Dissection Microscope | 6 |
| 67 | Card Cabinet | 2 | 95 | Oven 12×12Sonar | 1 |
| 68 | Fax table | 1 | 96 | Incubator 12×12Sonar | 2 |
| 69 | Double Class Desk Bence (Iron+Wood) | 24 | 97 | Travelling Microscope | 1 |
| 70 | Daraj(Science Lab) | 6 | 98 | Sonometer | 2 |
| 71 | Euro Guard dispenser | 2 | 99 | Newton Ring App | 2 |
| 72 | Box (Magazine holder) | 1 | 100 | Optical Bench 1.5Mtr. | 2 |
| 73 | White Board | 49 | 101 | Flow Meter | 3 |
| 74 | Solar | 3 | 102 | Gyroscope | 3 |
| 75 | Book Rack (Double Tasi) | 7 | 103 | Carry Roster Bridge | 4 |
| 76 | U Wash (Vehicles stop Stand) | 3 | 104 | Volt meter | 10 |
| 77 | Amplifier | 2 | 105 | Micro Meter | 8 |
| 78 | Speaker Box | 12 | 106 | Camical Balance | 1 |
| 79 | Rostam | 2 | 107 | Desicatio | 1 |
| 80 | Iron Stand | 6 | 108 | Refrigerator | 3 |
| 81 | Motor (Water supplier) | 2 | | | |
| 82 | UPS (Back up) | 4 | | | |

Source: Campus store section, 2079, Ashad.

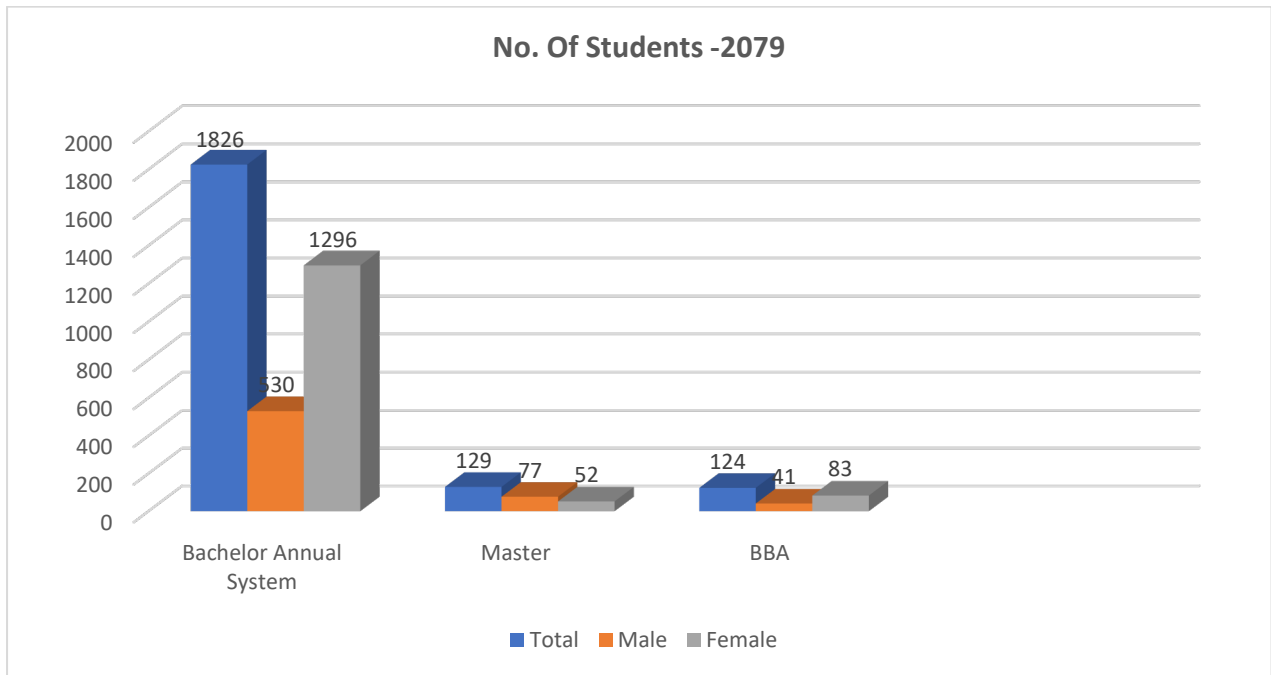
In addition to the accessories and equipment mentioned above, other lab equipment and other devices are: four labs for botany, chemistry, zoology, and physics with lab equipment such as dissecting Microscopes (12), medical microscopes (2), hot air oven (1), differentiating grating (5), and other necessary equipment, charts, tables, cupboards, stools, chairs etc.

2.2.3 Student Enrolment and Composition

| S.N. | Programs/ Level | Number of Students (2079 BS) | | |
|------|--|------------------------------|--------|-------|
| | | Male | Female | Total |
| 1 | Bachelor in Arts, BA | 39 | 60 | 99 |
| 2 | Bachelor in Education, BEd | 149 | 592 | 741 |
| 3 | Bachelor in Business Studies, BBS | 318 | 600 | 918 |
| 4 | Bachelor in Science, BSc | 24 | 44 | 68 |
| 5 | Bachelor in Business administration, BBA | 41 | 83 | 124 |

| | | | | |
|-------------------------------|--|------------|-------------|-------------|
| Total (Bachelor Level) | | 571 | 1379 | 1950 |
| 6 | Master level in Arts (Sociology) | 22 | 6 | 28 |
| 7 | Master level in Education (Nepali) | 4 | 6 | 10 |
| 8 | Master level in Education (Curriculum) | 21 | 2 | 23 |
| 9 | Master in Business Studies, MBS | 30 | 38 | 68 |
| Total (Master Level) | | 77 | 52 | 129 |
| Grand Total | | 648 | 1431 | 2079 |

Source: Campus Exam Section, 2079 Srawan.



Total no. of students in last five years

| Programme | Year | 2074 | 2075 | 2076 | 2077 | 2078 |
|------------------------------|------|-------------|-------------|-------------|-------------|-------------|
| Bachelor level | | 1407 | 1469 | 1816 | 1909 | 1893 |
| Master level | | 121 | 119 | 159 | 110 | 113 |
| Total no. of students | | 1528 | 1588 | 1975 | 2019 | 2006 |

Source: Campus profile, 2078.

2.3 Status of Human Resource

Educational Institutes are the medium of producing more advanced and skilled human resources. Human resource is the dynamic force for the effective implementation of the policies and programme designed to enhance the educational standard. This campus has introduced Human Resource Development Plan and the actions planned for the year 2078/79 has mostly been implemented. The Human Resource Development Plan consists of the analysis of the existing provision, need, future plan, required human resource and the efficiency enhancement plan including training/workshop and study leave facilities for the faculties and staffs.

The plan will be updated annually as per the changing context of the human resource provision. The job description/ToR, of all the teaching and non-teaching staffs including the administrative post

bearers, based on the TU rules and provision of the campus, has been endorsed and assigned all the staffs of the campus with their specified responsibility. T.U. policies and programmes are the crucial guidelines of educational quality initiatives and implementation efforts by mobilizing the required man power, including teachers and administrative staffs, infrastructural management and development, co-ordination among Campus staffs, community, guardians and other social institutes. At present, the campus has altogether 75 teaching staffs and 25 non-teaching staffs.

2.3.1 Student-Teacher Ratio

The total number of students studying in the campus is altogether 2079 in academic year 2078/2079 B.S. while the number of teachers is 75. So the student-teacher ratio in the campus is approximately 27.72:1. This means there is nearly one teacher for 28 students. However, there is no uniformity in the ratio for all subjects. The number of students in Humanities specifically in political science and history is decreasing whereas the permanent man power in these subjects is more than enough. On the other hand, the number of students in Bachelor level management is high and the man power for the management classes is comparatively insufficient. Bachelor level science programme and all the programmes of master level are fully relying on part time teachers.

2.3.2 Administrative Staff

I Administrative Personals and Staffs

Details of the administration of DMC Baglung.

| S.N. | Name | Designation | Contact No. |
|------|-------------------------------|-----------------------|-------------|
| | Prof. Dr. Ram Prasad Upadhaya | Campus Chief | 9857623998 |
| | Lecturer Tilak Prasad Kandel | Asst. Campus Chief | 9857620353 |
| | Lecturer Hari Prasad Pandeya | Asst. Campus Chief | 9847620978 |
| | Lecturer Hira Lal Regmi | Asst. Campus Chief | 9857620703 |
| | Lecturer Kamal Sharma | Student Welfare Chief | 9857622202 |

2.3.3 Academic Staffs

I. Current Academic Heads of the Institution:

| S.N. | Name | Department/Program |
|------|------------------------------|-------------------------|
| 1 | Pro. Dr. Din Bahadur Thapa | Nepali |
| 2 | Govinda Prasad Sharma Kandel | History |
| 3 | Dr. Sudarsan Silwal | Economics |
| 4 | Bishwobandhu Adhikari | Sociology/ Anthropology |
| 5 | Bijaya Raj Panta | English |
| 6 | Balaram Sharma | Practice Teaching |
| 7 | Kul Prasad Adhikari | Education |
| 8 | Biplav Sharma | BBA Coordinator |
| 9 | Yam Prasad Sharma | Management |
| 10 | Dr. Prakash Prasad Sapkota | B.Sc. Coordinator |
| 11 | Ramraja Kandel | Research Chief (Mgmt.) |
| 12 | | |

Campus Chiefs of the last ten years:

| S.N. | Name | From | To | Remarks |
|------|--------------------------------|------------|------------|------------------|
| 1 | Ananda Raj Silwal | 2069/01/27 | 2073/01/26 | 4 years |
| 2 | Govinda Raj Gautam | 2073/01/27 | 2073/02/20 | For Campus Chief |
| 3 | GovindacRaj Gautam | 2073/02/21 | 2073/05/20 | 3 months |
| 4 | Dr. Ishwori P. Kandel | 2073/05/21 | 2073/08/18 | 3 months |
| 5 | Prof. Dr. Ram Prasad Upadhyaya | 2073/08/19 | Till now | Running |

2.3.4 Staffs Description

I. Faculties (Teaching Staffs):

| Professor | Reader | Lecturer | Instructor | Teaching Assistant | Fulltime | Course Contract | Part Time | Total |
|-----------|--------|----------|------------|--------------------|----------|-----------------|-----------|-------|
| 2 | 3 | 29 | 1 | 5 | 23 | 8 | 4 | 75 |

Details of Teaching Staff

| S.N. | Name | Qualification | Position | Full time/ Course Contract/ Part time |
|------|--------------------------------|--------------------|---------------------|---|
| 1 | Prof. Dr. Ram Prasad Upadhyaya | Ph.D. in History | Professor | Permanent |
| 2 | Prof. Dr. Din Bahadur Thapa | Ph.D. in Nepali | Professor | Permanent |
| 3 | Bishnu Prasad Sharma | M.A. in History | Associate Professor | Permanent |
| 4 | Govinda Pd. Sharma Kandel | M.A. in History | Associate Professor | Permanent |
| 5 | Dr. Sudarsan Silwal | Ph.D. in Economics | Associate Professor | Permanent |
| 6 | Anandaraj Silwal | M.A. in Nepali | Lecturer | Permanent |
| 7 | Sheskanta Rijal | M.A. in Nepali | Lecturer | Permanent |
| 8 | Dhrubaraj Gautam | MBA in Managemt | Lecturer | Permanent |
| 9 | Bishwo Bandhu Adhikari | M.A. in Sociology | Lecturer | Permanent |
| 10 | Bijayaraj Panta | M.A. in English | Lecturer | Permanent |
| 11 | Balaram Sharma | M.Ed. in English | Lecturer | Permanent |
| 12 | Dammar Bahadur B.K. | M.A. in English | Lecturer | Permanent |
| 13 | Kul Prasad Adhikari | M.Ed. in Math | Lecturer | Permanent |
| 14 | Dipak Pd. Sharma Kandel | M.A. in Economics | Lecturer | Permanent |
| 15 | Hira Lal Regmi | M.A. in Economics | Lecturer | Permanent |
| 16 | Bhakti Ram Neupane | M.A. in Economics | Lecturer | Permanent |
| 17 | Tilak Prasad Kandel | M.A. in English | Lecturer | Permanent |
| 18 | Prakash Sharma | M.A. in English | Lecturer | Permanent |

| | | | | |
|----|----------------------------------|------------------------------------|--------------------|-------------------|
| 19 | Udaya Chandra Chapagain | M.A. in English | Lecturer | Permanent |
| 20 | Dr. Dilli Raj Gautam | M.A. in Political Science | Lecturer | Permanent |
| 21 | Govinda Raj Gautam | M.A. in Political Science | Lecturer | Permanent |
| 22 | Ganesh Prasad Sharma | M.A. in Nepali | Lecturer | Permanent |
| 23 | Hari Prasad Pandey | M.A. in Nepali | Lecturer | Permanent |
| 24 | Hari Prasad Sharma | M.A. in Nepali | Lecturer | Permanent |
| 25 | Biplav Sharma | MBS in Management | Lecturer | Permanent |
| 26 | John Bajracharya | MBS in Management | Lecturer | Permanent |
| 27 | Shivasaran Gyawali | M.A. in Nepali | Lecturer | Permanent |
| 28 | Shiva Prasad Poudel | M. Ed. in Curriculum | Lecturer | Permanent |
| 29 | Chudamani Pokhrel | M.Sc. in Math | Lecturer | Permanent |
| 30 | Kamal Sharma | M. A./M.Phil. in English | Lecturer | Permanent |
| 31 | Bhawana Parajuli Lamsal | MBA | Lecturer | Permanent |
| 32 | Prem Bahadur KC | M.Ed. in Health | Lecturer | Permanent |
| 33 | Dipendra Jaishi Chhetri | M.Ed. in English | Lecturer | Permanent |
| 34 | Swosti Sharma | M. Sc. in Botany | Lecturer | Permanent |
| 35 | Om Prasad Sharma | M.Sc. in Math | Instructor | Permanent |
| 36 | Ram Chandra Sharma | M.A. in History | Teaching Assistant | Contract |
| 37 | Pramila Rabhandari | M.A. in Economics | Teaching Assistant | Contract |
| 38 | Yam Prasad Sharma | MBS | Teaching Assistant | Contract |
| 39 | Ramraja Kandel | MBA in Management | Teaching Assistant | Contract |
| 40 | Dr. Prakash Prasad Sapkota | M.A. in Anth./M.Sc. in Botany | Teaching Assistant | Contract |
| 41 | Dev Bahadur Kshetri | M.Ed./ M.Phil. in Math | | Full Time Teacher |
| 42 | Saroj Raj Panta | M.A. in Sociology and Anthropology | | Full Time Teacher |
| 43 | Shyam Prasad Sharma | M. A./M.Phil. in English | | Full Time Teacher |
| 44 | Bishnu Pd. Chapagain | M.A. in Math | | Full Time Teacher |
| 45 | Saraswoti Sharma | M.Ed. in Health | | Full Time Teacher |
| 46 | Yam Bahadur Pokhrel | M.Sc. in Zoology | | Full Time Teacher |
| 47 | Ramji Prasad Subedi | M.A. in Nepali | | Full Time Teacher |
| 48 | Dal Bahadur Thapa | M.A. in Math | | Full Time Teacher |
| 49 | Kedarnath Sharma | M.Ed. in Health | | Full Time Teacher |
| 50 | Narayan Prasad Paudel | M.A. in Nepali | | Full Time Teacher |
| 51 | Narendra Pratap Singh Budhathoki | M.Sc. in Chemistry | | Full Time Teacher |
| 52 | Dammar Sigh Khatri | M.Sc. in Zoology | | Full Time Teacher |
| 53 | Reshamlal Sapkota | MBS | | Full Time Teacher |
| 54 | Khagaraj Sharma | MBS | | Full Time Teacher |
| 55 | Lakhan Thapa | M.Sc. in Chemistry | | Full Time Teacher |
| 56 | Pradip Panta | M.A. in English | | Full Time Teacher |
| 57 | Man Bahadur Roka | M.Sc. in Physics | | Full Time Teacher |
| 58 | Nabaraj Sharma | MBS | | Full Time Teacher |
| 59 | Gyanendra Pd. Sharma | M.Sc. in Physics | | Full Time Teacher |

| | | | | |
|----|----------------------|---------------------|-------------------|-------------------|
| 60 | Roshan Kshetri | M.Sc. in Botany | | Full Time Teacher |
| 61 | Netralal Neupane | M.A. in English | | Full Time Teacher |
| 62 | Subhash K.C. | MBS in IT | | Full Time Teacher |
| 63 | Ganesh Prasad Sharma | M.A. in English | | Course Contract |
| 64 | Balkrishna Sharma | M.Ed. in English | | Course Contract |
| 65 | Shiva Prasad Padhya | M.A. in English | | Course Contract |
| 66 | Hansha Bahadur Sarki | M.Ed. in Curriculum | Contract Teacher | Course Contract |
| 67 | Yam Prasad Sharma | M.Ed. in Health | Contract Teacher | Course Contract |
| 68 | Kedar Nath Poudel | MBS in IT | | Course Contract |
| 69 | Govinda Rana | M.Sc. in Zoology | | Course Contract |
| 70 | Bharatraj Ojha | M.Sc. in Botany | | Course Contract |
| 71 | Rabindra Poudel | M.Sc. in Physics | | Course Contract |
| 72 | Netraraj Silwal | M.A. in Economics | Part time teacher | Part time |
| 73 | Kulraj Sharma | M.A/M.Ed. in Nepali | Part time teacher | Part time |
| 74 | Balkrishna Kandel | M.A. in English | Part time teacher | Part time |
| 75 | Ramakanta Sharma | MBS | Part time teacher | Part time |

II. Staffs (Non-teaching):

| Section officer | Head Assistant | Assistant | Helper | Total |
|-----------------|----------------|-----------|--------|-------|
| 4 | 9 | 4 | 8 | 25 |

The details of non-teaching staffs of this campus:

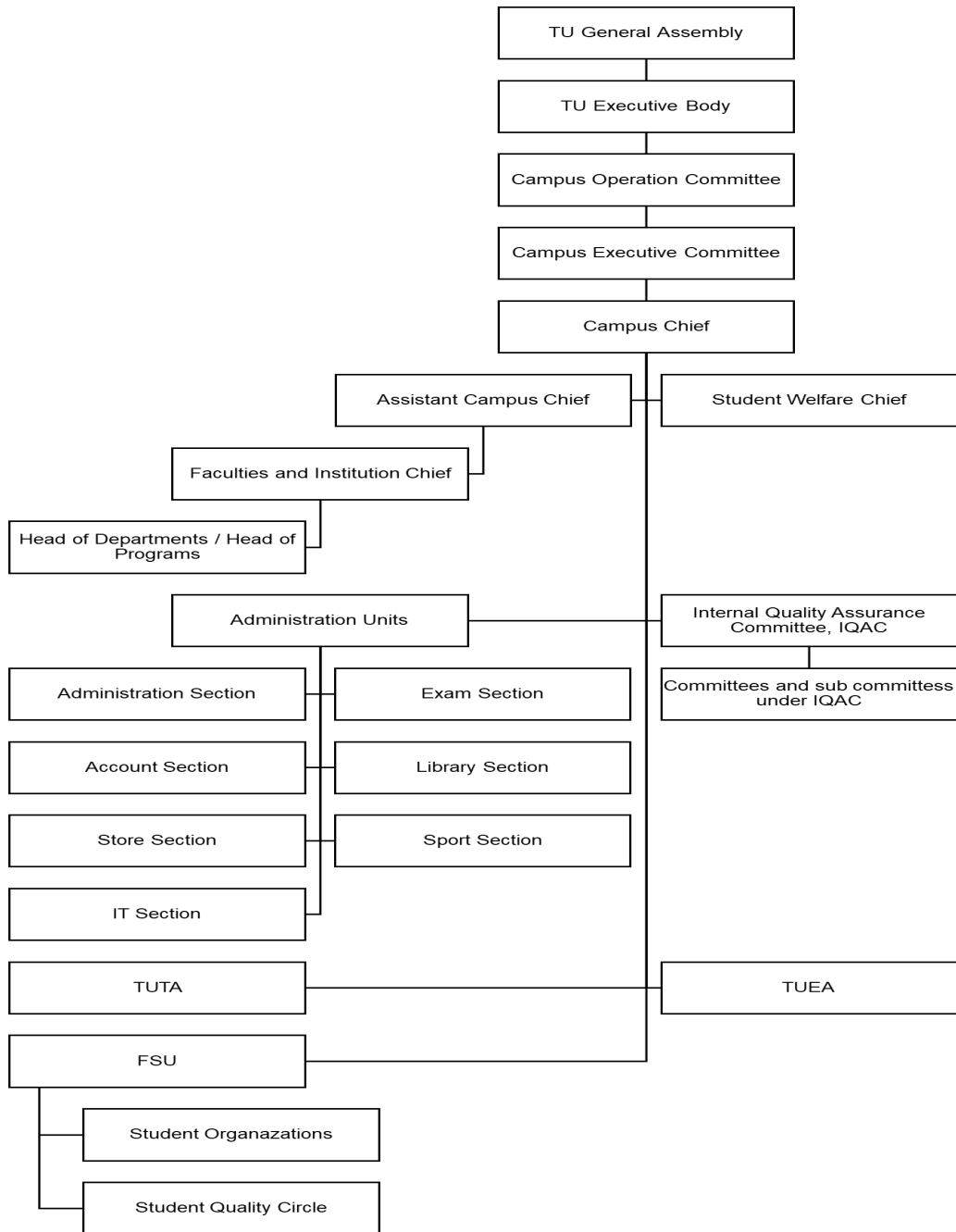
| S.N. | Name | Qualification | Position | Type of Tenure (Full time/part time/Visiting) |
|------|------------------------|-------------------|-----------------------|---|
| 1 | Narayan Prasad Sapkota | B.A. | Section Officer | Permanent |
| 2 | Kalpana Regmi | M.A. in Sociology | Section Officer | Permanent |
| 3 | Ambika Regmi | M.A. in Sociology | Section Officer | Permanent |
| 4 | Hum Bahadur Thapa | BBS | Section Officer | Permanent |
| 5 | Shiva Prasad Padhya | M.A. in English | Head Office Assistant | Permanent |
| 6 | Kalpana Sharma | B.A. | Head Office Assistant | Permanent |
| 7 | Motikala Sharma | B.A. | Head Office Assistant | Permanent |

| | | | | |
|----|-------------------------------|-------------------|------------------------|-----------------------|
| 8 | Shivaraj Panta | M.A. in Sociology | Head Office Assistant | Permanent |
| 9 | Shanti Kumari Regmi | B.A. | Head Office Assistant | Permanent |
| 10 | Prabina Kumari Regmi Parajuli | B.B.S. | Head Account Assistant | Permanent |
| 11 | Bhupal Chalise | M.A. in Sociology | Head Office Assistant | Permanent |
| 12 | Ananda Pathak | B.Ed. | Head Assistant (IT) | Permanent |
| 13 | Dolendraraj Sharma | S.L.C. | Office Assistant | Permanent |
| 14 | Rupadevi Sapkota | B.Ed. | Office Assistant | Permanent |
| 15 | Gitadevi Sharma | I.Ed. | Library Assistant | Permanent |
| 16 | Mrs. Sangita Sharma | I.Ed. | Office Assistant | Permanent |
| 17 | Surya Prasad Gautam | I.Ed. | Office Assistant | Permanent |
| 18 | Thakur Prasad Acharya | Literate | Office Attendant | Permanent |
| 19 | Mahendra Garbuja | Literate | Office Attendant | Permanent |
| 20 | Shiva Kumar Shrestha | Literate | Office Attendant | Permanent |
| 21 | Tulki Jaisi | Literate | Office Attendant | Permanent |
| 22 | Bindu Sharma | Literate | Office Attendant | Permanent |
| 23 | Laxmi Jaisi | Purba Madhyama | Office Attendant | Permanent |
| 24 | Chitraraj Panta | Literate | Office Attendant | Full Time (Temporary) |
| 25 | Binod Thakuri | Literate | Office Attendant | Full Time (Temporary) |

2.4 Institutional Management:

Institutional management refers to the overall management of the institution to fulfill its aims and objectives. The concerned authorities should ensure that academic, administrative, financial and managerial duties and activities are being performed effectively and efficiently. The efforts to enhance the overall quality of the campus has been concentrated collectively to enhance the campus eligible to quality assurance accreditation and maintain consistent provision for sustained quality. To execute the common aspiration of sustain quality; the campus had promoted team spirit and accountability. The procedures and job responsibility of all the staffs, committees, departments/faculties and sections have been maintained and the provision of monitoring has been introduced. The policies for human resource construction, repairing and maintenance and sustained academic quality have been introduced for the better management of the institution.

2.4.1 Institutional structure of the campus:



2.4.2 Campus Operation Committee:

The Campus Operation Committee, formed as per the TU Autonomy Act is given below:-

| S.N. | Name | Designation | Representative |
|------|------------------------------|---------------------------------|--|
| 1 | Pro. Dr. Din Bahadur Thapa | President | Professor |
| 2 | Govinda Prasad Sharma kandel | Member | HoD |
| 3 | Dr. Sudarsan Silwal | Member | HoD |
| 4 | Biplav Sharma | Member | BBA Coordinator |
| 5 | Tikaram Sapkota | Member | Educationist |
| 6 | Jagannath Acharya | Member | Educationist |
| 7 | Ramesh Rajbhandari | Member | Donor |
| 8 | Sahadev Rajbhandari | Member | Donor |
| 9 | Jaya Ram Bhari | Member | Guardian |
| 10 | Bishnu Prasad Bhusal | Member | Guardian |
| 11 | Suraj Bosel | Member | Ward President |
| 12 | Kusma Raj Upadhyaya | Member | District Education and Coordination Unit |
| 13 | Representative from UGC | Member | |
| 14 | Man Bahadur Thapa | Member | Free Student Union |
| 15 | Bijaya Raj Panta | Member | TUTA |
| 16 | Shiva Prasad Padhya | Member | TUEA |
| 17 | Narayan Pd. Sapkota | Member | Administration Chief |
| 18 | Hum Bahadur Thapa | Member | Account Chief |
| 19 | Hira Lal Regmi | Member | Teacher |
| 20 | Bhakti Ram Neupane | Member | Teacher |
| 21 | Pro. Dr. Ram Prasad Upadhaya | Member Secretary (Campus Chief) | Campus Chief |

2.4.3 Campus Executive Committee:

| S. No. | Designation | Name | Remarks |
|--------|------------------|------------------------------|--------------------------|
| 1 | President | Pro. Dr. Ram Prasad Upadhaya | Campus Chief |
| 2 | Member | Hira Lal Regmi | Teacher's representative |
| 3 | Member | Bhakti Ram Neupane | Teacher's representative |
| 4 | Member | Hari Prasad Pandeya | Assistant Campus Chief |
| 5 | Member | Biplav Sharma | Faculty/Depart Head |
| 6 | Member | Hum Bahadur Thapa | Chief (Account Section) |
| 7 | Member Secretary | Tilak Prasad Kandel | Assistant Campus Chief |

2.4.4 Academic Management and Administration:**2.4.4.1 Administration:**

Although academic function is the centre of an academic institution, administrative function is not less important. Administrative activities are conducted as per the Autonomous Act, existing laws, rules and regulations of TU.

The main administrative functions of Dhawalagiri Multiple Campus are as follows:

- To implement the policies, plans and strategies of the campus.
- To make the executive policies and evaluate the progress of the implementation of the programs.
- To keep various documents and records of the campus up to date.
- To maintain the regularity and punctuality of all the staff.
- To maintain the record of accounting and economic transactions.
- To maintain quality and transparency of academic, economic and administrative works in the campus.
- To monitor the performance of the staffs.
- To prepare campus budget and get it passed through the annual general assembly.
- To maintain and protect the properties of the campus.
- To coordinate with the stakeholders.
- To maintain discipline and academic environment in the campus.
- To implement Autonomous policies and direction of higher authorities (TU)

2.4.4.2 Academic Management:

Academic management refers to all the programs and activities meant for effective teaching learning process. The academic session of the campus runs as per TU Act, rules and regulations. The number of lecture hours for each of the subjects offered in the campus is as prescribed by TU. The classes are systematized by daily routine. Student's registration and examinations are held in the campus as planned and circulated by TU.

The main academic functions of the campus are given below:

- Professional development of the faculties,
- Preparation of instructional plans and implementation,
- Launching new academic programs as per the demand and feasibility of the resources,
- Collection/management of teaching/learning resources including multi-media accessories, aids equipment
- Operation of teaching learning activities as per the annual plan, unit plan and teaching plan
- Making strategies and designing programs for overall development of the students
- Conduction of internal exams, evaluation and feedback
- Promotion and execution of teamwork, professional ethics and accountability.
- Management of project work promoting the integration of research works with teaching/learning
- Publishing creative works or writings of the faculties, staffs and students.

2.4.4.3 Associations (Faculties, Staffs, Students and Alumni):

The campus has run academic programs of four different faculties: Faculty of Humanities, Faculty of Management, Faculty of Education and Institute of Science and Technology. There are altogether 74 teaching staffs, 26 non-teaching staffs and 2006 students.

There are different associations for the teaching, non-teaching staffs and the students. Teaching Staffs are organized under Tribhuvan University Teachers' Association (TUTA), non-teaching Staffs are organized under Tribhuvan University Employee's Association (TUEA) while students are organized under Free Student Union and also associated as the sister organization of Political parties. To involve students in the tutorial quality enhancement initiatives, Student Quality Circle (SQC) has been formed in all the levels, years and sections along with an overall SQC.

Teachers' Association (TUTA) works as the umbrella organization of teaching staff and TUEA is for the non-teaching staffs working for the welfare of non-teaching staff. The chairpersons of the association are invited as the ex-officio members in CMC.

2.5 Economic and Financial Management

Operating Expenditure and Income trend (F.Y.: 078/079)

| Budget No. | Budget Title | Cost (in Rs.) | Remarks |
|-----------------------------------|-----------------------------------|--------------------|---------|
| 01/002 | Construction of Buildings | 13176004.00 | |
| 01/004 | Furniture | 1544076.00 | |
| 01/005 | Electricity/water | 70000.00 | |
| 01/006 | Other Construction | 5051990.00 | |
| 01/007 | Scientific/ Educational Equipment | | |
| 01/008 | Books | 587238.00 | |
| 01/009 | Office accessories | 370023.00 | |
| 01/010 | Miscellaneous Assets | 710739.00 | |
| Administrative cost: Total | | 21510070.00 | |
| 01/001 ka | Salary (Teaching) | 27948724.65 | |
| 01/001 Kha | Salary (overtime teaching) | 15308747.00 | |
| 01/002 | Salary (Administration) | 12457246.00 | |
| 01/003 | Allowance | 3587692.74 | |
| 01/004 ka | Provident fund | 3089554.56 | |
| 01/004 kha | Retirement fund | 1823558.30 | |
| 01/006 | Exam Cost | 1331330.50 | |
| 01/007 | Electricity/water | 427355.16 | |
| 01/008 | Service charge | 98724.00 | |
| 01/011 | Repair/maintenance | 570101.00 | |
| 01/013 | Advertisement | 93869.00 | |
| 01/016 | Rewards | 16472.00 | |
| 01/017 | Printing/Stationary | 879742.00 | |
| 01/018 | Newspaper/magazines | 9800.00 | |
| 01/019 | Travel cost | 413590.00 | |
| 01/020 | Celebration/ceremony | 38656.00 | |
| 01/021 | Guest/ hospitality | 359704.00 | |
| 01/023 | Meeting | 259140.00 | |

| 01/020 | Office miscellaneous | 997537.78 | |
|---|-----------------------|-----------------------|----------------------------|
| 01/024 ka | Medicine cost | 12373.00 | |
| 01/024 kha | Electricity Equipment | 174138.00 | |
| 01/026 | Publication cost | 200359.00 | |
| 01/027 | Student welfare | 379639.00 | |
| 01/028 | Research | 948170.00 | |
| 01/029 | Free ship | 682750.00 | |
| 01/030 | Teaching material | 17500.00 | |
| 01/031 | Training/seminar | 330542.00 | |
| | Total | 72457015.69 | |
| Grand Total | | 93967085.69 | |
| Income/ Expenditure of the Institution for last five years | | | |
| S.N. | Fiscal Year | Total Income (in Rs.) | Total Expenditure (in Rs.) |
| 1. | 078/079 | 92845529.81 | 93967085.7 |
| 2. | 077/078 | 75846199.52 | 76623245.41 |
| 3. | 076/077 | 92061869.84 | 80646680.38 |
| 4. | 075/076 | 60039989.1 | 64777520.29 |
| 5. | 074/075 | 30418469.1 | 51161025 |
| 5. | 073/074 | 25810637.37 | 43141497.7 |
| Internal Income of F.Y. 078/079 | | | |
| Budget No. | Particulars | Amount (in Rs.) | |
| 07/002 | Admission Fee | 2912830.00 | |
| 07/004 | Tutorial Fee | 21728198.00 | |
| 07/005 | ID card fee | 123585.00 | |
| 07/006 | Sports Fee | 266815.00 | |
| 07/008 | Library Fee | 1454320.00 | |
| 07/011 | Late Fee | 249298.00 | |
| 07/012 | Misc. Fee | 1016225.00 | |
| 07/016 | Bank Interest | 2019541.00 | |
| 07/018 | Other Income | 2639811.17 | |
| 07/018.04 | Certificate Fee | 134000.00 | |
| 07/018.05,6 | Quarter/Shutter Rent | 2913116.00 | |
| 07/018.24 | Wood and Grass | 506400.00 | |
| Total | | 35964139.17 | |

Source: Campus account section, 2079, Ashaad.

2.5.1 Financial System (Record Keeping, Accounting, Auditing, Inventory, Updating etc.)

Record Keeping

Fiscal year of the campus, as per government fiscal year, starts on the first day of Shrawan and ends on the last day of Aashad every year. The financial records have been maintained and updated accurately. The campus has adopted double entry system of book-keeping based on universal standard. It uses journal voucher, bank cash book and other formats of government for the sake of transparency. The campus has started maintaining accounting in the software and the service of e-billing and other documentation of accounting will be maintained in the software soon.

Accounting

Accounting is an integral part of financial record keeping. Accounting refers to the act of summarizing, identifying, measuring, analyzing and interpreting the economic transaction and communicating information. Accounting of Dhawalagiri Multiple Campus is performed in the following ways:

Income: Record of income is maintained by categorizing under the titles- student fees, University Grant, bank interest and others.

Fixed assets: Fixed assets are capitalized and categorized as purchase cost and fixation cost. Buildings, laboratory equipments, books etc. are the fixed assets of the campus.

Expenditure: Expenditure in fixed assets excluding the cost born by the campus is documented as operation cost which includes salary and allowances, expenditure for examination and stationery items.

Depreciation: Depreciation of fixed assets is calculated at different rates on the basis of purchase cost and durability of the assets.

Auditing

The campus has adopted the following measures to ensure accuracy and transparency of economic transactions:

- **Internal check and control:** Senior officers supervise the financial activities performed by account section staffs.
- **Internal auditing:** Internal auditing is carried out to examine the accuracy of account keeping prior to final auditing.
- **Final auditing:** After the completion of internal auditing, final auditing is accomplished by the office of the Auditor General after the completion of every fiscal year.

2.5.2 Financial Sustainability Measures Adopted:

Dhawalagiri Multiple Campus has had an enriched experience of economic fluctuation from crisis to thrived economic position. Depending on these extreme institutional experiences, the campus has practiced some sustained sources of income. The teacher staffs' salary for the regular programme of TU is allocated by TU. The campus has increased business complex building as the regular source of income. Recently the fund for infrastructural development, allocated by UGC (Rs. 4 crore) after

granting autonomy to this campus, has been received and the new building with eight shopping shutters has recently been constructed. Similarly, the ministry of Education, science and technology has allocated Rs. ten crore from the reconstruction budget for the reconstruction of the infrastructure damaged by the earthquake of 2072 BS. AS part of the plan to increase the internal income sources, the campus has adopted the following measures.

2.6 Research and Publications:

2.6.1 Research

In higher education, research is an integral part of tutorial activities and priority should be given to research work. The campus has formed research management committee, RMC for promoting research activities and integrating research and teaching learning. RMC has been carrying out research activities. However, due to the lack of sufficient fund and other difficulties, the campus has not made expected achievement in research activities. The campus is trying to bring some programs for research work in future.

2.6.2 Publication

The campus has maintained its documentation including institutional activities, research-oriented articles and academic writing in different forms of documents and publications. The publications of the campus are as follows;-

- i. Research oriented journals
 - Pragya Sarathi (Annual journal published by TUTA)
 - Dhawalagiri Journal of Sociology and Anthropology (online/ hardcopy journal published by the Department of Sociology/ Anthropology)
 - Remapping (annual journal published by the the Department of English)
- ii. Publication on institutional activities
 - Dhawal Bulletin (Bi- yearly bulletin published by EMIS unit)
 - Pocket Calendar (Published by TUTA)
 - Dhawal progress Report (Annual Publication)
 - Dhawalagiri Darpan (published by FSU)

2.7 Extra Curricular Activities

2.7.1 Indoor activities

- Table tennis
- Carrum board
- Chess
- Quiz contest
- Poetry recitation contest
- Essay writing contest

- Debate/elocution contest

2.7.2 Outdoor activities

- Educational Tour
- Excursion/field visit
- Picnic
- Outreach activities
- Participation on competition /contest
- Sports activities (Volleyball, Football, Cricket)

CHAPTER: THREE

SITUATION ANALYSIS

3.1 Introduction

Situation analysis of an institution is concerned with assessing the prevailing situation. The baseline status and analysis of strengths, opportunities, challenges/ threats followed by problem/ weakness analysis provides insight to design a plan practicable enough to solve the problem.

3.2 Baseline situation

DMC is located in the headquarter of Baglung district, the administrative centre of Dhawalagiri area. Baglung District, a part of erstwhile Dhawalagiri Zone, is surrounded by Parvat, Myagdi, Rukum, Ropla, Pyuthan and Gulmi districts. It is known as mini Nepal because of its shape similar to the physical shape of Nepal.

3.2.1. Transport connectivity of Baglung

Mid-hilly highway and Kaligandaki Crridor are the major form of roadway connectivity of Dhawalagiri area. Kaligandaki Crridor passes along the wider catchment area of the campus. The location of the campus lies in the part of the cross-section of Kaligandaki corridor/highway and Mid-hily Highway. The location of the campus, Baglung Bazaar, is connected to Beni Bazar, the headquarter of Myagdi district to the north and Kusma Bazar, the headquarter of Parbat to the east, just in the distance of 13 km (to the north) and 12 km to the south, respectively. A winding highway connects Baglung with Pokhara that lies 72 km east. Kaligandaki corridor connects the location of this campus to the southern part (of Baglung and Parbat), to the northern part (Myagdi/ Beni and Mustang /Jomsom).

Baglung airport, now not operating, is located 12 km to the south of the Baglung city. The road connectivity has strategically placed the location of this campus at the crossroads of major north south and east-west highway systems of Nepal. However, the condition of the roads in the majority of the catchment area of the campus is very poor.

3.2.2 Topographical and Cultural status of catchment area.

It is a hilly region with topographical and climatic diversity. Altitude of Dhawalgiri varies from about 650 meters at Kharbang (Baglung) to about 8,167 meters , the altitude of Mt. Dhawalagiri, located at Myagdi district. Terraced fields, waterfalls, forests, deep gorges and caves have enhanced the topographical diversity of the area.

Bagulung area has the prospect of new destination for adventurous tourism. It also serves as a starting point for trekkers to Mustang, Dolpa, Mt. Dhaulagiri. Dhorpatan Hunting Reserve, the only hunting reserve in Nepal and a habitat for blue sheep and snow leopard, also promotes the prospect of tourism of this area. Baglung municipality is situated on a plateau , about 300 metres upward terrain

of Kali Gandaki river. Because of the large number of suspension bridges, Baglung is also known as the district of suspension bridges. Most of the population has settled on the either sides of the rivers. Dhawalagiri is rich in natural resources since it is endowed with many rivers and streams, hills and plates, fertile planes, sterile cliff.

The diversity is seen in the economic engagement, ethnic composition and priority in education. Rice, corn, millet, wheat and potato are the major crops of Dhawalagiri area. Major trade centres of Dhawalagiri area are Baglung Bazaar, Hatiya- Galkot, Kushmi Sera and Burtibang, Beni, Tato Pani, Jomsong, Kushma, Phalebash, are some of the major trading centers of Dhawalagiri area connected with highway system. Geographically located in central Nepal and an administrative centre of Dhawalagiri, Baglung is a gateway to Mustang and Dhaulagiri mountain peak. The city of Baglung has been major destination of the people migrating from different parts of Dhawalagiri area.

Dhawalagiri area is equally rich in cultural heritages. Hinduism and Buddhism are the major religions. Magar, Bramhan, Chhetri, Kami, Sarki, Newar, Gurung, Chhantyal and Thakali are the main ethnic groups living in Dhawalagiri area. Enriched cultural heritages including folk songs, and beautiful sceneries, tapestries of landform, wildlife and beautiful river flowing by have enhanced the prospects of the area as the tourist hub.

3.2.3 Educational status of the catchment area.

Dhawalagiri Multiple campus harbors the students mainly from Baglung, Myagdi and Parvat districts. These districts, part of erstwhile Dhawalagiri zone, were not connected with roadway transportation system until 2050 BS. Limited provision of secondary education in Dhawalagiri area until 2050 BS marked the population of this area as uneducated and unskilled. Recruiting in Indian and British army was the most promising job opportunities for the people of this area. Otherwise, Lack of employment opportunities was/is the major problems of this area. Due to the limited provision of secondary level education until 2050 BS, many young people in remote part of Dhawalagiri area tendered themselves in the job market of Gulf countries. Only about 11% people are secondary level graduates and about 4% people are intermediate/ten plus two level graduates in Baglung district in the latest statistics.

The situation of Myagdi, parvat and other areas is lower than that. The crucial factors for the low priority in education are connected with the poor provision of transport facility, poverty, backwardness and unemployment problems. About 70% students come from different parts of Baglung and 20 percent students from Parvat district. Myagdi district and other parts cover about 10% of the total students' population of DMC. For most of the aspiring students of Dhawalagiri area, this Campus, established as the result of integrated effort of the people of erstwhile Dhawalagiri zone, was the only one destination of intermediate and Bachelor level studies until the political change in Nepal in 2046 BS.

Campuses offering intermediate level and Bachelor level were established in the period after 2046. It was after the political change in 2062/63 that the colleges with ten plus two and Bachelor level in community level and private level were established massively in Dhawalagiri area. However, due to the higher migration (to the Terai and bigger cities) and growing foreign employment trend, the campuses in the rural area of Baglung as well as the catchment area of this campus are facing the crisis due to the decreasing number of students.

3.2.4 Status of DMC

Dhawalagiri Multiple Campus has been offering five different program in (BA, BED, BBS,, BSc, BBA) in bachelor level and five programmes (MA Sociology, MA Nepali, MEd Nepali, MEd Curriculum and MBS) in master level. The number of students admitted in the campus is growing and the graduation rate is proportionally increasing. The location of the campus is accessible only to the students from Baglung, Parvat and Myagdi districts, main districts of Dhawalagiri region. Altogether, there are 28 campus in Dhawalagiri region offering higher education. Out of those 28 campuses, DMC is the only one constituent campus in Dhawalagiri region. DMC is striving to educate students at low cost as far as possible but only two programmes in Bachelor level have been included in the regular programmes of TU and the fund for the programme is managed by TU. Other three programmes (BBS, BSc and BBA) and five programmes of master level are internally funded programmes. However, the internal source of this campus is not much promising. It is challenging to provide quality education in low price.

Most of the students hailing from the catchment area of have not been much benefited by the transportation provision due to the poor condition of the roads. They have to rent the room in near by area of the campus. The campus is aware of these facts and effort has been made to collect fund for the construction of hostel for boys.

Permanent faculties and staffs who are from the parts other than Dhawalagiri area, appointment by TU in the permanent post do not serve longer owing to the poor provision academic and professional opportunities, limited facilities of basic requirements and limited and poor provision of teacher/staff quarter. The local community/government has the perception that this campus is government funded and government operated. No initiatives has been introduced by the Local governments and social/political leaders to support and enhance the status of the campus. Financial as well as human resource problem of the campus is growing and without the prospect of immediate solution. It is the challenging fact to consistently maintain required human resource and needy infrastructures. Therefore, the campus has recently adopted autonomous policy in order to draw broader involvement of local community/governments for the management and operation of the campus.

A remote location of the campus, pressure for the transfer of permanent staffs to big cities with better opportunities, indifference of the TU and local level authorities towards the campus, lack of political support for some long-term strategies and resource mobilization policies among others are the central concern of the campus.

3.3 Review of previous strategic planning

DMC started introducing five year planning with the formulation of first five-year strategic plan (2073/74-078/79). A committee, 'Five year Strategic Plan Committee', comprising three members (Coordinator-Assistant Campus Chief, Tilak Prasad Kandel and members, Hiralal Regmi and John Bajracharya) was formed assigned with identifying the crucial aspects requiring immediate improvement and sustained mechanism integrated with attainable action plan for quality enhancement

for extended five year period. The committee crystallized the strength, weakness, opportunities and threats/ challenges (SWOT) which were profoundly diagnostic and hopefully remedial. Similarly, the action plans suggested by the committee were crucially instrumental to drive the entire activities of the campus to the level of credible academic quality leading DMC to initiate Quality Assurance and Accreditation-QAA process.

Most of the strategic actions, included in the fiveyear plan, have been successfully executed which has enhanced DMC to the level nearly eligible to Quality Assurance and Accreditation-QAA certified campus. Different committees under Quality Enhancement Mechanism have been formed and some of them are propelling the improvement initiatives in a commendable manner. Ex students of the campus have been striving to be institutionally organized as Alumni Association aiming to contribute to the campus in economic, academic and physical/infrastructural aspects.

Achievement:

- Construction of a sophisticated seminar hall,
- Better management of sports ground along with sports ground Levelling,
- Construction of girl's hostel with enhanced hostel facility for nearly 70 girls,
- Construction of new shopping complex with 8 shutters and construction of first story with four class rooms on the shopping complex bordered with Jeep park,
- Construction of science building,
- Better management of drinking water along with water tank construction,
- Construction of waiting unit,
Extended canteen,
- Construction and operation of new parking,
- Construction of new garden,
- library is being reinstalled with renovated infrastructure,
- BBA Programme has been introduced,
- Enhanced eminence of the campus (Campus has been awarded twice as the best business study campus),
- Pass percentage of the students is increasing,
- Execution of human resource planning/ appointment of 23 full time teachers,
- Community's interest towards campus is increasing and Alumny Association has been formed.
- Execution of ToR for all the staffs,
- ICT based tutorial environment,
- Practice of academic calendar, annual/Unit teaching plan,
- Internal examinations and feedback, appraisal/assessment system,
- Formation of Student Quality Circle (SQC) and involvement of students in quality initiatives,
- Office room management, Staffs room management, Account section management, Management of office for Asst. Campus Chiefs, Exam section management, Furnishing of departments,
- Science lab management with additional lab equipment in new lab building,
- Maintenance of Quarter and toilet,

- Maintenance of internal road renovated with concrete construction,
- Stair renovation of administrative building with granite work,
- Additional solar panel installation,
- Installation of overhead Projector, CC camera,
- Process of the installation of EMIS software is under going,
- Channelization of the institutional information through the website and publication of prospectus, brochure, bulletin, campus profile,

Strategic actions, which have not been executed

Some of the strategic actions were not carried out owing to economic and other problems.

- The plan of launching some new new programme, such as BSW, BIM, BCA, BSc. In CSIT, etc. programme was not executed
- Due to the sudden outbreak of COVID-19 and nation-wide lockdown afterwards, the process of acquiring QAA certificate was delayed.
- Construction of Teacher/staff Quarter,
- Botanical Garden in front of Science Block,
- Purchasing of vehicle

3.4 SWOT analysis

SWOT analysis is a useful part of planning process. It is applied to analyze the current situation of the institution. Interactive meetings and online forum/social sites of the campus were utilized to reach to the conclusion on strength, weakness, opportunities and threats of DMC in order to recognize different issues and possible solution for future development. The participations of the faculties, staff, students and guardians in SWOT analysis stage was inspiring. All the stakeholders provided constructive information necessary to prepare realistic and implementable strategic plan for addressing wide range of issues to make DMC as a top destination of higher education in Arts, Management, Education and Science in Dhawalagiri area. The SWOT analysis was performed based on five major thematic areas;

- i. Human resource management
- ii. Infrastructure management and development
- iii. Teaching learning Practices
- iv. Research and Development
- v. Institutional sustainability and assessment system
- vi. Financial resource mobilization

SWOT analysis was performed in these five thematic aspects to understand the key strength and gaps in respective area. These issues were considered while formulating strategies for the future development of DMC. The details of SWOT analysis information is presented as follows.

3.4.1 Strengths and weaknesses

Strength is the positive internal characteristics that the organization can exploit to achieve its goals. The strength of an organization is reflected by the internal components. Weakness is the internal characteristics that might inhibit or restrict the organization's performance. It stops an organization from performing at its optimum level. It is the weaker capability of an organization. Followings are the strength and weakness of the institution:-

| SWOT Analysis | | |
|----------------------------------|--|---|
| Thematic Areas | Strengths | Weaknesses |
| Human Resource Management | <ul style="list-style-type: none"> • Dedicated and highly learned faculties with diverse pedagogical and research experience. • Sufficient and skilled administrative staffs. • Provision of department/institute with relevant faculties. • Faculties skilled at using technology | <ul style="list-style-type: none"> • Insufficient provision of subject wise permanent and full time faculty. • Insufficient provision of expert faculties with higher academic qualification (Ph.D) in all the departments. • Imbalance of the teacher student proportion[less students in the subjects/courses with full time man power (Humanities) and growing pressure of students in the courses facing the shortage of fulltime faculties (Management and science). • Limited research and academic exposure of the faculty on research and academic field. • Limited number of sufficient man power competent in using technology. • The lab equipment of science lab has not been fully utilized owing to the shortage of relevant man power and skill. • Limited practice of coordination among department, sections and staffs. • Limited staff motivation. • Limited practice of modification of the responsibilities of functionless entities and individuals. |

| | | |
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| <p>Infrastructure Management and Development</p> | <ul style="list-style-type: none"> • DMC owns more than 88 Ropanees of expensive land located in the prime location of Baglung Bazaar. • Peaceful location with panoramic views. • Located in accessible area, the cross section of Kiligandaki Corridor and Mid-Hilly Highway. • Provision of Teacher staffs quarter. canteen and parking, • Provision of euro guard filtered drinking water. • Provision of Sports friendly Spacious playground and sports materials. • Provision of advanced science lab, computer lab and library, • Provision of class rooms with multi media projector and internet. • Provision of advanced seminar hall | <ul style="list-style-type: none"> • Limited provision of fencing and walling for compound security. • Land use is not well planned. • The valuable land occupied by highway has been eroded. • Poor transportation facility. • Limited provision of hostel facility for boys and poor quarter facility for the teacher/staff. • Limited provision of drinking water facility. • Repair, maintenance and a number of infrastructure enhancement projects were partially executed. • Limited capacity of canteen. • Poor levelling of the play ground and insufficient sports materials, garden. • Limited provision of enhanced physical structure compatible with the enhanced quality components, limited coverage of internet and Multi media use. • Limited provision of workshop, seminar and covered hall. • Lab equipment has not been utilized completely. • Limited interaction and technical consultation prior to construction works. • Master plan for overall infrastructural development requires further upgrading. • Limited computer facility for the students. • Limited provision of departmental library and well equipped classroom. • Limited provision of vending machine and sanitary pad. • Lack of digital administrative service. |
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|---|---|--|
| <p>Teaching learning practices</p> | <ul style="list-style-type: none"> • Largest and unrivalled campus in Dhawalagiri region regarding the number of students and academic programmes (BA, Bed, BBS, BSC, BBA in Bachelor level and MA Nepali, MA Sociology, MEd Nepali, MEd Curriculum and MBS in Master level) . • Use of technology/ multimedia in pedagogical activities. • Continuous increment in the number of students. • Growing level of satisfaction of the students. • Provision of result analysis and feedback. • Affordable fee, scholarship and free ship benefits, field visit, practical exams. | <ul style="list-style-type: none"> • Higher level drop out and low attendance of the students in class and internal exam. • Limited provision of learning resources in the library as per the recently introduced curriculum. • Insufficient rewards and punishment. • Academic plan and unit plan are not properly maintained. • Limited use of technology/multimedia in pedagogical activities. • Enrollment on humanity and science is decreasing. • Low pass percent and graduation rate. • Low employability rate. • Students of science and humanities are not much satisfied. • Unable to initiate remedial classes. • Inconsistency of internal exam. • Limited provision of new market based programme. • Limited initiatives for shift management. • Lack of job fair. • Ineffective admission campaigning. • Inconsistency in graduate tracer documentation. • limited provision for evaluation and feedback for faculties and staffs. • Limited provision of consultancy and counselling service. • Limited provision of research opportunities for students. |
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|--|---|---|
| <p>Research and Development</p> | <ul style="list-style-type: none"> • Provision of research management by Research Management Committee (RMC) • Promotion of rationality, enquiry and research by RMC. • Practice of integrating teaching and research assisted by RMC. • RMC conducts workshop and seminar. • RMC inspires faculties to engage in research and academic writing • | <ul style="list-style-type: none"> • Limited budget for research. • Limited initiatives to obtain research grant. • limited conduction of sustained research activities, regular educational tours, seminars/training and other efficiency enhancement activities for the faculties and staffs. • Insufficient workshop and seminar. • Limited provision of feedback and guideline for research. • RMC has not initiated publishing research based journal. • Limited functionality of RMC. • Limited research exposers and collaboration with national and international agencies. • Insufficient research publication and journal, mini research. • Insufficient training, seminar and exposers visits for teaching non-teaching staffs and students. • Limited publication by the students. • Research activities to be conducted through one door policy (RMC). |
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|---|---|---|
| <p>Institutional Sustainability and Assessment</p> | <ul style="list-style-type: none"> • Practice of good governance, rule abiding culture (TU rules and regulations integrated with the rules and regulation introduced by the Campus Administration). • Only one Constituent campus of TU in Dhawalagiri area/TU, the major source of funding. • Leading and resourceful campus of Dhawalagiri region. • Branded name in conducting broad examination/internal exam. • Provision of annual academic calendar. • Good relationship and co-operation with community • Quality policy and ToR with 'Quality Enhancement Directives'. • Supportive Free Students Union/student organizations. • Channelization of information through its own website (www.tu-dmcbaglung.edu.np), social sites, prospectus, brochure and annual report. • Good result in semester system. • Increasing number of students. | <ul style="list-style-type: none"> • Confusion on the provision of reward and punishment. • Limited initiatives for academic leadership and coordination with the higher educational institutes of this region for . • The execution of academic calendar is not satisfactory. • Community perception towards the campus is not inspiring. • Alumni association is to be more functional. • Limited monitoring provision. • FSU election not held consistently. • Political impact detrimental to quality efforts. • Poor implementation, evaluation and monitoring of the policy. • Poor documentation and reporting system. |
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| Financial Resource Mobilization | <ul style="list-style-type: none"> • External financial support for infrastructural development. • Adoption of autonomy and enhanced authority for resource and financial mobilization. • Operation of income generating academic programme (BBS, BBA). • Internal income sources including shopping shutters. | <ul style="list-style-type: none"> • Insufficient financial resources for infrastructural development. • Strong mechanism with clear provision to be introduced for financial control. • All the programmes are to be financially sustained. • Limited income sources for internally funded programmes. • Limited initiatives for internal resource mobilization for generating internal income. • Limited provision of scholarship fund. • More initiatives including donation campaign and grant for sustained income source for the programmes funded internally. |
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3.4.2 Opportunity

Opportunity is the favorable external factors that could give an organization a competitive advantage. It is the condition in the external environment that is exploited effectively, helps an institution to achieve strategic opportunities. Following are the opportunities of the institution.

- Possibility to be a promising campus with enhanced didactic capability convening the students from poor, hilly and remote area of Dhawalagiri region as the campus is located at Baglung municipality, the administrative and trade Centre of four districts known as Dhawalagiri area and an intersection area of two national highway, Mid-hilly Highway and Kaligandaki Corridor.
- Possibility of becoming one of the prominent institutions offering higher education, research opportunities, pedagogical training, consultancy services and resourceful learning resource centre in Gandaki Province.
- Opportunity to enhance the imminence of the campus and draw students massively.
- High possibility to be upgraded as a deem university as many ground works have been accomplished.
- Opportunity to enhance economic sustainability by using the landscape with panoramic view.
- Possibility of obtaining grants assistance from national and international donor agencies for the enhanced management of physical, pedagogical and research infrastructure and accessories.
- Opportunity to conduct new programme to supply the professional manpower.

- Possibility of running technical courses and multiple soft courses supporting professional development of the students.
- Possibility of producing internally useful and globally competitive human resources at affordable cost.
- Opportunity to mobilize local community compatible with autonomous policy.
- Possibility of enhancing income generating sources by constructing additional shopping shutters in the upper compound bordered with Jeep park area and by coordinating with the local community and maintaining ownership over Dadhibari community forest area attached with the lower compound of the campus.
- Possibility to develop adventure tourism courses including sky cycling, Bunjijumping, rock climbing, Zeep flier with resort management in the lower promises adjacent to northern side teachers quarters.

3.4.3 Threats

Threat is the unfavorable external factors that could have the potentiality to harm an organization. Threats are the condition in the external environment that may hinder an organization's effort to achieve strategic competitiveness.

- Confusing provision between recently introduced autonomous policy and directive policy of TU for constituent campuses.
- Political pressure impairing sustained execution of crucial strategies.
- Lack of sufficient whole timer human resource and technical skill especially in science and technology institute.
- Lack of research promoting policy and programmes and sufficient skilled man power with national and international research exposure.
- Higher drop out rate due to growing tendency of students going abroad.
- Lack of sufficient Job generating professional courses, vocational practical education and vibrant job market in the locality and country as well.
- It is challenging to integrate the policy among TU, QAA and autonomous act.
- Lack of sufficient IT manpower to operate EMIS in long term.
- Inconsistent government's policy towards the higher education.
- Migration of prospects student abroad for higher education after completion of plus two.
- Increasing competition with the establishment of Province University and other Universities.
- Lack of trust of public towards public institution.
- Attraction of students in foreign employment.
- Unmanageable expectation and difficulty for the adjustment of the students hailing from diverse ethnic/economic/social background.
- The indifference of the university to introduce and execute job generating courses, academic calendar consisting of admission and results timing.
- Challenge to maintain balance between quality education and low level fee structure

3.5 Key expected outcomes

Dhawalagiri Multiple Campus is marching ahead with the planned improvement initiatives. The development of infrastructure, efficiency enhancement of the work force and success/graduation rate increment are the institutional policies of this campus. Based on these policies, the goals, objectives and action plan has been designed. In the end of the five-year strategic plan (2079/80-83/2084), the campus has expected to achieve following institutional output.

| Performance indicator | Current Status | Addition in between | Target achievement at the end the 2084 Ashad | Remarks |
|---|---|--------------------------------|---|---------|
| Programme | | | | |
| Masters | 5 (MBS, MED Nepali, MA sociology, MED Curriculum, MA Nepali) | MED English | 6 (MBS, MED Nepali, MA Sociology, MED Curriculum, MA Nepali MED English) | |
| Bachelor | 5 (BA, BED, BBS, BSC, BBA) | BSW, BICTE, BALLB, BCA, BHM | 9 (BA, BED, BBS, BSC, BBA, BICTE, BSW, BALLB, BCA, BHM) | |
| No Of Students | | | | |
| Masters | | | | |
| MA (Sociology) | 22 | 18 | 40 | |
| MBS | 71 | 49 | 120 | |
| MED Nepali | 12 | 18 | 30 | |
| MA Nepali | 0 | 20 | 20 | |
| MED Curriculum | 8 | 22 | 30 | |
| Addition programme in Masters | | MED English(30) | 30 | |
| Total Students in Masters | 113 | 132 | 270 | |
| Bachelor | | | | |
| BA | 123 | 57 | 180 | |
| BED | 614 | 186 | 800 | |
| BBS | 926 | 274 | 1200 | |
| BSC | 89 | 61 | 150 | |
| BBA | 125 | 100 | 225 | |
| Total students in Bachelor | 1877 | | | |
| launch New Programme | | BHIM, BICTE, BSW, BALLB, (250) | 300 | |
| Total students in Bachelor | 1877 | | 2755 | |
| Total No of Students including Bachelor and Masters | 1990 | 1110 | 3100 | |
| No. of teaching staffs | | | | |
| PHD | 5 | | 15 | |
| MPhil | 3 | | 20 | |
| Permanent | 40 | | 55 | |
| Teaching Assistant | 5 | | 5 | |
| Full time Teachers | 23 | | 25 | |
| Course Contract | 5 | | 15 | |

| | | | | |
|---|---------------------|----|--------------------------------------|--|
| Part time | 4 | | 4 | |
| Total Teaching Staffs | 75 | 30 | 105 | |
| Non Teaching Staffs | | | | |
| Section officer | 4 | 3 | 7 | |
| Head Assistant | 9 | | 9 | |
| Assistant | 4 | 5 | 9 | |
| Helper | 8 | 4 | 12 | |
| Total no of Non-Teaching Staffs | 25 | 12 | 37 | |
| Infrastructure | | | | |
| No of Class room with multimedia | 13 | | 50 | |
| No of class room without multimedia | 32 | | | |
| Total Class Room | 45 | 5 | 50 | |
| Library Books | 30,000 | | 40,000 | |
| Hostel Accommodation for students | | | | |
| For Female students | 72 | | 72 | |
| For male Students | 30 | 20 | 50 | |
| Staffs Accommodation facility | 12 family | | 20 families | |
| Canteen capacity | 100 | | 200 | |
| Computer lab /students capacity | 1 serve 33 students | | 2/100 | |
| e-library | 0 | | 1 | |
| Drinking water facility | 70% | | 100 | |
| Department office With desktop and printer | 4 | | All | |
| Departmental Reference Section | 3 | | All | |
| Science Laboratory | 4 | | 4/upgrading | |
| Math Laboratory | 0 | | 1 | |
| Teaching Materials (Laptop For Teaching staffs) | 7 | | laptop for every faculty | |
| Non teaching equipment (Desktop computers/Laptop) | 15/5 | | For all section /5 | |
| Walling and Fencing | 75% | | 100% | |
| Assembly Hall | 1 | 1 | 2 | |
| Gardening | 2 | 2 | 4 | |
| No of Section | 5 | 2 | 7 | |
| Sport infrastructure | | | | |
| No. of sport ground | 2 | 1 | 3 | |
| no of Covered Hall | 0 | | 1 | |
| Provision of Service Delivery | Manual | | fully digital | |
| Research and Development | | | | |
| Publication | 2 | | One publication for every department | |
| No. of paper presentation | 5 | | 15 | |
| seminar | 1 | | 20 | |

| | | | | |
|--|---------------------------------|--|---------------------------------|--|
| Teaching and Non -teaching training programme | 2 | | 20 | |
| Mini research by RMC | 8 | | 20 | |
| Educational visit for faculties | 0 | | 5 | |
| Educational Visit for students | 5 | | 15 | |
| Skill Exchange Visit for Non-Teaching Staffs | 0 | | 5 | |
| Research Budget | | | | |
| From Internal Source | below 1 % of operating expenses | | 5 % of operating expenses | |
| Obtained as a grant from other agencies | 0 | | below 2 % of operating expenses | |
| Teaching /learning activities | | | | |
| No of faculties preparing annual plan | 75% | | 100% | |
| No. of Faculties preparing unit plan | 10 | | 100% | |
| No of faculties preparing daily lesson plan (Lecture Note) | 0 | | 100% | |
| No of Internal Exam | | | | |
| For Annual System | 1 per year | | 2 per year | |
| For Semester System | 2 per semester | | 2 per semester | |
| No of Faculties using multi media | 40% | | 100% | |
| Provision of Remedial Class | 0 | | As required | |
| Lab engagement | 30 % | | 100% | |
| Evaluation of faculty by students | 50% | | 100% | |
| Feedback from Administration | 20% | | 100% | |
| Sustained Quality | | | | |
| Tracking of students | 60% | | 100% | |
| Extra curricular activities | 10 | | 50 | |
| Students attendance percent | | | | |
| For semester system | 80% | | 90% | |
| For annual system | 70% | | 80% | |
| Social awareness programme by students | 5 | | 20% | |
| Employability / Placement status | 55% | | 70% | |
| Annual graduation rate | 18% | | 30% | |
| Drop Out % | 26% | | 20% | |
| Students Pass Percentage | | | | |
| Bachelor level | 21% | | 40% | |
| Masters Level | 53% | | 60% | |
| Total Average | 37% | | 50% | |
| Scholarship | Below 10% | | 20% | |
| Job fare | 0 | | 5 | |
| Sports Fare | 2 | | 5 | |
| Cultural Fare | 2 | | 5 | |

| | | | | |
|---|---------------------------|--|----------------------------------|--|
| Provision of reward and Punishment | | | | |
| For Students | 34 | | 100 | |
| For staffs(Teaching and Non-Teaching) | 2 teaching 2 non teaching | | 10 teaching /10 non teaching | |
| Monitoring and evaluation | 0/0 | | Each Department and each faculty | |
| Academic Audit | | | | |
| Internal | 1 | | 5 | |
| External | 0 | | 2 | |
| Assessment | | | | |
| Institutional | 4 | | 5 | |
| Departmental | 11 | | 5 | |
| Faculty | 30% | | 100% | |
| Assessment of strategic plan and other Plan | 4 | | 5 | |
| Alumni activities | 0 | | 10 | |
| Financial resource mobilization | | | | |
| No. of scholarship fund | 5 | | 10 | |
| Annual donation | 0 | | NRs. 1 crore | |
| Annual donation grants | | | | |
| Individual donation | | | | |
| Institutional grants from TU | | | | |
| Institutional grants from others | | | | |
| Internal from shopping shutters | | | | |
| Internal income from academic programme | | | | |
| Provision of audit | | | | |
| Internal audit | By TU | | By campus and TU | |
| External audit | Office of Auditor General | | Office of Auditor General | |
| Financial report | Annually | | Monthly | |
| Billing system | Paper billing | | e-billing | |
| | | | | |

CHAPTER: FOUR

STRATEGIC DEVELOPMENT PLAN

DMC has been consistently striving to enhance the institutional eminence since its establishment. The motto, vision and mission conceived at the time of establishment are the crucial guidelines of the institutional quality improvement. The planning and programmes integrated with the relevant strategies have been designed to achieve the goals and objectives promoted by the vision and mission. The responsibility to educate the next generation of citizens enabling them to be eligible to competitive global job market is a grave task. It is mandatory upon us to produce our graduates with enriched skill and competence along with instilling a sense of respect, honesty, rationality, equity and excellence into them by internalizing and embracing those values.

The strategic plan for the coming five years has been developed to ensure the academic environment for such competent graduates as per the guidelines of the vision and mission. The Strategic Plan (2079/80-2083/84) establishes a clear mission and vision for the future of the campus while articulating shared values that bind us together. The six goals outlined in the document are based on DMC's attempt to fill up the gap between where we want to go and where we are now. The goals will provide a sense of priorities, and serve as a roadmap to navigate the opportunities and challenges that lie ahead.

4.1 Motto, Vision, Mission, Core Values, Goals and Strategies

4.1.1 **Motto:** Quality Education: our Commitment

4.1.2 **Vision:** Dhawalagiri Multiple Campus (DMC) promotes prosperous, civilized, and equitable society through academic excellence.

4.1.3 **Mission:** Creation of academic environment for quality education that values proficiency, rationality and equality.

4.1.4 Core values:

- Quality
- Equality
- Justice
- Inclusion
- Transparency
- Team spirit and teamwork
- Accountability
- Good Governance
- Student satisfaction

4.2 Goals, objectives and strategies

Goal 1: Enhance human resource management

Objectives 1: Manage sufficient staffs

Strategies:

- a. The campus will appoint required number of fulltime faculties in all the departments, institutes and programme.

- b. The campus will try its best to obtain permanent faculties with research and pedagogical exposure from Tribhuvan University in course of new posting and transfer of the permanent faculties.
- c. The campus will allow the transfer of permanent human resource only if the replacement/compensation will be made.
- d. The mandatory provision of maintaining minimum 42 hours of duty in the campus for full time faculties will be strictly executed.
- e. The campus will try to obtain/manage permanent staffs with higher-level skills on account and IT.

Objectives 2: Review and modify the responsibilities

Strategies:

- a. The campus will introduce measures to functionalize all the entities including individual staffs in line with Quality Enhancement Directives.
- b. The campus will form a taskforce to coordinate among the different departments, administrative section, committees and mechanism of the campus.
- c. The campus will generate, modify, merge and reform some units, sections, departments and cells/committees to enhance the collective performance.
- d. The campus will functionalize effectively the grievance handling cell to supervise the departmental/lab grievances.

Objectives 3: Enhance the efficiency of teaching and nonteaching staffs.

Strategies:

- a. The campus will further promote the provision for the faculties to prepare annual plan and unit/teaching plan.
- b. The campus will ensure the skills of the faculties to use multimedia projectors, practical equipment (in science lab) and relevant pedagogy in teaching. Required workshop and seminar will be conducted in case of lacking such skills.
- c. The campus will enhance the research, supervision and ICT skills of the faculties and staffs by providing opportunity to attend research workshops, training, refresher course workshop, seminar, etc.
- d. The campus will encourage and assist faculties for journal publications with high quality peer reviewed scholarly articles,
- e. The campus will encourage the faculties for the production of creative and research-based works and paper presentations at appropriate scholarly conferences.
- f. The campus will execute mandatory provision to maintain appraisal forms (self-appraisal and peer appraisal) for the faculties and staffs.
- g. The campus will enhance the monitoring provision to respond immediately to the concern of the class/services/ performance of the faculties and staffs.
- h. The campus will provide immediate feedback to the faculties/staffs on the basis of the evaluation maintained through evaluation form by peers and students.
- i. The campus will maintain mandatory provision for every faculty to ensure minimum of 50% pass rate in average.
- j. The campus will encourage faculty to visit different campuses to promote the culture of cooperation and sharing on a reciprocal basis.
- k. The campus will upgrade administrative efficiency and skills for providing paperless administrative services.
- l. The campus will conduct minimum 2 workshop and training annually to upgrade the IT skills, Software handling skills and skills on library/e-library service delivery for the required teaching and non-teaching staffs.

Objectives 4: Motivate teaching and non teaching staffs

Strategies:

- a. The campus will attempt to provide reasonable allowance and other benefits to the faculties and staffs to visit the campuses and institutes delivering high quality research, pedagogical and administrative services for acquiring empirical knowledges.
- b. The campus will execute faculty development measures consisting of the study leave facility and self-study leave. The provision of study leave will be available on the condition/contract of minimum five years of compulsory service in the campus after the study is over.
- c. The campus will provide incentives for the faculties and staffs for executing scientific practical techniques, innovative teaching learning methods and research capable of exploring full potentials of students/research area.
- d. The campus will offer special incentives for the faculties and staffs with higher performance level.

Goal 2 : Enhance and develop physical infrastructure

Objectives 1: Develop physical infrastructures

Strategies:

- a. The campus will conduct broader interaction to upgrade and update the master plan and adopt the enhanced architectural designing model as per the recommendation of the credible architectural technicians prior to the construction planning of any of the infrastructural works.
- b. The campus will construct sophisticated buildings for classrooms, teacher/staff accommodation and hostel for boys from the budget allocated by the ministry of Education science and technology and from the additional budget received on the different titles after being accredited with QAA.
- c. The campus will complete constructing the library building friendly for differently abled students and manage the required tools and accessories for e-library services.
- d. The campus will maintain additional botanical gardens in front of science building and along the line on the left side of Saraswoti Temple.
- e. The infrastructure for the departments and additional administrative sections including Inquiry Section, IT and EMIS section, First aid room and the office room for Alumni Association will be managed.
- f. The campus will install underground water pumping system.
- g. The campus will explore the possibility of maintaining rock garden, bungee jump, mechanical swing, sky cycling and swimming pool in the lower premise of the campus.
- h. The campus will update its total land area and prevent the encroachment as well as entry of unauthorized person by maintaining proper walling and fencing in required areas and effective checking provision through guards in the entrance gates for maintaining peaceful and academic environment around the campus premises.

Objectives 2: Upgrade and expand the existing physical facilities through repair, renovation and maintenance

Strategies:

- a. The campus will renovate and enhance the structure of Hall No. 3 to make it more advanced for assembly purpose.

- b. The campus will expand the facility of sanitary pad and install additional vending machine.
- c. The campus will manage additional Computer lab accessible to all the faculties, staffs and students.
- d. The campus will install additional CC camera to cover every nook and cranny of the campus premises.
- e. The campus will repair and renovate all the furniture including desks and benches maintaining minimum level of standard and uniformity.
- f. The campus will maintain necessary toilets.

Objectives 3 : Manage essential equipment and accessories

Strategies:

- a. The campus will effectively maintain EMIS software and deliver all its administrative services more effectively.
- b. The campus will maintain higher voltage electric supply, more sustained power back up system and more credible IT hardware and tools repairing mechanism.
- c. The campus will maintain a Response Desk under IT section enhancing the service to respond e-queries.
- d. The campus will ensure the supply and proper functioning of the basic implements in the library with smooth e-library services ensuring the access to international journals including departmental libraries, classrooms, sections and the offices.
- e. The campus will maintain manageable number of students in each classroom with advanced desk benches.
- f. The campus will employ every possibility, including alternative/online medium of teaching to attract and convene the students from all walks of life.

Objectives 4: Maintain greenery, cleanliness, peaceful and hygienic environment in Campus premises

Strategies:

- a. The campus will expand the capacity the canteen and ensure the quality of food and reasonable cost provided by the canteen.
- b. The campus will maintain proper sanitation in the campus premises, offices, labs, classrooms and toilets with the provision of proper sanitary staff.
- c. The campus will conduct programs for promoting awareness on the value of ecology, biodiversity, pollution free environment and conduct tree plantation and sanitary programme encouraging the involvement of faculties, staffs and students to maintain the green and clean environment in campus.
- d. The campus will plant additional trees and fruits with commercial, ecological and medicinal eminence on the edge of upper compound of the campus.
- e. The campus will further maintain the gardens with the provision of gardening staffs.

Goal 3: Enhance teaching learning practices

Objective 1: Launch Admission Campaign

Strategies:

- a. The campus will utilize mass media to advertise the admission notice along with the required documents and processes.

- b. The campus will massively distribute campus prospectus and brochure containing the details of programme, institutional highlights and facilities available in the campus.
- c. The campus will form especial task force to launch visit programme to the perspective/feeder school/colleges and parents prior to the admission time.

Objective 2: Enhance student support scheme

Strategies:

- a. The campus will launch new courses paying special attention to the diversity of aspiration, demand, chances of employability and needs of the students.
- b. The campus will explore the possibility of transportation facility provision to draw the students from the area farther than one hour of walking distance.
- c. The campus will invite the parents, teachers and social leaders of the feeder institutions and perspective students and conduct interaction on their expectations and needs.
- d. The campus will appeal the donors and founders to install more scholarship funds for the outstanding students from lower social strata.
- e. The campus will consistently coordinate with local employers to enhance job opportunities for those students who are in need of job even in the study term.
- f. The campus will organize job fair annually.

Objectives 3: Promote students on reading and learning

Strategies:

- a. The campus will organize motivational programmes for inspiring students on learning, participating on internal exams and completing their graduation.
- b. The campus will motivate students for time management and the culture of reading and writing.
- c. The campus will encourage students to visit different campuses to promote the culture of cooperation and sharing on a reciprocal basis.
- d. The campus will effectively utilize counselling cell and consultancy service to address the personal needs of the students.
- e. The campus will introduce innovative academic programs.
- f. The campus will conduct the classes in the shift convenient and promising to most of the students. The classes of Bachelor level Humanity (BA) will be conducted in the morning shift and Bachelor level Science (BSc) classes and minimum one section of BBS class will be conducted in the day shift.
- g. Regular class attendance of students will be maintained with effective monitoring.

Objective 4: Enhance creativity and applied opportunities for competent graduates

Strategies:

- a. The campus will expand the area of practical/empirical opportunities through virtual excursion, field/lab visit and educational tour for the students to enhance their experience in the diverse field.
- b. The campus will expand the area of intern/ entrepreneurial/practical opportunities for the students.
- c. The campus will introduce effective remedial classes and reinforcement provision to ensure minimum 5% additional success/graduation rate.

- d. The campus will encourage the students' representatives/SQC for organizing and participating recreational, sanitary and awareness generating activities.
- e. The campus will encourage students to form different Outreach clubs (Awareness club, cultural and talents exhibition club, Nature and Sanitary club, Mass Media club, Invention and Discovery Club etc.).
- f. The campus will encourage students to form different sports clubs (TT club, Football club, Volleyball club, Cricket club etc.).
- g. The campus will explore the possibility of involving and integrating students on learning and working experience by introducing an agricultural firm, Agro-Sales Depot, organic resort/hotel and cooperatives operated by the campus.

Goal 4: Promote research and development

Objectives 1: Enhance research components

Strategies:

- a. The Research Management Committee (RMC) will be further strengthened with the allocation of minimum five percent budget on research and publication activities.
- b. RMC will prepare the updated guidelines; introduce researchable topics and samples of research on diverse area.
- c. RMC will provide counselling service, evaluation and feedback services to the faculties on integrating research and pedagogical practices.
- d. RMC will provide consistent online suggestion for the library and field research activities.
- e. RMC will prepare the annual plan for research activities including the research grant and publication offer with the mandatory provision for faculties to conduct minimum one research and one publication annually.
- h. The campus will ensure the participation of faculties in applied research activities and research publication.
- f. The provision of one door system for operating mini research, journal publication, research orientation and academic writing will be maintained through RMC

Objectives 2: Enhance research resources and collaboration

Strategies:

- a. RMC will maintain research resources including references, journals, e-journals, fund and other required tools and equipment.
- b. RMC will explore possible areas of research collaboration and consultancy with government, NGOs/INGOs, local communities, national and international agencies.
- c. RMC will coordinate with UGC and other agencies to obtain economic grant and technical assistance.
- d. RMC will coordinate with the researcher and research expert for assisting the researcher as per his/her requirements.
- e. RMC will monitor the involvement of the faculties in research activities and ensure the provision of economic and expert support to the faculty.

Objectives 3: Enhance practical engagement, research and publication

Strategies:

- a. The campus will enhance experiment/practical provision in the courses integrated with lab practical or field practical.
- b. The campus will maintain mandatory provision to conduct prescribed level of experiment/practical classes in the courses integrated with lab practical or field practical.
- c. The campus will offer especial incentives for the innovative and practicable research, findings, invention or discovery.
- d. RMC will conduct interaction with perspective local/national organizations and inspire them to seek research assistance from the faculties of this campus.
- e. RMC will approach national and international level agencies to promote sharing of skills, technologies and development on research.
- f. RMC will publish a journal with research-based pair reviewed articles.
- g. The campus will conduct research training for students for enabling them to carry out relevant level research and learn to write thesis/research paper following research pattern.
- h. The campus will conduct motivational/demonstration programmes on discovery and invention especially for the students of science and technology inspiring them to engage themselves on discovery and invention activities.
- i. The students of master level will be encouraged to write their thesis on research writing format and those theses will be published on a journal.
- j. The campus will maintain and annually update tracer study report and utilize the suggestions of the students in the improvement of concerned aspects.
- k. RMC will prepare the guidelines, introduce researchable topics and samples of research on diverse area.
- l. RMC will provide counselling service, evaluation and feedback services to the students on integrating research and teaching.
- m. RMC will provide consistent direct and online suggestion for the research activities.

Goal 5 : Enhance institutional quality and assessment system

Objective: 1 Create an inspiring academic environment

Strategies:

- a. The campus will stick to the policy, Act, rule and regulation of Tribhuvan university.
- b. The campus will maintain its commitment to stand unbiased and unprejudiced to any of the staffs, students and stakeholders.
- c. The campus will prevent the faculties and staffs from assuming the executive post and involvement in the activities of the political/ communal / regional/racial groups.
- d. The campus will not permit to use the campus premises for organizing the activities that champion the political move/communalism/racism and regionalism.
- e. The campus will practice collective and inclusive decision making by respecting the diversity of opinions of all stakeholders and promoting the sense of ownership of the stakeholders.
- f. The campus will maintain transparency and consensus in policy making, implementing, monitoring and review.

- g. The campus will motivate and reward the faculties, staffs and students to practise the values of team work, sharing, collaboration, rationality, equity and professional ethics.
- h. Campus charter will be consistently maintained in the most noticeable area of the campus premises.
- h. The campus will maintain institutional code of conduct for faculties, staffs and students and motivate them to imbibe the culture of good conduct.
- i. The campus will identify the activities that may cause the negative impacts on campus and utilize collective tactics to tackle those activities.

Objective: 2 Enhance monitoring system

Strategies:

- a. The campus will enhance Internal Quality Assurance Committee (IQAC) to carry out its quality assurance function effectively.
- b. The campus will monitor all the department/institutes and committees regarding the working procedures, annual plan and periodic progress report.
- c. The IQAC will strictly monitor the application of ToR and cases of deviation from ToR will be strictly discouraged.
- d. The IQAC will monitor all the departments and faculties in maintaining minimum prescribed standard in the application of teaching tools and techniques, evaluation techniques, reporting and feed backing.
- e. The campus will ensure the documentation of individual profile of the faculties, subjects, departments and students if the annual scoring is below 35%.

Objective 3: Develop an advanced assessment system

Strategies

- a. The campus will carry out internal academic audit annually.
- b. The campus will conduct external academic audit every two year.
- c. The campus will consistently maintain mandatory provision of appraisal system for the faculties and staffs (self-appraisal, peer appraisal, appraisal by the students and stakeholders.)
- d. The campus will maintain annual assessment of the strategic plan
- e. The campus will update and review the institutional self-assessment report (SSR) annually and formulate improvement policies accordingly.
- f. The campus will maintain consistency in conducting internal exams of the students.
- g. The campus will maintain performance evaluation of the faculties/staffs, department/institute and sections.

Objective 4: Enhance the provision of documentation, reporting and communicating

Strategies:

- a. The campus will conduct orientation on preparing plan, maintaining document and report preparation
- b. The campus will enhance Educational Management and Information System (EMIS) unit to maintain documents that are more credible and computerized record of all the activities of the institution, students, faculties and staffs.

- c. The campus will assign a staff with IT skills to update its website and social sites pages on regular basis.
- d. The campus will maintain mandatory provision for all the departments/institutes/programme/committee to prepare annual plan and self-assessment report annually.
- e. The campus will consistently publish its half-yearly bulletin consisting of the institutional information and activities.
- f. The campus will maintain a Response Desk under IT section with a staff assigned with the duty to maintain effective public information and respond e-queries.
- g. The campus will annually publish the institutional reports consisting of all activities in a book form.

Objective 5: Enhance the eminence and glory of the campus

Strategies:

- a. The campus will disseminate the emerging achievements through the website, bulletin, social sites, progress report, prospectus, brochure, calendar and other publication of the campus.
- b. The campus will function as the hub of diverse opportunities and budding talents by conducting national level/ province level/ district level sports fair, cultural fair, quiz and elocution contest, essay writing and poetry contest and invite the concerned sectors.
- c. The campus will inspire students to conduct case study or write thesis on locally prominent issues that benefits or addresses the concern of the wider section of the society.
- d. The campus will introduce special provision to honor and award students with outstanding performance in sports, scientific and technological findings/invention/discovery and prominent research work on special occasion.
- e. The campus will inspire students to conduct outreach programmes on social, environmental, health and other relevant issues.
- f. The campus will provide campus uniform, campus bags, stationery materials and possible textual/learning resources with campus logo at cheaper price after having certified with Quality Assurance and Accreditation (QAA).
- g. The campus will celebrate the 60th anniversary of the campus as Diamond Anniversary with special programmes.

Goal 6 : To ensure financial sustainability

Objective 1: Maintain sustained economic sources

Strategies:

- a. The campus will found a trust/foundation for collecting fund aiming to help and guarantee the access of the students from lower strata to higher educational opportunities.
- b. The campus will approach different donors to collect fund for constructing additional shopping shutters as a means of regular income.
- c. The campus will enhance the coordination with Alumni Association and other stakeholders to form a foreign bureau as the foreign wing of Alumni Association to ensure the provision of economic support for the students from poor and backward section.
- d. The campus will invite and honor the founders and their family members, donors, retired/ex faculties/staffs and well-wishers and encourage them for the further support.
- e. The campus will found Pensioner/Ex-employee Club/Trust to utilize their experience and access for the sake of the campus.

- f. Increase internal income sources through launching new programmes and constructing additional shopping complex.

Objective 2: Maintain financial control and reporting mechanism

Strategies:

- a. The campus will adopt cost reduction practices.
- b. The campus will form internal audit committee assigned with carrying out the accounting audit annually.
- c. The campus will maintain the provision of preparing monthly financial report.
- d. The campus will introduce ebilling system and cashless transaction

4.3 Implementation Schedule with Estimated Budget (000)

| SN | Action | Responsible Unit | Timeline | | | | | Total | Total Budget | Expected outcome |
|---|---|-----------------------------|--------------------------|---------|---------|---------|---------|-------|--|---|
| | | | 079/80 | 080/081 | 081/082 | 082/083 | 083/084 | | | |
| Goal 1: Enhance human resource management | | | | | | | | | | |
| Objectives 1: Manage sufficient staffs | Appoint required number of fulltime faculties. (No) | Campus Administration | 85 | 91 | 100 | 105 | 105 | 105 | Strong workforce for tutorial efficiency, resolved part time teachers' problem | |
| | Obtain permanent faculties with research and pedagogical exposure. | Campus Administration/ TU | 2 | 2 | 4 | 4 | 3 | 15 | 15 | Increased research and pedagogical input |
| | Practise the transfer of permanent human resource on equalizing basis (only if the replacement/compensation). | Campus Administration/ TU | According to Requirement | | | | | | | Sustained provision of permanent manpower |
| | Provision of maintaining minimum 42 hours of duty in the campus for full time faculties | Campus Administration | | | | | | | | Increased working hours for institutional improvement |
| | manage permanent staffs with higher-level skills on account and IT. | Campus Administration/ TU | 3 | 5 | 8 | 11 | 14 | | | Sustained input for digital accounting system |
| Objectives 2: Review and modify the responsibilities | Functionalize Quality Enhancement Directives. | IQAC/ Campus Administration | | | | | | | More improved quality | |
| | Coordinate among the different departments, administrative section, committees and mechanism of the campus. | IQAC/ Campus Administration | | | | | | | Better team spirit and integrated action for all round improvement | |

| | | | | | | | | | | |
|--|---|-----------------------------|-----|-----|-----|-----|------|--|------|--|
| | Modify, merge and reform units, sections, departments and cells/committees. | IQAC/ Campus Administration | 100 | 200 | 100 | 200 | 200 | | 800 | Increased performance with more functional units |
| | Functionalize effectively the grievance handling cell | IQAC/ Campus Administration | 25 | 25 | 25 | 25 | 25 | | 125 | Immediate problem solving and enhanced satisfaction |
| Objectives 3: Enhance the efficiency of | Preparation of annual plan and unit/teaching plan. | IQAC/ Campus Administration | 100 | 100 | 100 | 100 | 100 | | 500 | Increased pass percentage /graduation through quality teaching |
| Teaching and nonteaching staffs. | Conduct minimum 2 workshop | RMC | 300 | 300 | 400 | 400 | 500 | | 1900 | Improved tutorial/working efficiency |
| | Provide paperless administrative services. | EMIS/Campus Administration | 800 | 200 | 200 | 600 | 200 | | 2000 | Efficient and transparent service |
| | Visit different campuses for sharing and cooperation | Campus Administration | 300 | 300 | 300 | 300 | 300 | | 1500 | Enhanced skill and confidence |
| | Minimum of 50% pass rate in average | Faculties/Department | 25% | 30% | 35% | 40% | 50% | | 50% | Increased institutional output and eminence |
| | Monitoring for immediate response | IQAC/ Campus Administration | 25 | 30 | 30 | 35 | 40 | | 160 | Proper job performance |
| | Maintain appraisal system | IQAC/ Campus Administration | 50 | 50 | 100 | 100 | 100 | | 400 | Enhanced competitive professional output |
| | Creative and research-based works/articles and paper presentations | RMC | 100 | 150 | 150 | 200 | 200 | | 800 | Increased research and academic output |
| | Publications of peer reviewed journal by every faculty | RMC | 100 | 200 | 400 | 600 | 1000 | | 2300 | Increased research output |
| | Enable the faculties to use multimedia and ICT skills and practical equipment | Campus Administration | 50 | 100 | 150 | 200 | 200 | | 700 | Increased pedagogical efficiency |

| | | | | | | | | | | |
|--|--|-----------------------------|-----------|-----------|-----------|-----------|-----------|--|--------|--|
| Objectives 4: Motivate teaching and non-teaching staffs | Provide reasonable allowance for research and visit | Campus Administration | 200 | 200 | 250 | 300 | 400 | | 1350 | Motivated and satisfied Staffs with enhanced research output |
| | Study leave facility (minimum five years of compulsory service after the study is over). | Campus Administration | 3 faculty | 3 faculty | 4 faculty | 5 Faculty | 5 Faculty | | | Increased academic efficiency |
| | Incentives for the faculties and staffs | Campus Administration | 2000 | 3000 | 4000 | 5000 | 6000 | | 20000 | Satisfied and motivated staffs |
| Goal 2 : Enhance and develop physical infrastructure | | | | | | | | | | |
| Objectives1: Develop physical infrastructure s | Upgrade and update the master plan and apply architectural design for construction. | Campus Administration | 100 | 200 | 200 | 200 | 200 | | 900 | High quality construction works at proper place |
| | Construction of buildings for classrooms, teacher/staff accommodation and hostel for boys. (UGC/Exim/Other sources) | CRMC/ Campus administration | 50000 | 70000 | 10500 | 10500 | 10500 | | 151500 | Facility of required infrastructures |
| | Complete the library building construction and introduce e-library services. | CRMC/ Campus administration | 10000 | 10000 | 500 | 500 | 500 | | 40000 | Sophisticated library with e-learning provision |
| | Botanical gardens in front of science building and along the line on the left side of Saraswoti Temple. | CRMC/ Campus administration | | 1000 | | 1000 | | | 3500 | Enhanced greenery |
| | Office for Inquiry Section, IT and EMIS section, First aid room and Alumni | CRMC/ Campus administration | 500 | 1000 | 100 | 100 | 100 | | 4500 | Facility of required infrastructures for the concerned unit. |
| | Install underground water pumping system. | CRMC/ Campus administration | 3000 | | | | | | 3000 | Sufficient provision of drinking water |

| | | | | | | | | | | |
|---|---|-----------------------------|------|------|------|-----|------|--|------|--|
| | Explore the possibility of rock garden, bungee jump, swing, sky cycling and swimming pool | RMC/ Campus administration | | 500 | 500 | 500 | | | | Findings of new income sources |
| | Update land area and compounding with wall/fence. | CRMC/ Campus administration | 500 | 700 | 1000 | | | | 2200 | Defined land area with Safe and well-fenced compound |
| Objectives 2: Upgrade and expand the existing physical facilities through repair, renovation and maintenance | Renovate Hall No. 3 for assembly purpose. | CRMC/ Campus administration | 1000 | | | | | | 1000 | Hall facility for assembly |
| | Increase facility of sanitary pad and vending machine. | CRMC/ Campus administration | 300 | 100 | 100 | 100 | 100 | | 700 | Female friendly environment |
| | Computer lab accessible to all | Campus administration | 100 | 2000 | 100 | 100 | 2000 | | 4300 | Full IT friendly environment |
| | Install additional CC camera. | CRMC/ Campus administration | 300 | | 400 | | | | 700 | Assured security provision |
| | Repair and renovate all the furniture | CRMC/ Campus administration | 200 | 200 | 200 | 200 | 200 | | 1000 | Upgraded furniture |
| | Maintain necessary toilets. | CRMC/ Campus administration | 200 | 2000 | 200 | 200 | 1500 | | 4100 | Enhanced operation/performance of job |
| Objectives 3 : Manage essential equipment and accessories | Maintain EMIS software.(rep) | EMIS/ Campus administration | 100 | | 100 | | 150 | | 350 | Fully digital/ software service |
| | Higher voltage electric supply, power back up system and IT hardware and tools repairing mechanism. | CRMC/ Campus administration | 500 | 1500 | 500 | 500 | 500 | | 3500 | Consistent provision of prerequisites |
| | Response Desk under IT section | EMIS/Campus administration | | 150 | | | | | 150 | Advanced response/communication |

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|---|---|---|-----------------|-----|-----|-----|-----|--|------|---|
| | Basic implements in the library with access to international journals | CRMC/ Campus administration | 50 | 60 | 80 | 100 | 200 | | 490 | Advanced learning resources |
| | Fix number of students for well managed tutorial session | IQAC/ Campus administration | As per the need | | | | | | 0 | Upgraded teaching/learning environment in the class |
| | Alternative/online medium of teaching | IQAC/ Campus administration | 100 | 200 | 200 | 200 | 200 | | 900 | Flexible tutorial facility/increased enrollment and pass percentage |
| Objectives 4: Maintain greenery, cleanliness, peaceful and hygienic environment in Campus premises | Expand the capacity of the canteen | CRMC/ Campus administration | | | 500 | | | | 500 | Sufficient canteen facility |
| | Maintain proper sanitation | CRMC/ Campus administration | 150 | 200 | 200 | 200 | 250 | | 1000 | Enhanced cleanliness |
| | Conduct awareness programmes | Sanitary staff/Campus Family | 50 | 50 | 60 | 50 | 50 | | 260 | Increased awareness |
| | Tree plantation | Campus family | 10 | 10 | 10 | 10 | 10 | | 50 | Improved greenery |
| | Maintain the gardens with gardening staffs. | Gardening staff/ Campus administration | 300 | 300 | 300 | 300 | 300 | | 1500 | Elevated natural panorama |
| Goal 3: Enhance teaching learning practices | | | | | | | | | 0 | |
| Objective 1: Launch Admission Campaign | Utilize mass media to advertise the admission notice | EMIS/ Campus administration | 100 | 100 | 100 | 100 | 100 | | 500 | Increased enrollment |
| | Distribute campus prospectus and brochure | EMIS/ Campus administration | 200 | 250 | 250 | 250 | 250 | | 1200 | Increased circulation of institutional information |
| | launch visit programme to the perspective/feeder school/colleges | Task force/ Campus administration | 100 | 150 | 200 | 250 | 300 | | 1000 | Enhanced exchange of expectation and circulation of information |

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| Objective 2: Enhance student support scheme | launch new programmes (MED English, BALLB, BSW, BEEd ICT,) | Campus administration | 500 | 1000 | 1000 | 1000 | 2000 | | 5500 | Increased provision of technical/job oriented programmes/ increased enrollment |
| | Provision of vehicle | COC/CEC/Campus administration | 5000 | 400 | 400 | 400 | 400 | | 6600 | Expanded catchment area/Increased enrollment |
| | Interaction programme with stakeholders on their institutional expectations and needs. | CEC/Campus administration | 50 | 50 | 50 | 50 | 60 | | 260 | Exchange of expectation and better planning |
| | Appeal the donors and founders to install more scholarship funds | COC/CEC/Campus administration | 2000 | 2000 | 2000 | 2000 | 2000 | | 10000 | Increased accessibility for poor and outstanding students |
| | Coordinate with local employers to enhance job opportunities | Employment cell/COC/Campus administration | As per the need | | | | | | 0 | Increased accessibility for poor students through job opportunities |
| | Organize job fair | Employment cell/Campus administration | 100 | 150 | 200 | 250 | 300 | | 1000 | Increased job scope and dissemination of institutional output |
| Objectives 3: Promote students on reading and learning | Organize motivational programmes for students | IQAC/concerned departments | 60 | 60 | 80 | 90 | 100 | | 390 | Increased reading and course completing culture |
| | Students visit and excursion | Concerned departments/Campus administration | 100 | 150 | 200 | 200 | 300 | | 950 | Primary knowledge of outside progress |
| | Provide counselling and consultancy service | Counselling cell/Campus administration | for 50 students | for 100 students | for 500 students | for 1000 students | for All students | | | Increased satisfaction and scoring |

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| | Shift management | Campus administration | As per the need | | | | | | | Favoured learning time/increased enrollment and balanced manpower engagement |
| | Monitorin of class attendance of students | Concerned departments /Campus administration | 10 | 10 | 10 | 20 | 30 | | | Increased attendance/learning and scoring |
| Objective 4: Enhance creativity and applied opportunities for competent graduates | Virtual excursion, field/lab visit | IOST/Campus administration | 20 | 30 | 40 | 50 | 60 | | | Enhanced primary knowledge of technological application and advancement |
| | Intern/ entrepreneurial / practical opportunities | concerned departments/ca mpus administration | 10 | 15 | 20 | 30 | 30 | | | Enhanced primary knowledge of commercial/job/ application |
| | Introduce remedial classes | concerned departments/ca mpus administration | 100 | 150 | 200 | 300 | 400 | | | Increased graduation percentage |
| | Students' representatives/SQC to organize / participate recreational, sanitary and awareness generating activities. | FSU/SQC/SWC | 100 | 150 | 200 | 200 | 200 | | | Increased confidence on leadership skills/social/envron mental issues |
| | Form outreach/sports clubs | SWC/SQC | 10 | 15 | 20 | 25 | 30 | | | Increased sense of social responsibility and talent/sportsmanship exhibition opportunities |

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| | Explore the possibility of agricultural firm, Agro-Sales Depot, organic resort/hotel and cooperatives | RMC/ campus administration | 20 | 50 | 200 | 200 | 200 | | | Findings of new areas of income, internship and work experience | |
| Goal 4: Promote research and development | | | | | | | | | | | |
| Objectives 1: Enhance research components | Allocate minimum five percent budget on research and publication activities. | Account section/campus administration | 5% | 5% | 5% | 5% | 5% | | | Sustained support for research and publication activities | |
| | Update RMC guidelines to introduce researchable topics | RMC | | Update | | Update | | | | Increased research works and publication | |
| | Provide counselling service, evaluation and feedback by RMC | RMC | | | | | | | | Increased research works | |
| | Online suggestion for research by RMC | RMC | | Online service | | | | | | Increased research works | |
| | Prepare annual plan for research activities and publication | RMC | | | | | | | | Increased research works and publication | |
| | Participation of faculties in research and publication. | RMC/faculties | 10% | 20% | 30% | 40% | 50 % faculites | | | Increased research works and publication | |
| | One door system for research activities | RMC/Campus administration | All research activates Through RMC | | | | | | | | More sustained and resourceful RMC |
| | | | | | | | | | | | |
| Objectives 2: Enhance research resources and collaboration | Maintain research resources and equipment. | RMC/Campus administration | 100 | | 200 | | 300 | | | Increased research skill and support | |
| | Research collaboration and consultancy | | 100 | 100 | 100 | 100 | 100 | | | | |
| | Obtain research grant and technical assistance from UGC and other agencies. | RMC | 1000 | 1500 | 2000 | 2500 | 3000 | | | Increased financial support for research | |
| | Assist researcher as per his/her requirements. | RMC | 100 | 200 | 200 | 200 | 200 | | | Increased technical support for research | |

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| Objective: 1 Create an inspiring academic environment | Maintain the policy, Act, rule and regulation of TU. | Campus administration | | | | | | | | Enhanced good governance and improved academic environment |
| | Discourage the faculties and staffs from assuming the executive post and involvement in the activities of the political/ regional/racial groups. | Campus administration | | | | | | | | Enhanced good governance and improved academic environment |
| | Discourage to use the campus premises for organizing the activities that champion the political move/communalism/racism and regionalism. | Campus administration | stop the entry of outsiders by appointing guards | | | Digital Gate Construction(2000) | | | | Enhanced academic culture |
| | Participatory decision for promoting the sense of ownership | COC/CEC | | | | | | | | Increased involvement of the external stakeholders on campus activities |
| | Motivate and reward for professional ethics. | Campus administration | 2 teaching and 2 non teaching staffs | 2 teaching and 2 non teaching staffs | 4 teaching and 4 non teaching staffs | 4 teaching and 4 non teaching staffs | 4 teaching and 4 non teaching staffs | | 4 teaching and 4 non teaching staffs | Enhanced good Governance and professionally competitive environment |
| | Update Campus Charter | EMIS/Campus administration | Update | | Update | | update | | | Enhanced good Governance |
| | Implement institutional code of conduct | Campus administration | started | | | | completely | | | Enhanced good Governance |
| | Discourage the activities that may cause the negative impacts | Campus administration | | | | | | | | Enhanced good Governance |

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| Objective: Enhance monitoring system | 2 | IQAC to carry out quality assurance function. | IQAC | As per the need | | | | | | Upgraded quality with more functional depart/committees |
| | | Monitor all the department/institutes, committees and staffs regarding the application of ToR | IQAC/ Campus administration | All D & S | All D & S | All D & S | All D, S & F | All D, S & F | | Upgraded and accountable department/institutes, committees and staffs |
| | | Maintain minimum standard in the application of teaching tools and techniques, evaluation techniques, reporting and feed backing. | IQAC/ departments | All D & S | All D & S | All D & S | All D, S & F | All All D, S & F | | Upgraded uniformity in educational activities |
| | | Documentation of individual profile of the faculties, subjects, departments and students if the annual scoring is below 35%. | IQAC/concerned department | All D & S | All D & S | All D & S | All D & S | All Faculties | | Increased effort for improvement and accountability |
| Objective 3: Develop an advanced assessment system | | Internal academic audit annually and external academic audit every two year. | Account section/ Campus administration | 50 | 150 | 60 | 250 | | | Increased level of collective effort for better performance |
| | | Appraisal system for the faculties and staffs | IQAC/ Campus administration | | | | | | | Increased level of individual effort for better performance |
| | | Annual assessment of the strategic plan | IQAC/COC/CEC/Campus administration | | | | | | | Increased level of executive effort for implementing the strategies |
| | | Update and review SSR annually. | SAT/IQAC | | | | | | | Increased level of accountability and collective initiatives for sustained quality |

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| | Consistency in conducting internal exams. | IEC/ Campus administration | 2 internal exam for annual and semester system | | | | | | Increased pass percentage through increased teaching/learning effort |
| | Performance evaluation of the faculties/staffs, department/institute (Half yearly) and sections (Tri monthly) | Campus administration | All Department and section | | | | | | Increased effort for better job performance |
| Objective 4: Enhance the provision of documentation, reporting and communicating | Conduct orientation on preparing plan, documentation and reporting | IQAC/EMIS | 50 | 100 | 150 | 150 | 200 | | Upgraded job performance including planning, documentation and reporting |
| | Enhance EMIS | EMIS/ Campus administration | 40 | 50 | 50 | 50 | 50 | | Upgraded digital intercom, institutional data and documentation, |
| | Update website and social sites on regular basis. | IT section/EMIS | 50 | 50 | 50 | 50 | 50 | | Upgraded institutional reporting |
| | Annual plan and self-assessment report annually. | Concerned entity | 50 | 50 | 50 | 50 | 50 | | Upgraded and competitive effort for better performance |
| | Publish bulletin consistently. | EMIS | 50 | 50 | 50 | 50 | 50 | | Upgraded institutional reporting |

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|--|--|-----------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|--|--|--|
| | Maintain Response Desk (rep) | EMIS/ Campus administration | | | | | | | | Upgraded and immediate service through institutional response |
| | Publish the institutional report annually | Campus administration | 50 | 50 | 50 | 50 | 50 | | | Upgraded institutional reporting for broader inputs |
| Objective 5: Enhance the eminence and glory of the campus | Disseminate achievements | EMIS | Annually | Annually | Annually | Annually | Annually | | | Upgraded institutional eminence and improved public perception |
| | Conduct sports fair, cultural fair and talent show. | EAC/ Campus administration | 150 | 200 | 200 | 200 | 200 | | | Upgraded institutional eminence with multiple activities |
| | Conduct case study or write thesis on locally prominent issues | Concerned department/faculty | encourage min 10 the student | encourage min 13 the student | encourage min 15 the student | encourage min 15 the student | encourage min 20 the student | | | Upgraded level of involvement in social issues |
| | Honor and award students with outstanding performance | Campus administration | 50 | 50 | 60 | 70 | 70 | | | Increased enrollment of outstanding students/increased level of satisfaction |
| | Students to conduct outreach programmes | SWC/SQC | 10 | 10 | 15 | 15 | 15 | | | Upgraded level of social responsibility and involvement in social issues |

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|---|--|---------------------------------|---------------------------|-----------------------------|---------|------------------|---------|--|--|--|-----------------------------------|
| | Enhance institutional identity through campus uniform, bags, stationery materials and others with campus logo. | EMIS/ Campus administration | 500 | 150 | 200 | 300 | 600 | | | Upgraded level of institutional identity and eminence | |
| | Celebrate the 60 th anniversary | COC/Campus administration | | 500 | | | | | | | |
| Goal 6 : To ensure financial sustainability | | | | | | | | | | | |
| Objective 1: Maintain sustained economic sources | Found a trust/foundation for collecting fund | COC/ Campus administration | 2000 | 2000 | 2000 | 2000 | 2000 | | | Sustained financial status | |
| | Approach different donors for fund collection | COC/ Campus administration | 1 Donor | 2 Donor | 2 Donor | 2 Donor | 3 Donor | | | Sustained financial status | |
| | Coordinate with Alumni Association and other stakeholders to form a foreign bureau | COC/ Campus administration | 1 alumni program annually | | | | | | | | Sustained financial status |
| | Honor the founders and their family members, donors, retired/ex faculties/staffs and others | COC/Campus administration | 50 | 50 | 50 | 50 | 60 | | | Increased culture of honour for institutional good will. | |
| | Found Pensioner/Ex-employee Club/Trust to utilize their experience | COC/ Campus administration | | ex employe e club | | ex teachers club | | | | Increased contributors for institutional sustainability | |
| | Launch new programmes and construct additional shopping complex for internal income. | Campus administration /CRMC | | 5000 | | | 7000 | | | Increased educational opportunities and regular income sources | |
| | Objective 2: Maintain financial | Adopt cost reduction practices. | Campus administration | One door policy in expenses | | | | | | | Increased saving and reduced cost |

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- Strategic Plan Preparation Committee (2074). Strategic Plan of Dhawalagiri Multiple Campus. Submitted to Campus Executive committee, Dhawalagiri Multiple Campus, Baglung.
- Free Student Union (2074). Dhawalagiri Darpan. Submitted to stakeholders, Dhawalagiri Multiple Campus, Baglung.

Annex



आजमिति 2068 एबगुबु 25 गतेका दिन-छ:ब.
 क्याम्पस व्यागलस सभाक संसितिका अध्यक्ष प्रा.डा.
 दिन बहादुर थापाको अध्यक्षताका क्याम्पसको प्रशासनिक
 मातृका आचार्य तथा गरीबको बगैठवा करेका छलफल
 गर्ने बसेको बैठकको उपसिधति यस्तुका रचना -

उपसिधति

१. अध्यक्ष प्रा.डा. दिन बहादुर थापा
२. सहाय श्री गोविंद प्रसाद कुँदेल
३. " " श्री सुदर्शन शिलवाल
४. " " श्री विवेक शंखेक श्री विप्लव शर्मा
५. " " श्री प्रकाश शर्मा श्री विद्याल सापकोटा
६. " " श्री डा.गोपाल आचार्य
७. " " श्री स.स.स. श्री सहदेव श.श.
८. " " श्री रामेश श.श.
९. " " श्री अमिताभ श्री जयराम शर्मा
१०. " " श्री विष्णु प्रसाद शर्मा
११. " " श्री बहादुर श्री सुरज कोराल
१२. " " श्री.वि.स.श. श्री कुश राज उपाध्य
१३. " " श्री.वि.का.श.प.
१४. " " श्री.वि.प्र. सापति श्री मन बहादुर थापा
१५. " " श्री.स.स. सापति श्री शक्ति शर्मा शोषार्थ
१६. " " श्री.स.स.श. श्री शिव प्रसाद पायल
१७. " " श्री.स.स.श. श्री नाथन प्रसाद सापकोटा
१८. " " श्री.स.स.श. श्री हुम बहादुर थापा
१९. " " शिक्षक प्रतिनिधि श्री हिरा लाल श्रेणी
२०. सहाय सचिव क्याम्पस श्री.डा. राम प्रसाद उपाध्य
२१. विशेष उपसिधति -
२२. श्री.का.श. श्री तिलक प्रसाद कुँदेल
२३. " " श्री हरि प्रसाद पायल

प्रकाश नं.१ आवेल्लो बैठकको ससितिका
 निर्णयः - प्रस्तुत विषयमा छलफल गर्दा ससितिका यस्तु
 अघि 2068 असार १७ गतेका दिन भएको बैठकले गरेको
 निर्णयलाई विद्यविद्यालय अग्रदान कार्यालयबाट गठित

- ~~3/4~~ 3. श्री अमृतप्रसाद शर्मा - सँयोजक, क्षितिगतया प्रपत्र संभार
4. श्री सुरस्वती शर्मा - सँयोजक, परामर्श सेवा
5. श्री शिवप्रसाद पौडेल - सँयोजक, क्यालेण्डर निर्माण
6. श्री अम्बिका शर्मा - शाखा अधिकृत
7. श्री हुमवहापुर थापा - नि.ले.अ. लेखा प्रमुख

Wangyan University
Multiple Campus
Baglung
2019

आजको बैठकका प्रस्तावहरू:

1. अखिलको बैठकको कार्य प्रगति समिती
2. आगामी पञ्चवर्षीय (065/070 - 073/078) रणनीति योजना
3. PRT को दोस्रो पटकको अनुगमन पश्चात गरिएका कार्यहरूको समीक्षा
4. विविध

बैठकका निर्णयहरू:

निर्णय नं. 9: प्रस्तुत प्रस्ताव नं. 9 माथी छलफल गर्दा UOAC को यस अधिने बैठकका वाट गरिएका निर्णयहरू माध्ये धेरैजसो निर्णय अनुसारका कार्यहरू सम्पन्न भइसकेका र केही कार्यहरू सम्पन्न हुने अवस्थामा रहेको देखियो। UGC बाट गठित PRT बाट गत अक्षर महिनामा भएको स्थलगत अनुगमनबाट प्राप्त भएका सुझावहरू माध्ये वार्षिक प्रगति प्रतिवेदन तयारी भइ प्रकाशोग्रुप अवस्थामा रहेको, आगामी पञ्चवर्षीय रणनीतिक योजनाको अन्तिम मस्यौदा तयार भइ क्याम्पस प्रशासनमा प्राप्त भइसकेको 2019 र 2020 मा स्नातक र स्नातकोत्तर तह उत्तीर्ण भइ गएका विद्यार्थीहरूको Tracer Study को कार्य भइ प्रतिवेदन तयारीज क्रममा अछि रहेको, प्राध्यापक - हरूबाट वार्षिक क्यालेण्डर अनुसार वार्षिक कार्य योजनाहरू निर्माण भइसकेको र धेरैजसोबाट एकाइ योजनाहरू मात्र बाँकी रहेको देखियो। अखिलको पञ्चवर्षीय योजनाका उपलव्धी र कार्यन्वयनका क्रममा देखिएका समस्याहरूको समेत समीक्षात्मक मूल्यांकन गरी सम्पन्न हुन बाँकी रहेका

कार्य।

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| 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 | 63 | 64 | 65 | 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 | 99 | 100 |
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कार्यकलाड अविलम्ब पुरा गनेका लागि तत्तव्यक्ति, विभाग, समिति र उपसमितिलाड निर्देशन दिने निर्णय गरिन्छ ।

निर्णय नं. २: प्रस्तुत प्रस्ताव नं. २ माथी छलफल गर्दा क्याम्पसले आगामी पांच वर्ष (०७५/०८०-०८३/०८४) का लागि रणनीतिक योजना तयारी उपसमितिले तयार गरी क्याम्पस प्रशासनमा पेश गरेको रणनीतिक योजना २०७५ को मस्यौदालाड व्यापक छलफल पश्चात् सहभागी-हस्तात प्राप्त भएका उपयुक्त सुझावहरु समेतलाड समावेश गरी अनुमोदन गर्ने निर्णय गरिन्छ ।

निर्णय नं. ३: प्रस्ताव नं. ३ माथी छलफल गर्दा गत असार १३-१७ गतेसम्म PRT बाट भएको अनुगमन पश्चात् प्राप्त सुझावहरु प्रहरो केही कार्यहरु सम्पन्न भइसकेका र सम्पन्न हुन बाँकी रहन गएका कार्यकलाड अथासम्य छिटो सम्पन्न गर्ने गरी कार्य प्रक्रिया अगाडी बढाउने निर्णय गरिन्छ ।

निर्णय नं. ४: प्रस्तुत प्रस्ताव नं. ४ को विविधता छलफल गर्दा यस क्याम्पसको आ.व. ०७८/०७९ को वार्षिक प्रगति प्रतिवेदन तयार गनेका लागि गठित उपसमितिले क्याम्पसका विभिन्न शिक्षण विभाग, QAA कार्यका समेत गठित समिति/उपसमितिलाट प्राप्त प्रगति प्रतिवेदन तथा क्याम्पसको वस्तुस्थिति विवरण समेतलाड समावेश गरी तयार पारेको वार्षिक प्रगति प्रतिवेदन क्याम्पस प्रशासनमा पेश भइ आजको बैठकमा छलफल समेत भएकोले केही छुट हुन गएका कुराकलाड समावेश गरी यसलाड पुस्तक आकारमा प्रकाशन गर्ने निर्णय गरिन्छ ।

निर्णय नं. ५: यस क्याम्पसमा QAA प्रयोजनका लागि विभिन्न उपसमितिकु गठन भएकोमा उपसमितिकुको सभावकारिता र यककपताका आधारमा निम्नानुसार गठन तथा पुनर्गठन गर्ने निर्णय गरिन्छ ।

क्रमशः

१. IQAC उपसमिति :

- संयोजक - प्रा० डा० राम प्रसाद उपाध्याय (क्याम्पस प्रमुख)
- सदस्य - हरि प्रसाद पाण्डेय
- सदस्य - हिरालाल ऐंगी
- सदस्य - प्रा० डा० दिन वहादुर थापा
- सदस्य - गौविन्द प्रसाद शर्मा कंडेल
- सदस्य - डा० सुदर्शन सिलवाल
- सदस्य - विजयराम पन्त
- सदस्य - कृष्ण प्रसाद अधिकारी
- सदस्य - विश्वबन्धु अधिकारी
- सदस्य - राम प्रसाद शर्मा
- सदस्य - डा० प्रकाश प्रसाद सापकाँडा
- सदस्य - विल्व शर्मा
- सदस्य - प्राध्यापक संघ सभापति
- सदस्य - कर्मचारी संघ सभापति
- सदस्य - स्वविद्यु अध्ययन
- सदस्य सचिव - तिलक प्रसाद कंडेल

२. SAT उपसमिति :

- संयोजक - तिलक प्रसाद कंडेल
- सदस्य - हरि प्रसाद पाण्डेय
- सदस्य - हिरालाल ऐंगी
- सदस्य - कमल शर्मा
- सदस्य - देव वहादुर क्षेत्री
- सदस्य - प्रदिप पन्त
- सदस्य - अम्बिका ऐंगी

३. शैक्षिक व्यवस्थापन सूचना प्रणाली (EMIS)

- संयोजक - हरि प्रसाद पाण्डेय
- सदस्य - दिपेन्द्र जैशी क्षेत्री
- सदस्य - देव वहादुर क्षेत्री
- सदस्य - सुवास केशरी
- सदस्य - अम्बिका ऐंगी
- सदस्य - हुम वहादुर थापा

कमला :

सदस्य - शिवराज पन्त

सदस्य - आनन्द पाठक

४. निर्माण तथा मर्मत समार समिति:

संयोजक - श्रीम प्रसाद शर्मा

सदस्य - हिरालाल शर्मा

सदस्य - अलिराम चौपाने

सदस्य - श्याम प्रसाद शर्मा

सदस्य - नारायण प्रसाद सापठोया

सदस्य - दुम बहादुर थापा

सदस्य - शिवराज पन्त

५. पुस्तकालय परामर्श समिति:

संयोजक - ध्वराज गौतम

सदस्य - जानक प्रसाद गौतम

सदस्य - कल्पना शर्मा

सदस्य - शान्ती कुमारी शर्मा

सदस्य - सुरेश प्रसाद गौतम

सदस्य - संगिता शर्मा

सदस्य - स्वकियू प्रतिनिधि

सदस्य - लक्ष्मी शर्मा

६. स्वास्थ्य परामर्श समिति:

संयोजक - दिपक प्रसाद शर्मा कंडल

सदस्य - याम प्रसाद शर्मा

सदस्य - सरस्वती शर्मा

सदस्य - कल्पना शर्मा

सदस्य - शिवराज पन्त

सदस्य - गितादेवि शर्मा

सदस्य - स्वकियू प्रतिनिधि

७. आन्तरिक परीक्षा समिति:

संयोजक - हरि प्रसाद पाण्डेय

सदस्य - शिवशरण जवाली

- सदस्य - रामराजा कंडेल
 सदस्य - मोंतिलाल शर्मा
 सदस्य - शिवराज पन्त
 सदस्य - भूपाल चालिसे
 सदस्य - कृपादेवि सापकाय



८. गुणार्थ व्यवस्थापन तथा अनुशासन कायम सुधिति :

- संयोजक - हिरालाल शर्मा
 सदस्य - कप्रल शर्मा
 सदस्य - भक्तिराम चौपाने
 सदस्य - विप्लव शर्मा
 सदस्य - शिवप्रसाद पांडे
 सदस्य - दिपेन्द्र जैशी
 सदस्य - शिवराज पन्त
 सदस्य - स्वविद्यु प्रतिनिधी
 सदस्य - संयोजक विद्यार्थी गुणस्तर समुह

९. रोजगार तथा वृत्ति विधाय परामर्श श्रेण

- संयोजक - डा. सुदर्शन खिलवाल
 सदस्य - दिपक प्रसाद शर्मा कंडेल
 सदस्य - विप्लव शर्मा
 सदस्य - शिवप्रसाद पांडे
 सदस्य - रामराजा कंडेल
 सदस्य - डा० प्रकाश प्रसाद सापकाय
 सदस्य - स्वविद्यु प्रतिनिधी

१०. सार्वजनिक सूचना तथा प्रचारप्रसार सुधिति :

- संयोजक - हरि प्रसाद पाण्डेय
 सदस्य - हिरालाल शर्मा
 सदस्य - श्याम प्रसाद शर्मा
 सदस्य - देव बहादुर क्षेत्री
 सदस्य - श्याम बहादुर पोखरेल
 सदस्य - अम्बिका शर्मा
 सदस्य - आनन्द पाठ

DATE / /

११. पराप्रशो सेवा (छात्रा मैत्री) समिति :

संयोजक - सरस्वती शर्मा

सदस्य - रुपादेवि श्यामशा

सदस्य - गितादेवी शर्मा

१२. शैक्षिक क्यालेण्डर तयारी उपसमिति :

संयोजक - कुल प्रसाद अधिकारी

सदस्य - शिवप्रसाद पौडेल

सदस्य - प्रदिप पन्त

सदस्य - नवराज शर्मा

सदस्य - इन्द्रसिंह खत्री

१३. पूर्व विद्यार्थी संघ

संयोजक - जनकराज पौडेल

सचिव - चिरिञ्जिवी गौतम

सदस्य - वसन्त कुमार श्रेष्ठ

सदस्य - हिरा बहादुर खत्री

सदस्य - गोविन्द बहादुर नेपाली

सदस्य - कमल बहादुर अधिकारी

सदस्य - लक्ष्मी बास्कोटा

सदस्य - तेज प्रसाद गिरी

सदस्य - मुखेशचन्द्र राजभण्डारी

सदस्य - गीता श्रीवास्तव

सदस्य - नविन शिशिर बि.क.

सदस्य - अर्चना घालिखे

सदस्य - अभिलान पोखरेल

१४. अतिरिक्त क्रियाकलाप तथा विस्तार उपसमिति

संयोजक : कमल शर्मा

सदस्य : अतिराज न्यौपाने

सदस्य : शिवशरण शर्मा

सदस्य : शिवप्रसाद पौडेल

सदस्य : रामजी प्रसाद सुवेदी

सदस्य : सविता कुमारी शर्मा पराजुली

सदस्य : स्वविष्णु प्रतिनिधि



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श्री देबबहादुरे क्षेत्रीज्यू,
ताराखोला गाउँपालिका २,
बागलुङ ।

मिति:- २०७९/०३/२०

विषय:- नियुक्ति सम्बन्धमा ।

महाशय,

उपर्युक्त सम्बन्धमा त्रिभुवन विश्वविद्यालय रजिष्ट्रारको कार्यालय, कर्मचारी प्रशासन महाशाखाको मिति २०७८/१०/२० को पत्रअनुसार आवश्यक प्रक्रिया पुरा गरी २०७८/१२/२४ गते क्याम्पसबाट शिक्षक छनौट सम्बन्धी सूचना प्रकाशन गरी त्रि.वि. कर्मचारी प्रशासन महाशाखाको च.नं ६३०६, मिति २०७९/०३/२० को स्वीकृत पत्र एवम् क्याम्पस र तपाईं बीच गरेको सम्झौता बमोजिम हुने गरी मिति २०७९ श्रावण १ गतेदेखि २०८० आषाढ मसान्तसम्म तपाईंलाई गणित शिक्षा विषयको शिक्षकमा नियुक्ति गरिएको छ । त्रि.वि. को शिक्षकमा नियुक्ति भएकोमा तपाईंलाई बधाई छ ।

बोधार्थ तथा कार्यार्थ :

१. श्री कर्मचारी प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
२. श्री आर्थिक प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
३. श्री दरवन्दी युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
४. श्री कम्प्युटर युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
५. श्री सेवा आयोगको कार्यालय, त्रि.वि. कीर्तिपुर ।
६. श्री लेखा शाखा, धवलागिरि बहुमुखी क्याम्पस, बागलुङ ।

(प्रा.डा. रामप्रसाद उपाध्याय)

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Ref. No.:

मिति:- २०७९/०३/२०

श्री सरोजराज पन्तज्यू,
फलेवास नगरपालिका - ७,
लिमिठाना, पर्वत ।

विषय:- नियुक्ति सम्बन्धमा ।

महाशय,

उपर्युक्त सम्बन्धमा त्रिभुवन विश्वविद्यालय रजिष्ट्रारको कार्यालय, कर्मचारी प्रशासन महाशाखाको २०७८/१०/२० को पत्रअनुसार आवश्यक प्रक्रिया पुरा गरी २०७८/१२/२४ गते क्याम्पसबाट शिक्षक छुट्टा सम्बन्धी सूचना प्रकाशन गरी त्रि.वि. कर्मचारी प्रशासन महाशाखाको च.नं ६३०६, मिति २०७९/०३/२० स्वीकृत पत्र एवम् क्याम्पस र तपाईं बीच गरेको सम्झौता बमोजिम हुने गरी मिति २०७९ श्रावण १ गते २०८० आषाढ मसान्तसम्म तपाईंलाई समाजशास्त्र विषयको शिक्षकमा नियुक्ति गरिएको छ ।

त्रि.वि. को शिक्षकमा नियुक्ति भएकोमा तपाईंलाई बधाई छ ।

बोधार्थ तथा कार्यार्थ :

१. श्री कर्मचारी प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
२. श्री आर्थिक प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
३. श्री दरवन्दी युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
४. श्री कम्प्युटर युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
५. श्री सेवा आयोगको कार्यालय, त्रि.वि. कीर्तिपुर ।
६. श्री लेखा शाखा, धवलागिरि बहुमुखी क्याम्पस, बागलुङ ।

(प्रा.डा. रामप्रसाद उपाध्याय)

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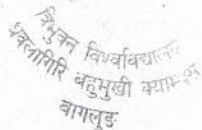
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श्री श्यामप्रसाद शर्माज्यू,
बागलुङ नगरपालिका - ४,
बागलुङ ।

विषय:- नियुक्ति सम्बन्धमा ।

महाशय,

उपर्युक्त सम्बन्धमा त्रिभुवन विश्वविद्यालय रजिष्ट्रारको कार्यालय, कर्मचारी प्रशासन महाशाखाको मिति २०७८/१०/२० को पत्रअनुसार आवश्यक प्रक्रिया पुरा गरी २०७८/१२/२४ गते क्याम्पसबाट शिक्षक छनोट सम्बन्धी सूचना प्रकाशन गरी त्रि.वि. कर्मचारी प्रशासन महाशाखाको च.नं ६३०६, मिति २०७९/०३/२० को स्वीकृत पत्र एवम् क्याम्पस र तपाईं बीच गरेको सम्झौता बमोजिम हुने गरी मिति २०७९ श्रावण १ गतेदेखि २०८० आषाढ मसान्तसम्म तपाईंलाई अंग्रेजी विषयको शिक्षकमा नियुक्ति गरिएको छ ।

त्रि.वि. को शिक्षकमा नियुक्ति भएकोमा तपाईंलाई बधाई छ ।

बोधार्थ तथा कार्यार्थ :

१. श्री कर्मचारी प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
२. श्री आर्थिक प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
३. श्री दरवन्दी युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
४. श्री कम्प्युटर युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
५. श्री सेवा आयोगको कार्यालय, त्रि.वि. कीर्तिपुर ।
६. श्री लेखा शाखा, धवलागिरि बहुमुखी क्याम्पस, बागलुङ ।

(Handwritten Signature)

(प्रा.डा. रामप्रसाद उपाध्याय)

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क्याम्पस प्रमुख



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पत्र संख्या: ०६८/०६५

Let. No.:

चलानी नं.: १२१३/०६५

Ref. No.:

मिति:- २०७९/०३/२०

श्री बिष्णुप्रसाद चापागाँईज्यू,
बागलुङ नगरपालिका - १२,
अमलाचौर, बागलुङ ।

विषय:- नियुक्ति सम्बन्धमा ।

महाशय,

उपर्युक्त सम्बन्धमा त्रिभुवन विश्वविद्यालय रजिष्ट्रारको कार्यालय, कर्मचारी प्रशासन महाशाखाको मिति २०७८/१०/२० को पत्रअनुसार आवश्यक प्रक्रिया पुरा गरी २०७८/१२/२४ गते क्याम्पसबाट शिक्षक छनोट सम्बन्धी सूचना प्रकाशन गरी त्रि.वि. कर्मचारी प्रशासन महाशाखाको च.नं ६३०६, मिति २०७९/०३/२० को स्वीकृत पत्र एवम् क्याम्पस र तपाईं बीच गरेको सम्झौता बमोजिम हुने गरी मिति २०७९ श्रावण १ गतेदेखि २०८० आषाढ मसान्तसम्म तपाईंलाई गणित विषयको शिक्षकमा नियुक्ति गरिएको छ ।

त्रि.वि. को शिक्षकमा नियुक्ति भएकोमा तपाईंलाई बधाई छ ।

बोधार्थ तथा कार्यार्थ :

१. श्री कर्मचारी प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
२. श्री आर्थिक प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
३. श्री दरवन्दी युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
४. श्री कम्प्युटर युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
५. श्री सेवा आयोगको कार्यालय, त्रि.वि. कीर्तिपुर ।
६. श्री लेखा शाखा, धवलागिरि बहुमुखी क्याम्पस, बागलुङ ।

(प्रा.डा. रामप्रसाद उपाध्याय)

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पत्र संख्या: ०६८/१०६५

Let. No.:

चलानी नं.: १२१४/१०६५

Ref. No.:

मिति:- २०७९/०३

श्री सरस्वती शर्माज्यू,
बागलुङ नगरपालिका - १३,
पैयुँपाटा, बागलुङ ।

विषय:- नियुक्ति सम्बन्धमा ।

महाशय,

उपर्युक्त सम्बन्धमा त्रिभुवन विश्वविद्यालय रजिष्ट्रारको कार्यालय, कर्मचारी प्रशासन महाशाखाको निर्देशनमा २०७८/१०/२० को पत्रअनुसार आवश्यक प्रक्रिया पुरा गरी २०७८/१२/२४ गते क्याम्पसबाट शिक्षक छान्ने सूचीको सम्बन्धी सूचना प्रकाशन गरी त्रि.वि. कर्मचारी प्रशासन महाशाखाको च.नं. ६३०६, मिति २०७९/०३/२० स्वीकृत पत्र एवम् क्याम्पस र तपाईं बीच गरेको सम्झौता बमोजिम हुने गरी मिति २०७९ श्रावण १ गतेदेखि २०८० आषाढ मसान्तसम्म तपाईंलाई स्वास्थ्य/शारिरिक विषयको शिक्षकमा नियुक्ति गरिएको छ ।

त्रि.वि. को शिक्षकमा नियुक्ति भएकोमा तपाईंलाई बधाई छ ।

बोधार्थ तथा कार्यार्थ :

१. श्री कर्मचारी प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
२. श्री आर्थिक प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
३. श्री दरवन्दी युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
४. श्री कम्प्युटर युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
५. श्री सेवा आयोगको कार्यालय, त्रि.वि. कीर्तिपुर ।
६. श्री लेखा शाखा, धवलागिरि बहुमुखी क्याम्पस, बागलुङ ।

(प्रा.डा. रामप्रसाद उपाध्याय)

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पत्र संख्या: ०६८।०६८

Let. No.:

चलानी नं.: १२९५।०६८

Ref. No.:



श्री यमबहादुर पोख्रेलज्यू,
ब्यास नगरपालिका - ११,
तनहुँ ।

विषय:- नियुक्ति सम्बन्धमा ।

महाशय,

उपर्युक्त सम्बन्धमा त्रिभुवन विश्वविद्यालय रजिष्ट्रारको कार्यालय, कर्मचारी प्रशासन महाशाखाको मि २०७८।१०।२० को पत्रअनुसार आवश्यक प्रक्रिया पुरा गरी २०७८।१२।२४ गते क्याम्पसबाट शिक्षक छनो सम्बन्धी सूचना प्रकाशन गरी त्रि.वि. कर्मचारी प्रशासन महाशाखाको च.नं ६३०६, मिति २०७९।०३।२० व स्वीकृत पत्र एवम् क्याम्पस र तपाईं बीच गरेको सम्झौता बमोजिम हुने गरी मिति २०७९ श्रावण १ गतेदेखि २०८० आषाढ मसान्तसम्म तपाईंलाई जीवशास्त्र विषयको शिक्षकमा नियुक्ति गरिएको छ ।

त्रि.वि. को शिक्षकमा नियुक्ति भएकोमा तपाईंलाई बधाई छ ।

बोधार्थ तथा कार्यार्थ :

१. श्री कर्मचारी प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
२. श्री आर्थिक प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
३. श्री दरवन्दी युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
४. श्री कम्प्युटर युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
५. श्री सेवा आयोगको कार्यालय, त्रि.वि. कीर्तिपुर ।
६. श्री लेखा शाखा, धवलागिरि बहुमुखी क्याम्पस, बागलुङ ।

(प्रा.डा. रामप्रसाद उपाध्याय)

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Let. No.:

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Ref. No.:

श्री रामजीप्रसाद सुवेदीज्यू,
बेनी नगरपालिका - ३,
भकिम्ली, म्याग्दी ।

मिति:- २०७९।०३।२०

विषय:- नियुक्ति सम्बन्धमा ।

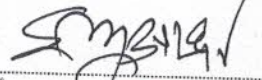
महाशय,

उपर्युक्त सम्बन्धमा त्रिभुवन विश्वविद्यालय रजिष्ट्रारको कार्यालय, कर्मचारी प्रशासन महाशाखाको मिति २०७८।१०।२० को पत्रअनुसार आवश्यक प्रक्रिया पुरा गरी २०७८।१२।२४ गते क्याम्पसबाट शिक्षक छनोट सम्बन्धी सूचना प्रकाशन गरी त्रि.वि. कर्मचारी प्रशासन महाशाखाको च.नं ६३०६, मिति २०७९।०३।२० को स्वीकृत पत्र-एवम् क्याम्पस र तपाईं बीच गरेको सम्झौता बमोजिम हुने गरी मिति २०७९ श्रावण १ गतेदेखि २०८० आषाढ मसान्तसम्म तपाईंलाई नेपाली विषयको शिक्षकमा नियुक्ति गरिएको छ ।

त्रि.वि. को शिक्षकमा नियुक्ति भएकोमा तपाईंलाई बधाई छ ।

बोधार्थ तथा कार्यार्थ :

१. श्री कर्मचारी प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
२. श्री आर्थिक प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
३. श्री दरवन्दी युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
४. श्री कम्प्युटर युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
५. श्री सेवा आयोगको कार्यालय, त्रि.वि. कीर्तिपुर ।
६. श्री लेखा शाखा, धवलागिरि बहुमुखी क्याम्पस, बागलुङ ।


(प्रा.डा. रामप्रसाद उपाध्याय)
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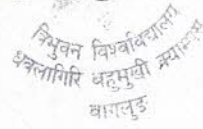
Fax: 068-520113

पत्र संख्या: ०६८/०६५

Let. No.:

चलानी नं.: १२१६/०६५

Ref. No.:



मिति:- २०७९/०३/३१

श्री दलबहादुर थापाज्यू,
भलकोट नगरपालिका - ७,
मल्म, बागलुङ ।

विषय:- नियुक्ति सम्बन्धमा ।

महाशय,

उपर्युक्त सम्बन्धमा त्रिभुवन विश्वविद्यालय रजिष्ट्रारको कार्यालय, कर्मचारी प्रशासन महाशाखाको मिति २०७८/१०/२० को पत्रअनुसार आवश्यक प्रक्रिया पुरा गरी २०७८/१२/२४ गते क्याम्पसबाट शिक्षक छनोट सम्बन्धी सूचना प्रकाशन गरी त्रि.वि. कर्मचारी प्रशासन महाशाखाको च.नं ६३०६, मिति २०७९/०३/२० को स्वीकृत पत्र 'एवम्' क्याम्पस र तपाईं बीच गरेको सम्झौता बमोजिम हुने गरी मिति २०७९ श्रावण १ गतेदेखि २०८० आषाढ मसान्तसम्म तपाईंलाई गणित विषयको शिक्षकमा नियुक्ति गरिएको छ ।

त्रि.वि. को शिक्षकमा नियुक्ति भएकोमा तपाईंलाई बधाई छ ।

बोधार्थ तथा कार्यार्थ :

१. श्री कर्मचारी प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
२. श्री आर्थिक प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
३. श्री दरवन्दी युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
४. श्री कम्प्युटर युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
५. श्री सेवा आयोगको कार्यालय, त्रि.वि. कीर्तिपुर ।
६. श्री लेखा शाखा, धवलागिरि बहुमुखी क्याम्पस, बागलुङ ।

(प्रा.डा. रामप्रसाद उपाध्याय)

क्याम्पस प्रमुख

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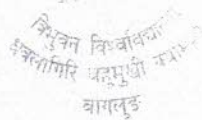
Fax: 068-520113

पत्र संख्या: ०६२१०६८

Let. No.:

चलानी नं.: १२१८१०६८

Ref. No.:



मिति:- २०७९/०३

श्री केदारनाथ शर्माज्यू,
बागलुङ नगरपालिका - ३,
बागलुङ ।

विषय:- नियुक्ति सम्बन्धमा ।

महाशय,

उपर्युक्त सम्बन्धमा त्रिभुवन विश्वविद्यालय रजिष्ट्रारको कार्यालय, कर्मचारी प्रशासन महाशाखाको मिति २०७८/१०/२० को पत्रअनुसार आवश्यक प्रक्रिया पुरा गरी २०७८/१२/२४ गते क्याम्पसबाट शिक्षक छान्ने सूची सम्बन्धी सूचना प्रकाशन गरी त्रि.वि. कर्मचारी प्रशासन महाशाखाको च.नं. ६३०६, मिति २०७९/०३/२० स्वीकृत पत्र एवम् क्याम्पस र तपाईं बीच गरेको सम्झौता बमोजिम हुने गरी मिति २०७९ श्रावण १ गतेदेखि २०८० आषाढ मसान्तसम्म तपाईंलाई स्वास्थ्य/शारिरिक विषयको शिक्षकमा नियुक्ति गरिएको छ ।

त्रि.वि. को शिक्षकमा नियुक्ति भएकोमा तपाईंलाई बधाई छ ।

बोधार्थ तथा कार्यार्थ :

१. श्री कर्मचारी प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
२. श्री आर्थिक प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
३. श्री दरवन्दी युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
४. श्री कम्प्युटर युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
५. श्री सेवा आयोगको कार्यालय, त्रि.वि. कीर्तिपुर ।
६. श्री लेखा शाखा, धवलागिरि बहुमुखी क्याम्पस, बागलुङ ।

(प्रा.डा. रामप्रसाद उपाध्याय)

क्याम्पस प्रमुख



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मिति:- २०७९/०३/१५

पत्र संख्या: ०६८१०६५

Let. No.:

चलानी नं.: १२९९१०६५

Ref. No.:

श्री नारायणप्रसाद पौडेलज्यू,

बागलुङ नगरपालिका - ७,

बागलुङ ।

विषय:- नियुक्ति सम्बन्धमा ।

महाशय,

उपर्युक्त सम्बन्धमा त्रिभुवन विश्वविद्यालय रजिष्ट्रारको कार्यालय, कर्मचारी प्रशासन महाशाखाको मिति २०७८/१०/२० को पत्रअनुसार आवश्यक प्रक्रिया पुरा गरी २०७८/१२/२४ गते क्याम्पसबाट शिक्षक छन सम्बन्धी सूचना प्रकाशन गरी त्रि.वि. कर्मचारी प्रशासन महाशाखाको च.नं ६३०६, मिति २०७९/०३/२० स्वीकृत पत्र एवम् क्याम्पस र तपाईं बीच गरेको सम्झौता बमोजिम हुने गरी मिति २०७९ श्रावण १ गतेदेखि २०८० आषाढ मसान्तसम्म तपाईंलाई नेपाली विषयको शिक्षकमा नियुक्ति गरिएको छ ।

त्रि.वि. को शिक्षकमा नियुक्ति भएकोमा तपाईंलाई बधाई छ ।

बोधार्थ तथा कार्यार्थ :

१. श्री कर्मचारी प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
२. श्री आर्थिक प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
३. श्री दरवन्दी युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
४. श्री कम्प्युटर युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
५. श्री सेवा आयोगको कार्यालय, त्रि.वि. कीर्तिपुर ।
६. श्री लेखा शाखा, धवलागिरि बहुमुखी क्याम्पस, बागलुङ ।

(प्रा.डा. रामप्रसाद उपाध्याय)

क्याम्पस प्रमुख

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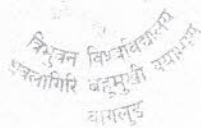
Fax: 068-520113

पत्र संख्या: ०६८/०६५

Let. No.:

चलानी नं.: १२२०१०६५

Ref. No.:



मिति:- २०७९/०३

श्री नरेन्द्रप्रताप सिंह बुढाथोकीज्यू,
बडीगाड गाउँपालिका - ५,
ग्वालीचौर, बागलुङ ।

विषय:- नियुक्ति सम्बन्धमा ।

महाशय,

उपर्युक्त सम्बन्धमा त्रिभुवन विश्वविद्यालय रजिष्ट्रारको कार्यालय, कर्मचारी प्रशासन महाशाखाको २०७८/१०/२० को पत्रअनुसार आवश्यक प्रक्रिया पुरा गरी २०७८/१२/२४ गते क्याम्पसबाट शिक्षक छुट्टा सम्बन्धी सूचना प्रकाशन गरी त्रि.वि. कर्मचारी प्रशासन महाशाखाको च.नं ६३०६, मिति २०७९/०३/२० स्वीकृत पत्र एवम् क्याम्पस र तपाईं बीच गरेको सम्झौता बमोजिम हुने गरी मिति २०७९ श्रावण १ गते २०८० आषाढ मसान्तसम्म तपाईंलाई रसायनशास्त्र विषयको शिक्षकमा नियुक्ति गरिएको छ ।

त्रि.वि. को शिक्षकमा नियुक्ति भएकोमा तपाईंलाई बधाई छ ।

बोधार्थ तथा कार्यार्थ :

१. श्री कर्मचारी प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
२. श्री आर्थिक प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
३. श्री दरवन्दी युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
४. श्री कम्प्युटर युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
५. श्री सेवा आयोगको कार्यालय, त्रि.वि. कीर्तिपुर ।
६. श्री लेखा-शाखा, धवलागिरि बहुमुखी क्याम्पस, बागलुङ ।

(प्रा.डा. रामप्रसाद उपाध्याय)

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पत्र संख्या: ०६८/१०६५

Let. No.:

चलानी नं.: १२२११०६५

Ref. No.:

मिति:- २०७९/०३/२०

श्री डम्मरसिंह खत्रीज्यू,
सुदुर पश्चिम, भिमदत्त नगरपालिका - ६,
कञ्चनपुर ।

विषय:- नियुक्ति सम्बन्धमा ।

महाशय,

उपर्युक्त सम्बन्धमा त्रिभुवन विश्वविद्यालय रजिष्ट्रारको कार्यालय, कर्मचारी प्रशासन महाशाखाको मिति २०७८/१०/२० को पत्रअनुसार आवश्यक प्रक्रिया पुरा गरी २०७८/१२/२४ गते क्याम्पसबाट शिक्षक छनो सम्बन्धी सूचना प्रकाशन गरी त्रि.वि. कर्मचारी प्रशासन महाशाखाको च.नं ६३०६, मिति २०७९/०३/२० व स्वीकृत पत्र एवम् क्याम्पस र तपाईं बीच गरेको सम्झौता बमोजिम हुने गरी मिति २०७९ श्रावण ९ गतेदेखि २०८० आषाढ मसान्तसम्म तपाईंलाई जीवशास्त्र विषयको शिक्षकमा नियुक्ति गरिएको छ ।

त्रि.वि. को शिक्षकमा नियुक्ति भएकोमा तपाईंलाई बधाई छ ।

बोधार्थ तथा कार्यार्थ :

१. श्री कर्मचारी प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
२. श्री आर्थिक प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
३. श्री दरवन्दी युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
४. श्री कम्प्युटर युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
५. श्री सेवा आयोगको कार्यालय, त्रि.वि. कीर्तिपुर ।
६. श्री लेखा शाखा, धवलागिरि बहुमुखी क्याम्पस, बागलुङ ।

(प्रा.डा. रामप्रसाद उपाध्याय)

क्याम्पस प्रमुख

क्याम्पस



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Tribhuvan University

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पत्र संख्या: ०६२१०६९

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त्रिभुवन विश्वविद्यालय
धवलागिरि बहुमुखी क्याम्पस
बागलुङ

मिति:- २०७९।३।२१

श्री रेशमलाल सापकोटाज्यू,
बागलुङ नगरपालिका - ५,
बागलुङ ।

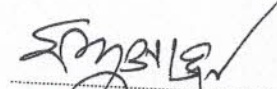
विषय:- नियुक्ति सम्बन्धमा ।

महाशय,

उपर्युक्त सम्बन्धमा त्रिभुवन विश्वविद्यालय रजिष्ट्रारको कार्यालय, कर्मचारी प्रशासन महाशाखाको मिति २०७८।१०।२० को पत्रअनुसार आवश्यक प्रक्रिया पुरा गरी २०७८।१२।२४ गते क्याम्पसबाट शिक्षक छनोट सम्बन्धी सूचना प्रकाशन गरी त्रि.वि. कर्मचारी प्रशासन महाशाखाको च.नं ६३०६, मिति २०७९।०३।२०को स्वीकृत पत्र एवम् क्याम्पस र तपाईं बीच गरेको सम्झौता बमोजिम हुने गरी मिति २०७९ श्रावण १ गतेदेखि २०८० आषाढ मसान्तसम्म तपाईंलाई व्यवस्थापन संकायतर्फ वित्तशास्त्र विषयको शिक्षकमा नियुक्ति गरिएको छ । त्रि.वि. को शिक्षकमा नियुक्ति भएकोमा तपाईंलाई बधाई छ ।

बोधार्थ तथा कार्यार्थ :

१. श्री कर्मचारी प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
२. श्री आर्थिक प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
३. श्री दरवन्दी युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
४. श्री कम्प्युटर युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
५. श्री सेवा आयोगको कार्यालय, त्रि.वि. कीर्तिपुर ।
६. श्री लेखा शाखा, धवलागिरि बहुमुखी क्याम्पस, बागलुङ ।


(प्रा.डा. रामप्रसाद उपाध्याय)
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श्री खगराज शर्माज्यू,
बागलुङ नगरपालिका - १,
बागलुङ ।

मिति:- २०७९।३।२

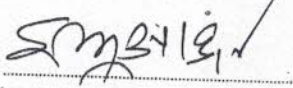
विषय:- नियुक्ति सम्बन्धमा ।

महाशय,

उपर्युक्त सम्बन्धमा त्रिभुवन विश्वविद्यालय रजिष्ट्रारको कार्यालय, कर्मचारी प्रशासन महाशाखाको मि २०७८।१०।२० को पत्रअनुसार आवश्यक प्रक्रिया पुरा गरी २०७८।१२।२४ गते क्याम्पसबाट शिक्षक छनौट सम्बन्धी सूचना प्रकाशन गरी त्रि.वि. कर्मचारी प्रशासन महाशाखाको च.नं ६३०६, मिति २०७९।०३।२०को स्वीकृत पत्र एवम् क्याम्पस र तपाईं बीच गरेको सम्झौता बमोजिम हुने गरी मिति २०७९ श्रावण १ गतेदेखि २०८ आषाढ मसान्तसम्म तपाईंलाई व्यवस्थापन संकायतर्फ लेखाशास्त्र विषयको शिक्षकमा नियुक्ति गरिएको छ । त्रि.वि. को शिक्षकमा नियुक्ति भएकोमा तपाईंलाई बधाई छ ।

बोधार्थ तथा कार्यार्थ :

१. श्री कर्मचारी प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
२. श्री आर्थिक प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
३. श्री दरवन्दी युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
४. श्री कम्प्युटर युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
५. श्री सेवा आयोगको कार्यालय, त्रि.वि. कीर्तिपुर ।
६. श्री लेखा शाखा, धवलागिरि बहुमुखी क्याम्पस, बागलुङ ।


(प्रा.डा. रामप्रसाद उपाध्याय)
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मिति:- २०७९।०३।

पत्र संख्या: ०६८१०६९

Let. No.:

चलानी नं.: १२२४१०६९

Ref. No.:

श्री लखन थापाज्यू,
गलकोट नगरपालिका - ५,
बागलुङ ।

विषय:- नियुक्ति सम्बन्धमा ।

महाशय,

उपर्युक्त सम्बन्धमा त्रिभुवन विश्वविद्यालय रजिष्ट्रारको कार्यालय, कर्मचारी प्रशासन महाशाखाको मिति २०७८।१०।२० को पत्रअनुसार आवश्यक प्रक्रिया पुरा गरी २०७८।१२।२४ गते क्याम्पसबाट शिक्षक छनो सम्बन्धी सूचना प्रकाशन गरी त्रि.वि. कर्मचारी प्रशासन महाशाखाको च.नं ६३०६, मिति २०७९।०३।२०को स्वीकृत पत्र एवम् क्याम्पस र तपाईं बीच गरेको सम्झौता बमोजिम हुने गरी मिति २०७९ श्रावण १ गतेदेखि २०८० आषाढ मसान्तसम्म तपाईंलाई रसायनशास्त्र विषयको शिक्षकमा नियुक्ति गरिएको छ । त्रि.वि. को शिक्षकमा नियुक्ति भएकोमा तपाईंलाई बधाई छ ।

बोधार्थ तथा कार्यार्थ :

१. श्री कर्मचारी प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
२. श्री आर्थिक प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
३. श्री दरवन्दी युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
४. श्री कम्प्युटर युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
५. श्री सेवा आयोगको कार्यालय, त्रि.वि. कीर्तिपुर ।
६. श्री लेखा शाखा, धवलागिरि बहुमुखी क्याम्पस, बागलुङ ।

(प्रा.डा. रामप्रसाद उपाध्याय)

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मिति:- २०७९/०३/२७

पत्र संख्या: ०६८/०६५
Let. No.:
चलानी नं.: १२२५/०६५
Ref. No.:

श्री प्रदिप पस्तज्यू,
जैमिनी नगरपालिका - ५,
बिनामारे, बागलुङ ।

विषय:- नियुक्ति सम्बन्धमा ।

महाशय,

उपर्युक्त सम्बन्धमा त्रिभुवन विश्वविद्यालय रजिष्ट्रारको कार्यालय, कर्मचारी प्रशासन महाशाखाको मिति २०७८/१०/२० को पत्रअनुसार आवश्यक प्रक्रिया पुरा गरी २०७८/१२/२४ गते क्याम्पसबाट शिक्षक छनोट सम्बन्धी सूचना प्रकाशन गरी त्रि.वि. कर्मचारी प्रशासन महाशाखाको च.नं ६३०६, मिति २०७९/०३/२०को स्वीकृत पत्र एवम् क्याम्पस र तपाईं बीच गरेको सम्झौता बमोजिम हुने गरी मिति २०७९ श्रावण १ गतेदेखि २०८० आषाढ मसान्तसम्म तपाईंलाई अंग्रेजी विषयको शिक्षकमा नियुक्ति गरिएको छ ।

त्रि.वि. को शिक्षकमा नियुक्ति भएकोमा तपाईंलाई बधाई छ ।

बोधार्थ तथा कार्यार्थ :

१. श्री कर्मचारी प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
२. श्री आर्थिक प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
३. श्री दरवन्दी युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
४. श्री कम्प्युटर युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
५. श्री सेवा आयोगको कार्यालय, त्रि.वि. कीर्तिपुर ।
६. श्री लेखा शाखा, धवलागिरि बहुमुखी क्याम्पस, बागलुङ ।

(प्रा.डा. रामप्रसाद उपाध्याय)

क्याम्पस प्रमुख



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पत्र संख्या: ०६८१०६९

Let. No.:

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Ref. No.:

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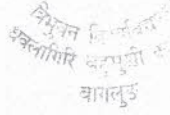
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मिति:- २०७९/०३/२६

श्री मनबहादर रोकाजू,
जैमिनी नगरपालिका - ५,
बिनामारे, बागलुङ ।

विषय:- नियुक्ति सम्बन्धमा ।

महाशय,

उपर्युक्त सम्बन्धमा त्रिभुवन विश्वविद्यालय रजिष्ट्रारको कार्यालय, कर्मचारी प्रशासन महाशाखाको मिति २०७८/१०/२० को पत्रअनुसार आवश्यक प्रक्रिया पुरा गरी २०७८/१२/२४ गते क्याम्पसबाट शिक्षक छनोट सम्बन्धी सूचना प्रकाशन गरी त्रि.वि. कर्मचारी प्रशासन महाशाखाको च.नं ६३०६, मिति २०७९/०३/२०को स्वीकृत पत्र एवम् क्याम्पस र तपाईं बीच गरेको सम्झौता बमोजिम हुने गरी मिति २०७९ आश्विन १ गतेदेखि २०८० आषाढ मसान्तसम्म तपाईंलाई भौतिकशास्त्र विषयको शिक्षकमा नियुक्ति गरिएको छ । त्रि.वि. को शिक्षकमा नियुक्ति भएकोमा तपाईंलाई बधाई छ ।

बोधार्थ तथा कार्यार्थ :

१. श्री कर्मचारी प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
२. श्री आर्थिक प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
३. श्री दरबन्दी युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
४. श्री कम्प्युटर युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
५. श्री सेवा आयोगको कार्यालय, त्रि.वि. कीर्तिपुर ।
६. श्री लेखा शाखा, धवलागिरि बहुमुखी क्याम्पस, बागलुङ ।

(प्रा.डा. रामप्रसाद. उपाध्याय)

क्याम्पस प्रमुख

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पत्र संख्या: ०६८/०६८

Let. No.:

चलानी नं.: १२२६००६८

Ref. No.:

मिति:- २०७९/०३/२०

श्री नवराज शर्माज्यू,
बागलुङ नगरपालिका - १३,
पैयुपाटा, बागलुङ ।

विषय:- नियुक्ति सम्बन्धमा ।

महाशय,

उपर्युक्त सम्बन्धमा त्रिभुवन विश्वविद्यालय रजिष्ट्रारको कार्यालय, कर्मचारी प्रशासन महाशाखाको मिति २०७८/१०/२० को पत्रअनुसार आवश्यक प्रक्रिया पुरा गरी २०७८/१२/२४ गते क्याम्पसबाट शिक्षक छनो सम्बन्धी सूचना प्रकाशन गरी त्रि.वि. कर्मचारी प्रशासन महाशाखाको च.नं ६३०६, मिति २०७९/०३/२०को स्वीकृत पत्र एवम् क्याम्पस र तपाईं बीच गरेको सम्झौता बमोजिम हुने गरी मिति २०७९ श्रावण १ गतेदेखि २०८० आषाढ मसान्तसम्म तपाईंलाई व्यवस्थापन संकायतर्फ लेखाशास्त्र विषयको शिक्षकमा नियुक्ति गरिएको छ ।

त्रि.वि. को शिक्षकमा नियुक्ति भएकोमा तपाईंलाई बधाई छ ।

बोधार्थ तथा कार्यार्थ :

१. श्री कर्मचारी प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
२. श्री आर्थिक प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
३. श्री दरवन्दी युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
४. श्री कम्प्युटर युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
५. श्री सेवा आयोगको कार्यालय, त्रि.वि. कीर्तिपुर ।
६. श्री लेखा शाखा, धवलागिरि बहुमुखी क्याम्पस, बागलुङ ।

(प्रा.डा. रामप्रसाद उपाध्याय)

क्याम्पस प्रमुख

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बागलुङ



धवलागिरि बहुमुखी क्याम्पस

Dhawalagiri Multiple Campus

पत्र संख्या: ०६८१०६८

Let. No.:

चलानी नं.: १२२८१०६८

Ref. No.:

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web: www.tu-dmcbaglung.edu.

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☎ ०६८-५२१३८८

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श्री ज्ञानेन्द्रप्रसाद शर्माज्यू,
बागलुङ नगरपालिका - ७,
बागलुङ ।

त्रिभुवन विश्वविद्यालय
धवलागिरि बहुमुखी क्याम्पस
बागलुङ

मिति:- २०७९।३।२०

विषय:- नियुक्ति सम्बन्धमा ।

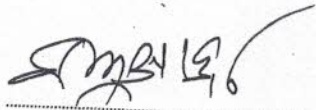
महाशय,

उपर्युक्त सम्बन्धमा त्रिभुवन विश्वविद्यालय रजिष्ट्रारको कार्यालय, कर्मचारी प्रशासन महाशाखाको मिति २०७८।१०।२० को पत्रअनुसार आवश्यक प्रक्रिया पुरा गरी २०७८।१२।२४ गते क्याम्पसबाट शिक्षक छनोट सम्बन्धी सूचना प्रकाशन गरी त्रि.वि. कर्मचारी प्रशासन महाशाखाको च.नं ६३०६, मिति २०७९।०३।२०को स्वीकृत पत्र एवम् क्याम्पस र तपाईं बीच गरेको सम्झौता बमोजिम हुने गरी मिति २०७९ श्रावण १ गतेदेखि २०८० आषाढ मसान्तसम्म तपाईंलाई भौतिकशास्त्र विषयको शिक्षकमा नियुक्ति गरिएको छ ।

त्रि.वि. को शिक्षकमा नियुक्ति भएकोमा तपाईंलाई बधाई छ ।

बोधार्थ तथा कार्यार्थ :

१. श्री कर्मचारी प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
२. श्री आर्थिक प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
३. श्री दरवन्दी युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
४. श्री कम्प्युटर युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
५. श्री सेवा आयोगको कार्यालय, त्रि.वि. कीर्तिपुर ।
६. श्री लेखा.शाखा, धवलागिरि बहुमुखी क्याम्पस, बागलुङ ।


(प्रा.डा. रामप्रसाद उपाध्याय)

क्याम्पस प्रमुख

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बागलुङ-२०१५

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पत्र संख्या: ०६८१०६८

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मिति:- २०७९।३।२

श्री रोशन क्षेत्रीज्यू,
फलेवास नगरपालिका - ४,
पर्वत ।

विषय:- नियुक्ति सम्बन्धमा ।

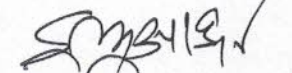
महाशय,

उपर्युक्त सम्बन्धमा त्रिभुवन विश्वविद्यालय रजिष्ट्रारको कार्यालय, कर्मचारी प्रशासन महाशाखाको मि २०७८।१०।२० को पत्रअनुसार आवश्यक प्रक्रिया पुरा गरी २०७८।१२।२४ गते क्याम्पसबाट शिक्षक छन सम्बन्धी सूचना प्रकाशन गरी त्रि.वि. कर्मचारी प्रशासन महाशाखाको चन ६३०६, मिति २०७९।०३।२०को स्वीकृत पत्र एवम् क्याम्पस र तपाईं बीच गरेको सम्झौता बमोजिम हुने गरी मिति २०७९ श्रावण १ गतेदेखि २० आषाढ मसान्तसम्म तपाईंलाई वनस्पतीशास्त्र विषयको शिक्षकमा नियुक्ति गरिएको छ ।

त्रि.वि. को शिक्षकमा नियुक्ति भएकोमा तपाईंलाई बधाई छ ।

बोधार्थ तथा कार्यार्थ :

१. श्री कर्मचारी प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
२. श्री आर्थिक प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
३. श्री दरवन्दी युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
४. श्री कम्प्युटर युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
५. श्री सेवा आयोगको कार्यालय, त्रि.वि. कीर्तिपुर ।
६. श्री लेखा शाखा, धवलागिरि बहुमुखी क्याम्पस, बागलुङ ।


(प्रा.डा. रामप्रसाद उपाध्याय)

क्याम्पस प्रमुख
२०७९



धवलागिरि बहुमुखी क्याम्पस

Dhawalagiri Multiple Campus

पत्र संख्या: ०६८/०६९
 Let. No.:
 चलानी नं.: १२३०१०६९
 Ref. No.:

बागलुङ-२०१५

Baglung

web: www.tu-dmcbaglung.edu.np

☎ ०६८-५२०११३

☎ ०६८-५२१३६४

Fax: 068-520113

त्रिभुवन विश्वविद्यालय
 धवलागिरि बहुमुखी क्याम्पस
 बागलुङ

मिति:- २०७९/०३

श्री नेत्रलाल न्यौपानेज्यू,
 गलकोट नगरपालिका - ४,
 बागलुङ ।

विषय:- नियुक्ति सम्बन्धमा ।

महाशय,

उपर्युक्त सम्बन्धमा त्रिभुवन विश्वविद्यालय रजिष्ट्रारको कार्यालय, कर्मचारी प्रशासन महाशाखाको वि २०७८/१०/२० को पत्रअनुसार आवश्यक प्रक्रिया पुरा गरी २०७८/१२/२४ गते क्याम्पसबाट शिक्षक छ-सम्बन्धी सूचना प्रकाशन गरी त्रि.वि. कर्मचारी प्रशासन महाशाखाको च.नं ६३०६, मिति २०७९/०३/२०को स्वीकृत पत्र एवम् क्याम्पस र तपाईं बीच गरेको सम्झौता बमोजिम हुने गरी मिति २०७९ श्रावण १ गतेदेखि २० आषाढ मसान्तसम्म तपाईंलाई अंग्रेजी विषयको शिक्षकमा नियुक्ति गरिएको छ ।

त्रि.वि. को शिक्षकमा नियुक्ति भएकोमा तपाईंलाई बधाई छ ।

बोधार्थ तथा कार्यार्थ :

१. श्री कर्मचारी प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
२. श्री आर्थिक प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
३. श्री दरवन्दी युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
४. श्री कम्प्युटर युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
५. श्री सेवा आयोगको कार्यालय, त्रि.वि. कीर्तिपुर ।
६. श्री लेखा शाखा, धवलागिरि बहुमुखी क्याम्पस, बागलुङ ।

(प्रा.डा. रामप्रसाद उपाध्याय)

क्याम्पस प्रमुख

क्याम्पस प्रमुख

Note: According to the meeting of T.U. Assembly held in 2067/03/31 B.S., the Mahendra Multiple Campus Baglung has been changed in Dhawalagiri Multiple Campus, Baglung.

Email: dmcbaglung@gmail.com



त्रिभुवन विश्वविद्यालय
Tribhuvan University

धवलागिरि बहुमुखी क्याम्पस Dhawalagiri Multiple Campus

पत्र संख्या: ०६८/१०६९
Let. No.:
चलानी नं.: १२३११०६९
Ref. No.:

बागलुङ-२०१५
Baglung

web: www.tu-dmcbaglung.edu
०६८-५२०११३
०६८-५२१३८४
Fax: 068-520113

श्री बालकृष्ण शर्माज्यू,
काठेखोला गाउँपालिका - २,
बागलुङ ।

मिति:- २०७९/०३/१२

विषय:- नियुक्ति सम्बन्धमा ।

महाशय,

उपर्युक्त सम्बन्धमा त्रिभुवन विश्वविद्यालय रजिष्ट्रारको कार्यालय, कर्मचारी प्रशासन महाशाखाको मि २०७८/१०१२० को पत्र अनुसार आवश्यक प्रक्रिया पुरा गरी २०७८/१२/२४ गते क्याम्पसबाट शिक्षक छनो सम्बन्धी सूचना प्रकाशन गरी त्रि.वि. कर्मचारी प्रशासन महाशाखाको च.नं ६३०६, मिति २०७९/०३/२०को स्वीकृत पत्र एवम् क्याम्पस र तपाईं बीच गरेको सम्झौता बमोजिम हुने गरी मिति २०७९ श्रावण १ गतेदेखि २०८ आषाढ मसान्तसम्म तपाईंलाई अंग्रेजी शिक्षा विषयको शिक्षकमा नियुक्ति गरिएको छ ।

त्रि.वि. को शिक्षकमा नियुक्ति भएकोमा तपाईंलाई बधाई छ ।

बोधार्थ तथा कार्यार्थ :

१. श्री कर्मचारी प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
२. श्री आर्थिक प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
३. श्री दरवन्दी युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
४. श्री कम्प्युटर युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
५. श्री सेवा आयोगको कार्यालय, त्रि.वि. कीर्तिपुर ।
६. श्री लेखा शाखा, धवलागिरि बहुमुखी क्याम्पस, बागलुङ ।

(प्रा.डा. रामप्रसाद उपाध्याय)

क्याम्पस प्रमुख

क्याम्पस प्रमुख



त्रिभुवन विश्वविद्यालय
Tribhuvan University

धवलागिरि बहुमुखी क्याम्पस Dhawalagiri Multiple Campus

पत्र संख्या: ०६८१०६८
Let. No.:
चलानी नं.: १२३२१०६८
Ref. No.:

बागलुङ-२०१५
Baglung

web: www.tu-dmcbaglung.edu.np

०६८-५२०११३

०६८-५२१३५३

Fax: 068-520113

श्री सुवास के.सी.ज्यू,
बागलुङ नगरपालिका - ४,
बागलुङ ।



मिति:- २०७९/०३/३१

विषय:- नियुक्ति सम्बन्धमा ।

महाशय,

उपर्युक्त सम्बन्धमा त्रिभुवन विश्वविद्यालय रजिष्ट्रारको कार्यालय, कर्मचारी प्रशासन महाशाखाको मिति २०७८/१०/२० को पत्रअनुसार आवश्यक प्रक्रिया पुरा गरी २०७८/१२/२४ गते क्याम्पसबाट शिक्षक छन सम्बन्धी सूचना प्रकाशन गरी त्रि.वि. कर्मचारी प्रशासन महाशाखाको च.नं ६३०६, मिति २०७९/०३/२०को स्वीकृत पत्र एवम् क्याम्पस र तपाईं बीच गरेको सम्झौता बमोजिम हुने गरी मिति २०७९ श्रावण १ गतेदेखि २०७९ आषाढ मसान्तसम्म तपाईंलाई कम्प्युटर विज्ञान विषयको शिक्षकमा नियुक्ति गरिएको छ ।

त्रि.वि. को शिक्षकमा नियुक्ति भएकोमा तपाईंलाई बधाई छ ।

बोधार्थ तथा कार्यार्थ :

१. श्री कर्मचारी प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
२. श्री आर्थिक प्रशासन महाशाखा, त्रि.वि. कीर्तिपुर ।
३. श्री दरवन्दी युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
४. श्री कम्प्युटर युनिट, क.प्र.म.शा., त्रि.वि. कीर्तिपुर ।
५. श्री सेवा आयोगको कार्यालय, त्रि.वि. कीर्तिपुर ।
६. श्री लेखा शाखा, धवलागिरि बहुमुखी क्याम्पस, बागलुङ ।

(प्रा.डा. रामप्रसाद उपाध्याय)

क्याम्पस प्रमुख

Tribhuvan University
Dhawalagiri Multiple Campus
Baglung



Routine. B. Ed. I Year

| Shift . Day | | | Effective Date 2078/11/9 | | | | | |
|------------------------------|---------------------------------------|-------------------------------|--|-------------------------------|------------------------------------|---------------------------|-----------------------|--|
| 10.30-11.20 | 11.20-12.10 | 12.10-1.00 | 1.00-1.15 | 1.15-2.05 | 2.05-2.55 | 2.55-3.45 | 3.45-4.35 | |
| Eng 411(A) DJ (1-6) 1 | Foun. of Edu 412 SPP (1-6) 1 | Nep 401 (A) RPS (1-6) 1 | T E A T I M E | Nep 416 ARS (1-6)*NPP 1 | Nep 417 RPS (1-6) 1 | Nep 418 HPS (1-6) 1 | | |
| | | | | Eng 416 DJ (1-6) 2 | Eng 417 DBK (1-6) * BKS 2 | | | |
| | | | | HPED 416 SS (1-6) 6 | HPED 417 PKC (1-6) 6 | HPED 418 KPS 17 | HPED 417 PKC (1-3) | |
| | | | | Eco 416 HLR (1-6) 7 | Eco 417 BRN (1-6) 7 | Eco 418 HLR (1-6) 7 | | |
| | | | | Math 416 KPA (1-6) 11 | Math 417 DBT (1-6) 11 | | | |
| Eng 411(A) NLN (1-6) 2 | Foun. of Edu 412 DBC (1-6) 2 | Nep 401 (A) SSG (1-6) 2 | | | | | | |
| तयु मिति २०७८/१२/२८ | तयु मिति २०७८/१२/२८ | तयु मिति २०७८/१२/२८ | | | | | | |

* शान्तराज शिवालयको नाममा रहेको NEP 416 २०७९/१२/२२ नवैबाट नारायण प्रसाद पौडेलको नाममा परिवर्तन गरिएको । * उम्बर विकोको नाममा रहेको ENG 417 मति २०७९/११ देखि बालकृष्ण शर्माको नामा परिवर्तन भएको

सूचना : माइजर विषयको सन्दर्भमा कतिमा १० जना विद्यार्थी भएमा मात्र सञ्चालन गरिने छ ।

Hari Prasad Pandeya
Assistant Campus Chief

Tribhuvan University
Dhawalagiri Multiple Campus
Baglung



Routine B. A. I Year

| Shift. Day | | Effective Date . 2078/11/9 | | | | | | |
|---------------------------------|---------------------------|----------------------------|--|---------------------------|------------------------------|---------------------------|---------------------------|--|
| 10.30-11.20 | 11.20-12.10 | 12.10-1.00 | 1.00-1.15 | 1.15-2.05 | 2.05-2.55 | 2.55-3.45 | 3.45-4.35 | |
| C. Eng 401 KS(1-6)*SPS 15 | Nep 422 NPP(1-6) 15 | Soc 421 SRP(1-6) 14 | T E A T I M E | Eng 422 BRP(1-6) 15 | Eco 422 BRN(1-6) 14 | Soc 422 BBA(1-6) 14 | Eco 421 DPK(1-6) 14 | |
| | Eng 421 SPS(1-6) 14 | Hist 422 GPK (1-6) 8 | | Hist 421 RCS(1-6) 8 | Pol 422 DRG(1-6) 17 | Math 422 OPS(1-6) 6 | | |
| | Pol 421 DRG(1-6) 28 | Math 421 OPS(1-6) 6 | | | Nepali 421 ARS(1-6) 14 | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

* कप्तल शर्माको नाममा रहेको वि. ए प्रथम वर्षको C Eng 401 भित्ति २०७९१०२२२२ गतेबाट श्यामप्रसाद शर्माको नाममा परिवर्तन गरिएको ।

H. Prasad
Hari Prasad Pandeya
Assistant Campus Chief

Tribhuvan University
Dhawalagiri Multiple Campus, Baglung
Class Routine



BBS: First Year

Effective Date: 2078/11/09

| Section | Time | 6.00-6.50 | 6.50-7.40 | 7.40-7.55 | 7.55-8.45 | 8.45-9.35 | 9.35-10.25 |
|---------|------|---|--|--|---|--|--|
| A | 1 | Micro Economics for Business MGT: 207 -BRN (1-6) | Principle of Management MGT: 213 -BS (1-6) | Tea Break | Business Statistics MGT: 202 BPC - (1-6) | Business English MGT: 201 -PP (1-6) | Financial Accounting and Analysis MGT: 211 -NRS (1-6) |
| | | B | Micro Economics for Business MGT: 207 -DPK (1-6) | Financial Accounting and Analysis MGT: 211 -KRS (1-6) | Business Statistics MGT: 202 -DBT (1-6) | Principle of Management MGT: 213 -BPL (1-6) | Business English MGT: 201 -SPS (1-6) |
| C | 3 | Business Statistics MGT: 202 -BPC (1-6) | Micro Economics for Business MGT: 207 -Netra Silwal (1-6) | Financial Accounting and Analysis MGT: 211 -NRS (1-6) | Business English MGT: 201 -NLN (1-6) | Principle of Management MGT: 213 -KRS (1-6) | |
| | | | | | | | |

Effective Date of Section C: 2079/02/22

.....
Hira Lal Regmi
.....

.....
207912116

Tribhuvan University
Dhawalagiri Multiple Campus
Baglung



Routine . B. Ed. III Year

| Shift . Morning | | Effective Date 2079/04/30 | | | | | |
|--|-------------------------------|--|------------------------------|---|----------------------------|------------------------------|--|
| 6.00-6.50 | 6.50-7.40 | 7.40-7.55 | 7.55-8.45 | 8.45-9.35 | 9.35-10.25 | 10.25-11.15 | |
| Curri 431 (1-6) Hansa S.K. 43 | Nep 432 SKR (1-6) 43 | T E A T I M E | Nep 434 KRS (1-6) 43 | Nep 433 HPP (1-3) HPS (4-6) 43 | Nep 439 SKR (1-6) 39 | | |
| | Eng 432 BKS (1-6) 42 | | Eng 434 BRS (1-6) 42 | Eng 433 NLN (1-6) 42 | | | |
| | Hep Ed 433 PBKC(1-6) 41 | | Hep Ed 432 SS (1-6) 41 | Hep Ed 434 YPS (1-3) 41 | Hep 438 KNS (1-6) 43 | | |
| | Maths 432 KPA (1-6) 36 | | Maths 433 DBC (1-6) 36 | Maths 434 DBC(1-6) 36 | Maths 432 KPA (1-3) | Hep Ed 434 KNS (1-6) | |
| | Eco 432 Dr.SS (1-6) 37 | | Eco 433 PRB (1-6) 37 | Eco 434 NRS(1-6) 37 | | Eco 439 Deepk (1-6) 43 | |

H. Prasad Pndeyya
Hari Prasad Pndeyya
Assistant Campus Chief
Date 2079/04/29

Tribhuvan University
Dhawalagiri Multiple Campus
Baglung



Routine . B. A. III Year

Effective Date . 2079/04/30

| Shift . Morning | | Effective Date . 2079/04/30 | | | | | | |
|-------------------------------------|----------------------------|---|--------------------------|-----------------------|-------------------------------|-------------------------------|--------------------------|--------------------------------|
| 6.00-6.50 | 6.50-7.40 | 7.40-7.55 | 7.55-8.45 | 8.45-9.35 | 9.35-10.25 | 10.25-11.15 | 11:15 12:05 | 4:00 4:50 |
| NEP 410 SSG(1-6) 6 ENG 410 | C Eng 403 PP (1-6) 6 | T E A T I M E | | | | | | |
| Hist 410 RCS (1-6) 23 | | Nep 425 A ARS (1-3) NEP 425 B SKR (4-6) 6 | So 425 BBA (1-6) 6 | Hist 455 BPS (1-6) | Math 410 B SKC (1-6) 11 | Math 410 B SKC (4-6) 23 | Math 425 BPC (1-3) | Math 425 BPC (1-6) 11 |
| | | Eng 425 TPK (1-6) 7 | | | Poli 410 DRG (1-6) 22 | | | शिक्षको अथवा शिक्षा रतौं |
| So 410 SRP (1-6) 6 | | Poli 425 DRG (1-6) 22 | | | | | | |
| Eco 410 Dr.SS (1-6) 7 | | Eco 425 PRB (1-6) 6 | | | | | | |

H Prasad
Hari Prasad Pandeya
Assistant Campus Chief
Date 2079/04/29

Tribhuvan University
Dhawalagiri Multiple Campus
Baglung

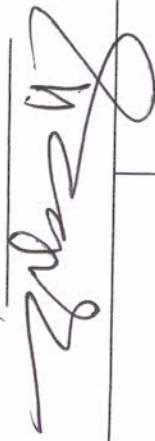


BBS III Year

Shift . Morning

Effective Date . 2079/04/30

| Time | 6.00-6.50 | 6.50-7.40 | 7.40-7.55 | 7.55-8.45 | 8.45-9.35 | 9.35-10.25 |
|------|--|---|--|---|--|------------------------------------|
| | Fundamentals of Financial Systems 226 RLS (1-6) 15 | Taxation in Nepal 224 RRK (1-6) 15 | T E A T I M E | Business Environment and Strategy 217 BS (1-6) 15 | Fundamentals of Marketing MGT 214 DRG (1-6) 15 | Business Law 204 RRK(1-6) 15 |


Hira Lal Regmi
Assistant Campus Chief
Date 2079/04/29


Tribhuvan University
Dhawalagiri Multiple Campus
Baglung



Routine . B. Ed. IV Year

| Shift . Morning | | Effective Date . 2079/02/22 | | | | | |
|---------------------------------|---|--|---------------------------------------|---|---------------------------------|-------------------------------|------------------------|
| 6.00-6.50 | 6.50-7.40 | 7.40-7.55 | 7.55-8.45 | 8.45-9.35 | 9.35-10.25 | 10.25-11.15 | |
| Ed 442 Shiva Pdl (1-6) 43 | Nep. 446 HPP.(1-6) 43 Eng 445 D B B K S(1-6) * BRS 42 | T E A T I M E | Nep. 445 Dr Din B.thapa(1-6) 43 | Ed. 440 Nep Dr Din B.thapa (1-6) 43 | Nep. 449 HPP(1-6) 43 | | |
| | Math 446 Deva Chhetri (1-6) 41 | | Eng 446 NLN (1-6) 42 | Ed. 440 Eng Balaram S(1-6) 42 | Ed. 449 Eng BKS(1-6) 42 | | |
| | Ed. 440 Hped Sarswati S (1-6) 37 | | Math445 Kul Adhi(1-6) 41 | Ed. 440 Math Kul Adhi (1-6) 41 | Eco 449 Dipak Kdl(1-6) 42 | Hped 448 Yam S (1-6) 41 | Hped 445 PBKC (4-6) |
| | | | Hped 446 Kedra Pdl (1-6) 37 | Hped 445 PBKC (1-6) 37 | | | |

* उम्भर विकको नामा रहेको Eng 445 मिति २०७९/१८/१९ गतेबाट बलराम शर्माको नाममा परिवर्तन ।

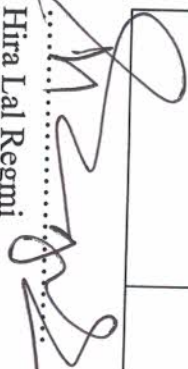

Hari Prasad Pandeya
Assistant Campus Chief
Date:2079/02/17

Tribhuvan University
Dhawalagiri Multiple Campus, Baglung

BBS IV Year
Class Routine



| Shift: Morning | | Effective Date: 2079/02/22 | | | |
|---|---|-------------------------------------|--|--|---|
| 6.00-6.50 | 6.50-7.40 | 7.40-7.55 | 7.55-8.45 | 8.45-9.35 | 9.35-10.25 |
| Research Methodology MGT: 221 -RRK (1-3) 14 | Entrepreneurship Development MGT: 220 -YPS (1-6) 14 | T E A T I M E | Foundations of Financial Institutions and Markets FIN: 252 -RLS (1-6) 15 | Fundamental of Corporate Finance FIN: 250 -BS (1-6) 15 | Fundamental of Investment FIN: 253 -BPL (1-6) 15 |
| | | | Fundamental of Advertising MKT: 253 -KRS (1-6) 14 | Fundamental of Selling MKT: 250 -YPS (1-6) 14 | Fundamental of Service Marketing MKT: 254 -DRG (1-6) 14 |


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Hira Lal Regmi

Assistant Campus Chief

Date: 2079/02/17

Tribhuvan University
Dhawalagiri Multiple Campus
Baglung



Routine B. A. II Year

| Shift Day | | | | | | | Effective Date 2078/12/17 | |
|-------------------------------------|----------------------------|----------------------------|--|----------------------------|---------------------------|----------------------------|------------------------------|--|
| 10.30-11.20 | 11.20-12.10 | 12.10-1.00 | 1.00-1.15 | 1.15-2.05 | 2.05-2.55 | 2.55-3.45 | 3.45-4.35 | |
| C. NEPALI 402 SSG (1-6) 17 | Soc 423 BBA (1-6) 17 | Nep 423 SSG (1-6) 18 | T E A T I M E | Eco 423 HLR.(1-6) 17 | Soc 424 SRP(1-6) 17 | Eng 424 BRP (1-6) 17 | | |
| | | Eng 423 BRP(1-6) 17 | | Hist 423 BPS (1-6) | Hist 424 GPK(1-6) | Nep 424 HPS(1-6) 18 | Eco 424 Dr.SS.(1-6) 18 | |
| | | | | Pol 423 DRG(1-6) 11 | | Pol 424 DRG(1-6) 11 | | |

H Prasad
Hari Prasad Pndeya
Assistant Campus Chief

Tribhuvan University
Dhawalagiri Multiple Campus, Baglung
 Routine BBS II Year



Effective Date: 2078/12/17

| Shift: Morning | | | | | | | |
|------------------|---|--|---------------------------------|---|--|---|---|
| Section/ Time | 6.00-6.50 | 6.50-7.40 | 7.40- 7.55 | 7.55-8.45 | 8.45-9.35 | 9.35-10.25 | |
| A | Business Communication MGT: 205 - PP (1-6) | Organizational Behavior & Human Resource Management MGT: 223 - BPL (1-3) - DRG (4-6) | T E A T I M E | Macro Economics for Business MGT: 209 - BRN (1-6) | Cost & Management Accounting MGT: 212 - KRS (1-6) | Fundamentals of Financial Management MGT: 215 - RLS (1-6) | Fundamentals of Financial Management MGT: 215 - RLS (1-6) |
| | 5 | 5 | | 5 | 5 | 5 | |
| B | Business Communication MGT: 205 -GPS (1-3) 17 | Cost & Management Accounting MGT: 212 - NRS (1-6) 17 | M E | Organizational Behavior & Human Resource Management MGT: 223 -BS (1-3) - YPS (4-6) 17 | Fundamentals of Financial Management MHT: 215 -RLS (1-6) 17 | Macro Economics for Business MGT: 209 - HLR (1-6) 17 | |

Hira Lal Regmi
 Assistant Campus Chief

आज मिति 2065 साल असार 20 गतेका दिन यस धवलागिरि बहुमुखी क्याम्पस धुलिगुङ्गा क्याम्पस प्रमुख श्वस IQAC का संयोजक प्रा.डा. रामप्रसाद उपाध्यायको अध्यक्षतामा मिति 2065/03/19 देखि 16 गतेसम्म विश्वविद्यालय अनुदान आयोगबाट गठित PRT का संयोजक एवं सदस्यहरु क्याम्पसको स्वयं गुणस्तर आभिवृद्धि सम्बन्धी कार्य प्रगति सम्बन्धी स्थलगत अनुगमन पश्चात दिएको सुझावका साथै अनुगमनका कारण समीक्षा का लागि बसेको बैठकको उपाधिति देखाय वर्णोजिप्त रह्यो ।

उपाधिति:

1. प्रा.डा. रामप्रसाद उपाध्याय - अध्यक्ष IQAC
 2. श्री तिलक प्रसाद कुँडेल - सचिव IQAC / संयोजक SAT
 3. श्री हिरालाल शर्मा - सदस्य IQAC / सदस्य SAT
 4. श्री कमल शर्मा - वि.क.म. श्वस सदस्य IQAC
 5. प्रा.डा. दिन बहादुर थापा - सदस्य IQAC
 6. श्री गोविन्द म. शर्मा कुँडेल - सदस्य IQAC
 7. डा. सुदर्शन शिल्वाल - सदस्य IQAC
 8. श्री भलिराम न्यौपाने - सदस्य IQAC
 9. श्री प्रकाश प्रसाद सापकाँथ - सदस्य IQAC
 10. श्री शिवप्रसाद पाह्या - सदस्य IQAC
 11. श्री मनबहादुर थापा (पनिष) - सदस्य IQAC
- विभागीय प्रमुखहरु / संयोजक
1. श्री विश्वबन्धु अधिकारी - सप्ताजशाला विभाग प्रमुख
 2. श्री विजयराज पन्त - अंग्रेजी विभाग प्रमुख
 3. श्री बलराम शर्मा - शिक्षण अग्र्यास प्रमुख
 4. श्री कूलप्रसाद अधिकारी - शिक्षा विभाग प्रमुख
 5. श्री विप्लव शर्मा - संयोजक, वि.वि.स. कार्यका
 6. श्री यमप्रसाद शर्मा - व्यवस्थापन विभाग प्रमुख
 7. श्री रामराजा कुँडेल - अनुसन्धान समिति अध्यक्ष
- SAT उपसमिति:
1. श्री हरिप्रसाद पाहँय - सदस्य SAT
 2. श्री जोहन बज्राचार्य - सदस्य SAT
 3. श्री आम्बिका शर्मा - सदस्य SAT

भाजको बैठकका प्रस्ताव तथा निर्णयहरू यसप्रकार छन्:

प्रस्ताव नं. १: अधिल्लो बैठकको सम्वन्धमा ।

निर्णय नं. १: प्रस्तुत प्रस्तावका सम्वन्धमा हलफल गर्दा IOAC को प्रति २०७५ असार ६ गते देखि १२ गतेसम्म वर्येका विविध बैठकबाट गरिएका निर्णयहरू प्रह्वेमा PRT को CAMPUS VİSİT लाइ सफल पार्ने भन्ने निर्णय अनुरूप यस क्याम्पसले विश्वविद्यालय अनुदान आयोगबाट OAA प्रमाणपत्र लिने प्रकृया अन्तर्गत क्याम्पसले UGC मा पेश गरेको Response Report को अध्ययन पश्चात UGC बाट गठित PRT को प्रति २०७५ असार १३ गते देखि १७ गतेसम्म भएको क्याम्पस अनुगमनको कार्यलाई सफलतापूर्वक सम्पन्न गरियो । यस कार्यमा सहयोग पुऱ्याउनुहुने क्याम्पस सञ्चालक समिति, प्राध्यापक, कर्मचारी, स्वविद्यु, क्रियाशिल विद्यार्थी संगठन, क्याम्पसमा गठित SOC, नागरिक समाज, OAA कार्यक्रम अन्तर्गत गठित विभिन्न उप-समितिको, अभिभावक, विद्यार्थी, पत्रकार स्वयं क्याम्पसका सम्पूर्ण शुभचिन्तकहरूलाई धन्यवाद दिने निर्णय गरिन्छ । यसका साथै PRT VİSİT का क्रममा क्याम्पसको समग्र अवस्थाको स्थलगत तथा भर्चुवल माह्यागबाट अवलोकन गरी महत्वपूर्ण सुझाव र प्रह्वपोषण प्रदान गर्नुभएकोमा PRT संयोजक प्रा.डा. शिव कुमार राइ स्वयं सदस्यहरू प्रा.डा. दुर्शीकेस सैनापति, प्रा.डा. इन्द्र प्रसाद तिवारी, प्रा.डा. रमिता राजभण्डारी तथा UGC स्टाफ आस्मा अधिकारीलाई विशेष धन्यवाद दिने निर्णय गरिन्छ ।

प्रस्ताव नं. २: PRT का सुझावहरू सम्वन्धमा ।

निर्णय नं. २: प्रस्तुत प्रस्तावका सम्वन्धमा हलफल गर्दा

यस क्याम्पसको प्रति २०७५ असार १३ गते देखि १७ गतेसम्म UGC बाट गठित PRT को स्थलगत अनुगमनका क्रममा प्राप्त भएका सुझावहरूका सम्वन्धमा व्यापक हलफल गरी सुझाव अनुसारका बाँकी सम्पन्न गर्नुपर्ने कार्यहरूलाई सम्वन्धित निकायबाट अविलम्ब पुरा गरी त्यसको प्रतिवेदन UGC मा पेश गर्ने निर्णय गरिन्छ ।

प्रस्ताव नं. ३: वार्षिक प्रगति प्रतिवेदन तयारी सम्बन्धमा निर्णय नं. ३: प्रस्तुत प्रस्तावका सम्बन्धमा हलफल गर्दा यही मिति २०७५ असार १३ गते देखि १७ गते सम्म UGC बाट गठित PRT को स्थलगत अनुगमनको क्रममा प्राप्त भएका सुझाव अनुसार क्याम्पसमा रहेका प्रत्येक शिक्षण विभागहरूले आफ्ना मितिले ७ दिनभित्र विभाग अन्तर्गत अध्यापन हुने विषय, अध्यापन गराउने शिक्षक, अध्ययनरत विद्यार्थी संख्या, शिक्षकहरूले लिएको पाठ्यभार लगायत यस आर्थिक वर्षमा विभागले गर्ने कार्यहरू, आगामी वर्षका लागि नीति तथा योजनाहरू लगायतका विषयलाई समावेश गरी वार्षिक प्रगति प्रतिवेदन पेश गर्नेका लागि निर्देशन दिने निर्णय गरिन्छ।

प्रस्ताव नं. ४: OAA अन्तर्गत गठित समितिको वार्षिक प्रगति प्रतिवेदन सम्बन्धमा।

निर्णय नं. ४: प्रस्तुत प्रस्तावमाथी हलफल गर्दा यस क्याम्पसले UGC बाट OAA प्रमाणपत्र प्राप्त गर्ने अभियानका क्रममा यस आदि गठित विभिन्न उप-समितिका संयोजकहरूलाई आफ्ना मितिले ७ दिनभित्र अनिवार्य रूपमा वार्षिक प्रतिवेदन तयार गरी IOAC मा पेश गर्नेका लागि निर्देशन दिने निर्णय गरिन्छ।

प्रस्ताव नं. ५: वार्षिक कार्ययोजना तथा एकाइ योजना तयारी सम्बन्धमा

निर्णय नं. ५: प्रस्तुत प्रस्तावका सम्बन्धमा हलफल गर्दा यस क्याम्पसले तयार गरेको वार्षिक शैक्षिक क्यालेन्डर अनुसार हरेक विभाग अन्तर्गत पढनपाढन हुने विषय-हरूमा सम्बन्धित विभागीय सदस्यहरूले शैक्षिक सत्र २०७५ का लागि वार्षिक कार्ययोजना तथा एकाइ योजना तयार गर्ने अनिछोमा आफै पनि उक्त कार्य पूर्ण समाप्त नभएको पाइएकोले हरेक विभागले आफ्नो विभाग अन्तर्गतका सदस्यहरूलाई वार्षिक कार्ययोजना तथा एकाइ योजना तयार गर्ने लगाइ विभागमा जम्मा गर्ने र त्यसको एक प्रति Hard copy वा Soft copy अनिवार्य रूपमा आफ्नो मितिले ७ दिनभित्र OAA शाखामा पेश गर्ने निर्देशन दिने निर्णय गरिन्छ।

प्रस्ताव नं. ६: Remedial class सञ्चालन गर्ने सम्बन्धमा निर्णय नं. ६: प्रस्तुत प्रस्तावका सम्बन्धमा छलफल गर्दा यस क्याम्पसका विभिन्न तह र कक्षाका अध्ययन गरिरहेका विद्यार्थीहरू मध्ये कम्पोजर विद्यार्थीहरूका लागि Remedial class सञ्चालन गर्नेका लागि आवश्यक कार्यविधि तथा प्रकृया तयार पार्नेका लागि देहाय अनुसार उपसमिति गठन गर्ने निर्णय गरिन्छ।

संयोजक - स.व्या.प्र. हिरालाल ऐंग्री

सदस्य - उप.प्रा. कूल प्रसाद अधिकारी

सदस्य - उप.प्रा. दिपेन्द्र ऐंग्री क्षेत्र

सदस्य - शिक्षक देव बहादुर क्षेत्री

सदस्य - स्वविद्यु अध्ययन. मन बहादुर थापा

प्रस्ताव नं. ७: Transcer इपयु सम्बन्धमा

निर्णय नं. ७: प्रस्तुत प्रस्तावका सम्बन्धमा छलफल गर्दा यस क्याम्पसमा २०१७ र २०१८ (Transcript मा २०१९ र २०२०) भएका विद्यार्थीहरूको Transcer इपयु गर्नेका लागि देहाय अनुसार उपसमिति गठन गर्ने निर्णय गरिन्छ।

संयोजक - डा. दिलीराज गौतम

सदस्य - कूल प्रसाद अधिकारी

सदस्य - दिपक प्रसाद शर्मा कंडेल

सदस्य - श्याम प्रसाद शर्मा

सदस्य - प्रदिप पन्त

सदस्य - देव बहादुर क्षेत्री

सदस्य - शिवराज पन्त

सदस्य - मन बहादुर थापा (मनिष)

प्रस्ताव नं. ८: वार्षिक प्रगति प्रतिवेदन तयारी उपसमिति गठन सम्बन्धमा निर्णय नं. ८: प्रस्तुत प्रस्तावका सम्बन्धमा छलफल गर्दा यस क्याम्पसको वार्षिक प्रगति प्रतिवेदन २०१८/१९ तथा २०१९/२० गर्नेका लागि देहाय अनुसार उपसमिति गठन गर्ने निर्णय गरिन्छ।

क्रमशः

संयोजक - स.व्या.प्र. हिरालाल ईग्री

सदस्य - शिवसुष्ण शवाली

सदस्य - रामजी प्रसाद सुर्वेदी

सदस्य - आश्विनी ईग्री

सदस्य - हुम बहादुर थापा

प्रस्ताव नं. ६ : पञ्चवर्षीय रणनीतिक योजना (०६५/०६० - ०६३/०६५) सम्बन्धमा

निर्णय नं. ६ : प्रस्तुत प्रस्तावका सम्बन्धमा हलफल गर्दा

यस क्याम्पसको आगामी पाँच वर्षको ०६५/०६० - ०६३/०६५ सम्मको रणनीतिक योजना तयारी गर्नका लागि देहाय अनुसारको समिति गठन गरी कार्य विभाजन समेत गर्ने गरियो

संयोजक - स.व्या.प्र. तिलक प्रसाद कंडेल

सदस्य - स.व्या.प्र. हिरालाल ईग्री

सदस्य - विप्लव शर्मा

सदस्य - यम प्रसाद शर्मा

सदस्य - हुम बहादुर थापा

साथै क्याम्पसको SWOT Analysis र वार्षिक कार्ययोजना (Action Plan) र सो अनुसारको अनुमानित खर्चको समेत सुझाव पेश गर्नका लागि देहाय अनुसार कार्यदल गठन गर्ने निर्णय गरिन्छ।

संयोजक - विप्लव शर्मा

सदस्य - यम प्रसाद शर्मा

सदस्य - हुम बहादुर थापा

प्रस्ताव नं. १० : रणनीतिक योजना (२०६३/०६५ - ०६८/०६५) को समिति सम्बन्धमा ।

निर्णय नं. १० : प्रस्तुत प्रस्तावका सम्बन्धमा हलफल गर्दा

यस क्याम्पसको समग्र गुणस्तरलाई सुधार गर्दै उच्च शिक्षा सुधार परियोजना (Higher Education Reform Project - HERP) मा सहभागी हुने यस

विश्वविद्यालय अनुदान आयोगबाट सुरु भएको उच्च शिक्षाको गुणस्तर सुधार गर्ने अभियान अन्तर्गतको गुण-

स्तर सुधार गर्ने सुनिश्चिता प्रत्यायन (Quality Assurance and Accreditation - QAA)

प्रक्रिया

क्रमांक :

प्रकृया समेत सुकर्म लागू होना उद्देश्य अनुरूप तयार पारिष्को पत्र्य वर्षीय शैक्षणिक योजनाको समीक्षा गर्दा वैद्यक वर्गोपिष्को शैक्षणिक योजनाको सफलता पूर्वक सम्पन्न भइसकेको र तल उल्लेखित केही योजनाहरू कोभिड - १९ का कारण लागी समयको बन्दाबन्दी (लकडाउन) ले गर्दा कतिपय योजनाहरू सुरुआत गर्ने अवस्था नै नरहेको र कतिपय योजनाहरू लागि आर्थिक स्रोत जुटाउन नसकिएकोले सम्पन्न हुन नसकेको अवस्था रह्यो। सम्पन्न हुन नसकेको र सुरुआत नभएका योजनाहरूलाई आगामी पत्र्य वर्षीय योजना (२०७५/०८० - ०८३/०८५) मा विशेष प्राथमिकताका साथ सम्पन्न गर्ने गरी योजना बनाउने निर्णय गरिन्छ।

● पत्र्य वर्षीय योजना २०७३/०७५ - ०७८/०७९)को प्रगति विवरणः सम्पन्न भएका योजनाहरूः

- * विश्वविद्यालय अनुदान आयोग (UGC) बाट उच्च शिक्षा सुधार परियोजना (HERP) कार्यक्रम अर्थात् अनुदान रु.
- * सुविधा सम्पन्न सेमिनार हल निर्माण
- * ७० जना छात्राहरूका लागि सुविधा सम्पन्न छात्रावास निर्माण
- * ८ सटर सहितको नयाँ सपिङ कमलैक्स निर्माण, पुरानो सपिङ कमलैक्सको पहिलो तला थप
- * चर्मना गृहको विस्तार
- * नयाँ पार्किङ स्थल निर्माण स्वयं सञ्चालन
- * नयाँ बगैँचा निर्माण
- * पुस्तकालय भवनका लागि २ तला ढलान कार्य सम्पन्न
- * नयाँ कार्यक्रमका रूपमा IBBA कार्यक्रम सञ्चालन
- * २ पत्र्यसम उत्कृष्ट व्यवस्थापन विषय पढाइ हुने क्याम्पस को रूपमा पुरस्कार
- * विद्यार्थी उत्तीर्ण दरमा क्रमिक सुधार
- * जनशक्ति विद्या योजना अन्तर्गत २३ जना नयाँ पुण्डालीन शिक्षकको नियुक्ति
- * पूर्व विद्यार्थीहरूको संस्था (Alumni Association) को गठन
- * स्वायत्तता नीति अनुसरण तथा कार्यबन्धन, समुदायको

कर्मचारी।

प्रकृथा समेत सुकृती लंगाथतका उद्देश्य अनुकूप तयार पारिष्टो पत्र्ये कार्ये शैलीतिके योजनाके समिना गदा देहाय विद्यार्थिका अधिकांश योजनाहु सजलता पूर्वक सम्पन्न 2018 भइसकेका र तल उल्लेखित केही योजनाहु कोभिड - 19 का कारण लामो समयके बन्दावन्दी (लकडाउन) ले गदा कतिपय योजनाहु सुकृभात गर्ने अवस्था नै नरहेको र कतिपय योजनाहु लागि आर्थिक श्रोत जुटाउन नसकिएकोले सम्पन्न हुन नसकेको अवस्था रहयो। सम्पन्न हुन नसकेका र सुकृभात नभएका योजनाहुलाई आगामी पत्र्यवर्षीय योजना (2021/22 - 2022/23) मा विशेष प्राथमिकताका साथ सम्पन्न गर्ने गरी योजना बनाउने निर्णय गरिन्हो।

• पत्र्यवर्षीय योजना 2021/22 - 2022/23 को प्राति विषयः सम्पन्न भएका योजनाहु :

- * विश्वविद्यालय अनुदान आयोग (UGC) बाट उच्चशिक्षा सुधार परियोजना (HERP) कार्यक्रम अर्माफत अनुदान रु.
- * सुविधा सम्पन्न सैमिनार हल निर्माण
- * 100 जना छात्राहकका लागि सुविधा सम्पन्न छात्रावास निर्माण
- * 1 सटर सहितको नयाँ सपिडो कम्लेक्स निर्माण, पुरानो सपिडो कम्लेक्सको पहिलो तला थप
- * चप्रेता गृहको विस्तार
- * नयाँ पाकिडो स्थल निर्माण अथवा सञ्चालन
- * नयाँ बगैचा निर्माण
- * पुस्तकालय भवनका लागि 2 तला ढलान कार्य सम्पन्न
- * नयाँ कार्यक्रमका रूपमा IBA कार्यक्रम सञ्चालन
- * 2 पत्र्यवर्षीय उत्कृष्ट व्यवस्थापन विषय पढाइ हुने व्यापार को रूपमा पुरस्कृत
- * विद्यार्थी उत्तीर्ण दरमा कतिके सुधार
- * जनशक्ति-विषय योजना अर्माफत 23 जना नयाँ पुणशालीन शिक्षकको नियुक्ति
- * पूर्व विद्यार्थीहरूको संस्था (Alumni Association) को गठन
- * स्वायत्तता नीति अनुसरण तथा कार्यावधान, समुदायको

कार्यः

क्याम्पस प्रतिष्ठे रुची र सहभागिता वृद्धि

- * कार्य र्थत । कार्यदेश (Task) कार्यव्ययन
- * शिक्षण कार्यमा प्रविधिष्ठे प्रयोग
- * शैक्षिक क्याम्पसको अभ्यास । वार्षिक तथा शैक्षिक योजना अनुसूच पढन पाढन
- * आन्तरिक परीक्षा तथा प्रवृत्तपौषण मूल्यांकन र समीक्षा गर्ने प्रचलनमा प्रभावकारिता
- * विद्यार्थी गुणस्तर सुधारको गढन । गुणस्तर सुधारमा विद्यार्थी सहभागिता
- * कार्यक्रमहरू (प्रशासकिक, विभागीय लगायत) को स्तरिकरण
- * खेल मैदानको लेवल मिलाउने कार्य संगसंगै खेलकुदको सुविधाया सुधार
- * शिक्षक कर्मचारी आवास तथा शौचालयहरू यवम होस्टेल (Boys) को मर्मत सम्भार
- * थप सौलार प्यानल जडान
- * विज्ञान भवनको तला थप तथा नयां ल्याब व्यवस्थापन
- * प्रतिबालय निर्माण
- * सि.सी. क्याम्पस तथा प्रोजेक्टर जडान

सम्बन्ध नभएका योजनाहरू:

- * नयां शैक्षिक कार्यक्रमहरू (BSW, BHM, BCA, BSc in CSIT) सञ्चालन गर्ने
- * OAA प्रमाणपत्र प्राप्त गर्ने
- * प्राध्यापक कर्मचारी आवास निर्माण गर्ने
- * विज्ञान भवन अगाडि बोटनिकल गार्डन निर्माण गर्ने
- * सवारी साधन खरिद गर्ने

प्रमुख

पाठ्यभारमा गणना नहुने कोर्स (Non credit Course) सञ्चालन गरिएको प्रतिवेदन -२०७९

उच्च शैक्षिक संस्थाहरूले संस्थामा अध्ययन गर्न आउने विद्यार्थीहरूका लागि नियमित रूपमा पठनपाठन हुने र वार्षिक परीक्षामा गणना हुने पाठ्यक्रमका अतिरिक्त Non Credit Courses को पनि पठनपाठन तथा सञ्चालन गर्ने गरेको पाइन्छ । विद्यार्थीको सिकाइ क्षमतामा सुधार ल्याउन तथा पेशागत क्षमता अभिवृद्धि गर्न यस किसिमका पाठ्यक्रमले ठूलो सहयोग पुऱ्याएको हुन्छ । विशेषतः नियमित र पाठ्यक्रममा गणना हुने कोर्सलाई सहयोग पुऱ्याउने खालका कोर्सको अतिरिक्त सिप सिकाइसँग सम्बन्धित कोर्सहरूको सञ्चालन गर्न सक्ने हो भने संस्थामा विद्यार्थी भर्नादर पनि बढाउन सकिने हुन्छ ।

पाठ्यभारमा गणना नहुने र व्यवहारिक जीवनयापनमा उपयोगी हुने खालका जस्तै सिलाई बुनाइ, भाषा, नृत्य, वायरिङ, इन्टर्नसिप, बैंक तथा वित्तीय कारोबार, होटेल व्यवस्थापन, ट्रेकिङ, उद्घोषण आदि लगायत तथा विभिन्न आयोग र संघ संस्थाले लिने परीक्षामा सहयोग पुऱ्याउने प्रकृतिका कोर्सहरू सञ्चालनमा ल्याउने हो भने यसले विद्यार्थीको क्षमता मात्र वृद्धि नगरी उनीहरूलाई आत्मनिर्भर हुनका लागि समेत सहयोग पुऱ्याउँदछ र संस्थामा विद्यार्थीको आकर्षण पनि बढ्दै जान्छ ।

यसै सन्दर्भमा धवलागिरि बहुमुखी क्याम्पसले शिक्षाशास्त्र सङ्कायतर्फ अध्ययनरत विद्यार्थीहरूका लागि यस वर्ष Non Credit कोर्ससँग सम्बन्धित कार्यक्रम सञ्चालनको सुरुवात गरेको छ । नेपाल सरकार शिक्षा मन्त्रालयले तयार गरेको निमावि तहमा अध्यापन गराउने शिक्षकहरूका लागि अध्यापन अनुमतिपत्रको परीक्षाका लागि तयार पारिएको पाठ्यक्रममा आधारित रही करिब दुईहप्ताको कार्यक्रम क्याम्पसमा सञ्चालन गरिएको थियो । यसका साथै व्यवस्थापन सङ्कायतर्फ बिबिएसतर्फ चौथो वर्ष र बिबिएतर्फ आठौँ सेमेस्टरमा अध्ययन गर्ने विद्यार्थीहरूलाई लक्षित गरी क्याम्पसले पाठ्यक्रममा गणना नहुने तर विद्यार्थीको क्षमतामा वृद्धि गराउने किसिमको पाठ्यक्रम तयारी समेत गरेको छ । यस पाठ्यक्रममा आधारित रही तोकिएका विद्यार्थीहरूका लागि अनुकूल समयमा कक्षा सञ्चालन गर्ने तयारीमा क्याम्पस रहेको छ ।

शिक्षक सेवा आयोगको मिति २०७९/०२/१२ मा विज्ञापन नं. ३६/०७८-०७९ ले आव्हान गरेको निम्न माध्यमिक तहको स्थायी अध्यापन अनुमतिपत्रको विज्ञापनबमोजिम यस धवलागिरि बहुमुखी क्याम्पसमा बिएड प्रथम, द्वितीय, तृतीय र चौथो वर्षमा अध्ययनरत एवम् चौथो वर्ष पुरा गरेका समेत र अन्य विद्यार्थीहरूलाई समेत सहभागी गराइ सबलीकरण कार्यक्रम आयोजना गरिएको थियो । क्याम्पस प्रशासनको संयोजन र सहभागी विद्यार्थीको सक्रियतामा सञ्चालित कार्यक्रममा करिब १५० जना विद्यार्थीको सहभागिता रहेको थियो । साउन १२ देखि सञ्चालित कार्यक्रम २६ गतेसम्म हरेक दिन बेलुका ५ बजेदेखि ७ बजेसम्म सञ्चालन भएको थियो । क्याम्पसका पाठ्यक्रम विषयका उपप्राध्यापक शिवप्रसाद पौडेलले कक्षाको सहजिकरण गर्नुभएको थियो । यो कक्षामा सहभागी भएका विद्यार्थीहरूबाट जनही रु. २०० का दरले शुल्क लिइएको थियो । यस शुल्कवापत उठेको रकमबाट शिक्षकलाई पारिश्रमिक दिइएको थियो ।

यस कक्षामा पठनपाठन गराइएको स्थायी अध्यापन अनुमतिपत्रको पाठ्यक्रम र सहभागी विद्यार्थीहरूको हाजिरी विवरण यसैसाथ संलग्न गरिएको छ ।

नन्-क्रेडिट पाठ्यांश (Non Credit Course) शिक्षण सञ्चालन कार्यविधि- २०७९

प्रस्तावना

धवलागिरि बहुमुखी क्याम्पसमा दिगो शैक्षिक गुणस्तर कायम गर्ने तथा सिपयुक्त र दक्ष जनशक्ति उत्पादन गर्ने अभिप्रायले विभिन्न सङ्काय र संस्थानमा अध्ययनरत विद्यार्थीहरूको ब्यवहारिक ज्ञानलाई सुदृढ गर्ने तथा पाठ्यपुस्तकबाट सिकेको सैद्धान्तिक ज्ञानका अतिरिक्त प्रतिस्पर्धात्मक बजारमा माग भए अनुरूपका सीप र दक्षतायुक्त जनशक्ति तयार पार्नेतर्फ क्याम्पसका योजनाहरू केन्द्रित हुदै गइरहेका छन् ।

शिक्षाको अधिकतम प्रतिफल प्रत्याभूतिका लागि विद्यार्थीहरूले आफूले सिकेका सैद्धान्तिक ज्ञान अनुरूपको ब्यवहारिक कार्यदक्षता हासिल गर्नु जरुरी हुन्छ । क्याम्पसमा हरेक सङ्काय र संस्थानमा अध्ययन गर्दै गरेका तथा आफ्नो अध्ययन अवधि पूरा गरी रोजगारीको खोजीमा रहेका विद्यार्थीहरूलाई रोजगारी र स्वरोजगारीका अवसरहरूबाट बञ्चित हुन नपरोस भन्ने उद्देश्यले यो पाठ्यांश तयार गरिएको हो । स्थानीय स्तरमा उपलब्ध साधन तथा स्रोतको परिचालन गरी आवश्यक सिप सिकाउने व्यवस्था गर्दै त्रिवि, क्याम्पस, समुदाय तथा विद्यार्थीहरूको उद्देश्य र आकाङ्क्षालाई परिपूर्ति गर्नका लागि क्याम्पसबाट उत्पादित जनशक्तिलाई आवश्यक तालिमयुक्त कक्षाहरूको व्यवस्था गर्दै रोजगार योग्य, उद्यमशील र आत्मनिर्भर बनाइ प्रतिस्पर्धात्मक क्षमता सुदृढ बनाउनुपर्ने आवश्यकता देखिएको हुँदा यो "नन्-क्रेडिट पाठ्यांश शिक्षण कार्यविधि-२०७९" तयार गरी कार्यान्वयनमा ल्याइएको छ ।

परिच्छेद -१

परिचय

१.१ सङ्क्षिप्त नाम र प्रारम्भ : यो कार्यविधिको नाम "नन्-क्रेडिट पाठ्यांश शिक्षण कार्यविधि-२०७९" रहने छ । यो कार्यविधि क्याम्पस सञ्चालक समितिले स्वीकृत गरेको मितिदेखि लागू हुनेछ ।

१.२ परिभाषा : विषय वा प्रसङ्गले अर्को अर्थ नलागेमा यस कार्यविधिमा

- क. "कार्यक्रम" भन्नाले यस कार्यविधि बमोजिम सञ्चालन हुने "नन्-क्रेडिट पाठ्यांश शिक्षण" लाई बुझ्नुपर्दछ ।
- ख. "तालिम प्रदायक विभाग" भन्नाले यस कार्यविधि बमोजिम सञ्चालन हुने "नन्-क्रेडिट पाठ्यांश शिक्षण" का लागि क्याम्पसबाट तोकिएको विभागलाई बुझ्नुपर्दछ ।
- ग. "पाठ्यक्रम" भन्नाले यस कार्यविधि बमोजिम सञ्चालन हुने र नेपाल सरकार, प्रदेश सरकार, निजी संघ संस्था एवम् स्वयम् क्याम्पसले "नन्-क्रेडिट पाठ्यांश शिक्षण" का लागि तयार गरेको पाठ्यक्रमलाई बुझ्नुपर्दछ ।
- घ. "प्रशिक्षक" भन्नाले यस कार्यविधि बमोजिम सञ्चालन हुने "नन्-क्रेडिट पाठ्यांश शिक्षण" का लागि क्याम्पस वा विभागले नियुक्त गरेको व्यक्तिलाई सम्झनुपर्दछ ।
- ङ. "प्रशिक्षार्थी" भन्नाले यस कार्यविधि बमोजिम सञ्चालन हुने "नन्-क्रेडिट पाठ्यांश शिक्षण" मा सहभागी विद्यार्थीहरूलाई सम्झनुपर्दछ ।
- च. "लागत साभेदारी" भन्नाले यस कार्यविधि बमोजिम सञ्चालन हुने "नन्-क्रेडिट पाठ्यांश शिक्षण" का लागि सहभागी र क्याम्पस बिच हुने वित्तीय साभेदारीलाई बुझ्नुपर्दछ ।

छ. "समिति" भन्नाले "नन्-क्रेडिट पाठ्यांश शिक्षण" का लागि गठन भएको समितिलाई सम्झनुपर्दछ ।

ज. "सञ्चालक समिति" भन्नाले क्याम्पस सञ्चालक समितिलाई सम्झनुपर्दछ ।

१.३ उद्देश्य : "नन्-क्रेडिट पाठ्यांश शिक्षण" कार्यक्रमका देहायअनुसारका उद्देश्यहरू हुनेछन् :

- विद्यार्थीलाई वृत्ति विकासका लागि तथा कार्यक्षेत्रमा आवश्यक पर्ने सिप, कौशल र शिष्टतासम्बन्धी उत्प्रेरणा दिने,
- बजारको माग र आवश्यकता पहिचान गरी सो अनुकूलको ज्ञान, सिप र दक्षतासम्बन्धी व्यावहारिक तालिम प्रदान गर्ने,
- विद्यार्थीहरूलाई व्यावहारिक अभ्यास गराउने,
- प्रतिस्पर्धात्मक परीक्षामा सफल हुने दृढता विकास गर्ने,
- विद्यार्थीहरूमा रोजगारी अनुकूलका सिपहरू विकास गराई स्वदेशमा नै रोजगारीका लागि सक्षम हुन सक्ने अवस्था सिर्जना गर्ने ।

परिच्छेद- २

नन्-क्रेडिट पाठ्यांश शिक्षण सञ्चालन समिति गठन तथा व्यवस्थापन सम्बन्धी व्यवस्था

२.१ नन् क्रेडिट पाठ्यांश शिक्षणलाई प्रभावकारी रूपमा सञ्चालन गर्नका लागि सहायक क्याम्पस प्रमुखको संयोजकत्वमा विभिन्न विभागका विभागीय प्रमुखहरू वा प्रतिनिधि सम्मिलित भएको सात सदस्यीय नन् क्रेडिट पाठ्यांश सञ्चालन समिति गठन गरी सञ्चालन, व्यवस्थापन र अनुगमनको व्यवस्था गर्ने । सञ्चालन समिति देहाए बमोजिम रहने छः

संयोजक : सहायक क्याम्पस प्रमुख

सदस्य : विभागीय प्रमुखहरू वा प्रतिनिधिहरू मध्येबाट ३ जना

सदस्य : प्राध्यापक संघ सभापति

सदस्य : कर्मचारी संघ सभापति

सदस्य : स्ववियु सभापति

२.२ "नन्-क्रेडिट पाठ्यांश शिक्षण" सञ्चालन समितिको काम, कर्तव्य र अधिकार

क) "नन्-क्रेडिट पाठ्यांश शिक्षण" का लागि पाठ्यक्रम र विषयवस्तुको निर्धारण गर्ने,

ख) "नन्-क्रेडिट पाठ्यांश शिक्षण" कार्यक्रम सञ्चालनको सूचना प्रसारण गर्ने तथा समय, पाठ्यांश लगायतका विषयहरूका बारेमा आवश्यक व्यवस्था गर्ने,

ग) "नन्-क्रेडिट पाठ्यांश शिक्षण" कार्यक्रममा सहभागी हुने विद्यार्थीको विवरण सङ्कलन गर्ने,

घ) "नन्-क्रेडिट पाठ्यांश शिक्षण" कार्यक्रम सञ्चालनका लागि स्रोत व्यक्ति वा प्रशिक्षकको व्यवस्था गर्ने,

ङ) स्थानीय बजारको जनशक्ति मागको विवरण रोजगार समन्वय सेलसँग माग गरी सोही अनुसारका विषयहरू प्रशिक्षण गर्ने व्यवस्था गर्ने ।

- च) विद्यार्थीहरूलाई आवश्यकताअनुसार उनीहरूले माग गरेका विषयमा माग गरेको अवधिसम्म नन्-क्रेडिट पाठ्यांश शिक्षणका कक्षा सञ्चालनको लागि कक्षा कोठा, शिक्षण उपकरण लगाएतको व्यवस्था गर्ने
- छ) आवश्यकता अनुसार हांजिरी, शुल्क असुली लगाएत अन्य व्यवस्था मिलाउने,
- ज) कक्षा सञ्चालनको समयतालिका बनाई सोअनुसार कक्षा सञ्चालन गर्ने,
- झ) यसरी सञ्चालन भएका नन्-क्रेडिट पाठ्यांश शिक्षणका कक्षाहरूका बारेमा क्याम्पस प्रशासनसँग आवश्यक समन्वय गर्ने,
- ञ) नन्-क्रेडिट पाठ्यांश शिक्षणका कक्षा सञ्चालनार्थ क्याम्पसले कक्षाकोठाहरू र पानी, विजुली लगायत आवश्यक भौतिक सामग्री उपलब्ध गराए वापत आर्थिक व्ययभार क्याम्पसलाई बहन गर्न नलगाउने,
- ट) नन्-क्रेडिट पाठ्यांश शिक्षणका कक्षा लिने शिक्षकहरूलाई नियमानुसारप्रति पिरियडका दरले क्याम्पसमाकार्यरत शिक्षकहरूको प्रति पिरियड प्रति महिनाको पारिश्रमिकभन्दा माथि नहुने गरी पारिश्रमिक दिने,
- ठ) नन्-क्रेडिट पाठ्यांश शिक्षणका कक्षामा सहभागी हुने विद्यार्थीले अनिवार्य रूपमा क्याम्पसले तय गरेका आचारसंहिता पालना भए नभएको सम्बन्धमा अनुगमन गर्ने,
- ड) नन्-क्रेडिट पाठ्यांश शिक्षणका कक्षा लिन चाहने विद्यार्थीको सङ्ख्या धेरै भएमा सेक्सन विभाजन गरी कक्षा लिने व्यवस्था मिलाउने,
- ढ) एउटा कक्षामा बढीमा ४० जनासम्म विद्यार्थी राखेर कक्षा सञ्चालन गर्ने,
- ण) नन्-क्रेडिट पाठ्यांश शिक्षणको लागि समय निर्धारण गर्दा क्याम्पसको नियमित कक्षाहरू प्रभावित नहुने गरी निर्धारण गर्ने,
- त) नन्-क्रेडिट पाठ्यांश शिक्षणका कक्षा सञ्चालन पश्चात सम्बन्धित शिक्षक या प्रशिक्षकले अनिवार्य रूपमा सिकाई मूल्याङ्कन परीक्षाहरू सञ्चालन गरी त्यसको परीक्षाफल प्रकाशनको व्यवस्था मिलाउने,
- थ) यस किसिमका कक्षाहरूमा अध्यापन गराउने शिक्षकको दैनिक हाजिरी विवरण राख्ने व्यवस्था मिलाउने,
- द) नन्-क्रेडिट पाठ्यांश शिक्षणको समयावधि समाप्त भएको १५ दिनभित्र प्रगति प्रतिवेदन क्याम्पस कार्यकारी समितिमा पेश गर्ने व्यवस्था गर्ने।

२.३ क्याम्पस कार्यकारी समितिको भूमिका :

- क. "नन्-क्रेडिट पाठ्यांश शिक्षण" का लागि आवश्यक थप नीतिगत व्यवस्था गर्ने,
- ख. "नन्-क्रेडिट पाठ्यांश शिक्षण" का लागि लागत साभेदारीको निक्काल गर्ने,
- ग. "नन्-क्रेडिट पाठ्यांश शिक्षण" कार्यक्रममा आवश्यक समन्वय, सहजीकरण, अनुगमन र मूल्याङ्कन गर्ने,
- घ. "नन्-क्रेडिट पाठ्यांश शिक्षण" कक्षा सञ्चालनका लागि क्याम्पस प्रशासन, प्राध्यापक, कर्मचारी, स्ववियु र क्याम्पसमा क्रियाशील विद्यार्थी सङ्गठन तथा सम्बन्धित विद्यार्थीहरू सबैको सकारात्मक र सहयोगी भूमिका हुनुपर्ने भएकोले सो का लागि आवश्यक समन्वय गर्ने,
- ड "नन्-क्रेडिट पाठ्यांश शिक्षण" कक्षा सञ्चालनका क्रममा कुनै पनि समस्या उत्पन्न भएमा त्यसको समाधानको अन्तिम टुङ्गो लगाउने ।

परिच्छेद- ३

“नन्-क्रेडिट पाठ्यांश शिक्षणका विषयवस्तुहरू तथा शिक्षण” का विधिहरू सम्बन्धी व्यवस्था

३.१ “नन्-क्रेडिट पाठ्यांश शिक्षण” कार्यक्रम सञ्चालनका लागि विषयवस्तुहरू : “नन्-क्रेडिट पाठ्यांश शिक्षण” कार्यक्रम सञ्चालनका लागि मुख्यतः देहायअनुसारका विषयवस्तुहरू रहनेछन् :

- लेखा परीक्षण तालिम,
- लेखा सम्बन्धि तालिम,
- वित्तीय क्षेत्रसम्बन्धी व्यवहारिक सिप विकास तालिम,
- विभिन्न सरकारी तथा गैर सरकारी कार्यालयले लिने परीक्षाका लागि तयारी कक्षा,
- लोकसेवा तयारी कक्षा,
- शिक्षक सेवा तयारी कक्षा,
- शिक्षक अनुमति पत्र परीक्षा तयारी कक्षा
- नेतृत्व विकास तालिम,
- कम्प्युटर तालिम,
- अनुसन्धान तथा प्रतिवेदन लेखन गोष्ठी,
- रेडियो उद्घोषण तथा पत्रकारिता सम्बन्धि तालिम,
- GRE, TOEFL, IELTS, भाषा तयारी कक्षा,
- सेना प्रहरी वन रक्षक जस्ता सुरक्षा निकायको रोजगारीमा जान चाहनेका लागि वुद्धि परीक्षण सम्बन्धि तयारी कक्षा ।

३.२ “नन्-क्रेडिट पाठ्यांश शिक्षण” का तरिकाहरू

“नन्-क्रेडिट पाठ्यांश शिक्षण” शिक्षणका लागि विभिन्न तरिकाहरू अवलम्बन गर्न सकिन्छ । “नन्-क्रेडिट पाठ्यांश शिक्षण” अधिकांश व्यवहारिक ज्ञान प्रदान गर्नका लागि केन्द्रित गरिन्छ । यसका लागि सर्वप्रथम विद्यार्थीको चाहना र बजारको अवस्थाको पहिचान गर्नुपर्ने हुन्छ । विद्यार्थीहरू इच्छुक छन कि छैनन् ? त्यसको समेत वास्तविक पहिचान गरी विद्यार्थीहरूको सिकाइ क्षमता समेत पत्ता लगाउनुपर्ने हुन्छ । विद्यार्थीहरू कोही धेरै चलाख हुन्छन् भने कोही ज्यादै कमजोर पनि हुन्छन् । केहीलाई सामान्य निर्देशन दिँदा पनि हुन्छ भने केहीलाई विशेष खालको मद्दत गर्नुपर्ने हुन्छ । यसप्रकार कमजोर विद्यार्थीहरूलाई शिक्षकले धेरै नै मद्दत गर्नुपर्ने हुन्छ । यसका देहायअनुसारका विभिन्न विधि, तरिका तथा उपायहरू रहेका हुन्छन् :-

३.२.१. नन्-क्रेडिट पाठ्यांश शिक्षण” प्रशिक्षण विधि : “नन्-क्रेडिट पाठ्यांश शिक्षण” कार्यक्रममा प्रशिक्षणका विधिहरू देहायअनुसार हुनेछन् :-

क. सैद्धान्तिक ज्ञानका लागि : व्याख्यान विधि, छलफल विधि, प्रदर्शन विधि, आगमन तथा निगमन विधि,

ख. व्यवहारिक ज्ञानका लागि : प्रयोगात्मक विधि, परियोजना विधि, खोज तथा अन्वेषण विधि, सहभागितात्मक विधि

ग. अवलोकन विधि : भएका वा सम्भव भएसम्मका अवलोकन भ्रमण अदि ।

३.२.२ शिक्षण विधिहरू प्रयोगका लागि निम्न प्रक्रिया तथा तरिकाहरू आवश्यकता अनुसार अपनाउने

- इच्छुक विद्यार्थीहरूलाई सूचना जारी, पहिचान र छनौट गर्ने,
- विद्यार्थीहरूको सिकाई क्षमता पत्ता लगाउने,
- वैयक्तिक भिन्नताको पहिचान गरी सोअनुसारको निर्देशन/शिक्षण विधि निर्धारण गर्ने र कार्यान्वयन गर्ने,
- व्यवहारिक अभ्यासको योजना तयार गरी कार्यान्वयन गर्ने,
- विद्यार्थीका लागि आवश्यकताअनुसार परियोजना कार्य दिने ,
- आवश्यकताअनुसार प्रयोगशालामा समूहकार्य तथा सहकार्य गर्न लगाउने
- स्थलगत भ्रमण र अभ्यासहरू गराउने ,
- सहपाठी शिक्षण गराउने,
- प्रविधिको प्रयोग गरी आवश्यक निर्देशन दिने,

परिच्छेद- ४

‘नन्-क्रेडिट पाठ्यांश शिक्षण’ पाठ्यक्रम, प्रशिक्षक र सहभागी सम्बन्धी व्यवस्था :

- ४.१ **‘नन्-क्रेडिट पाठ्यांश शिक्षण’ कार्यक्रमको पाठ्यक्रम :** ‘नन्-क्रेडिट पाठ्यांश शिक्षण’ कार्यक्रमका लागि परिच्छेद २ को २.२ बमोजिम तोकिएका विषयक्षेत्रका सम्बन्धित निकायबाट स्वीकृत पाठ्यक्रमलाई मानिने छ ।
- ४.२ **प्रशिक्षक :** तोकिएको विषय क्षेत्रका कार्यक्रम सञ्चालन गर्न यस क्याम्पसका विभिन्न सङ्काय र संस्थानका सदस्यहरूलाई योग्यता र क्षमताका आधारमा प्रशिक्षक छनोट गरिने छ । प्रशिक्षकको छनोट ‘नन्-क्रेडिट पाठ्यांश शिक्षण’ कार्यक्रम सञ्चालन समितिले गर्नेछ । यदि क्याम्पसका शिक्षकहरूबाट सञ्चालन हुन नसक्ने कार्यक्रम भएमा स्थानीय क्षेत्रमा उपलब्ध विज्ञ तथा स्रोत व्यक्तिहरूको व्यवस्था क्याम्पस प्रशासनले गर्नेछ ।
- ४.३ **सहभागीको योग्यता र छनोट :** ‘नन्-क्रेडिट पाठ्यांश शिक्षण’ कार्यक्रममा सहभागी हुने विद्यार्थीका लागि निम्न योग्यता निर्धारण गरिने छ :
- क. सहभागी प्रशिक्षार्थीहरू क्याम्पसमा भर्ना भई नियमित कक्षा लिएको हुनुपर्नेछ,
- ख. एउटा कक्षामा बढीमा ४० जनासम्म विद्यार्थी राखेर कक्षा सञ्चालन गरिनेछ ।

४.४ ‘नन्-क्रेडिट पाठ्यांश शिक्षण’ अवधि

यस किसिमको पाठ्यांश शिक्षणका कक्षाहरू वार्षिक तथा सेमेस्टर प्रणाली सरहका कक्षाहरू होइनन् । प्रायः गरेर एक हप्तादेखि आठ हप्तासम्म यस किसिमका कक्षाहरू सञ्चालन गर्न सकिनेछ । धेरैजसो नन् क्रेडिट कोर्स शिक्षणका कक्षाहरूले कक्षामा पढाइ हुने विषयका व्यवहारिक ज्ञान र ती विषयसँग सम्बन्धित वृत्ति विकासमा जोड दिने हुँदा यस किसिमका कक्षाको अवधि धेरै लामो पनि हुने छैन । कोर्सको प्रकृतिका आधारमा नन् क्रेडिट कोर्स शिक्षणको अवधि निर्धारण गरिने छ ।

परिच्छेद -५

विविध

- ५.१ ‘नन्-क्रेडिट पाठ्यांश शिक्षण’ कार्यक्रम सञ्चालन समितिले विद्यार्थीहरू, शिक्षक तथा प्रशिक्षक र क्याम्पस प्रशासनसँग समन्वय गरी पाठ्यांशको प्रकृति र समयावधि आदिका आधारमा शुल्क तथा समयको निर्धारण गर्ने ।

- ॡ.२ शुल्क निर्धारण गर्दा क्याम्पसमा कार्यरत शिक्षकहरूको प्रति पिरिएड प्रति महिनाको पारिश्रमिक भन्दा माथि नहुने गरी पारिश्रमिक तोक्ने ।
- ॡ.२ शुल्क निर्धारण गर्दा सञ्चालन खर्चका लागि प्रशिक्षकको पारिश्रमिक बाहेक थप ॡ देखि १० प्रतिशत सम्म हिसाव हुने गरी निर्धारण गर्ने ।

N Credit

नेपाल सरकार
शिक्षक सेवा आयोग

निम्नमाध्यमिक तहको अध्यापन अनुमतिपत्रको लिखित परीक्षाको पाठ्यक्रम, २०७८

पूर्णाङ्क : १००

उत्तीर्णाङ्क : ५०

समय : १ घण्टा

१. पाठ्यक्रमको परिचय

यो पाठ्यक्रम निम्नमाध्यमिक तहमा शिक्षक हुन चाहने व्यक्तिहरूका लागि तयार पारिएको हो । नेपालमा विद्यालय शिक्षाको अवस्था र शिक्षण सिकाइ पद्धतिमा आफूलाई समाहित गर्न चाहने व्यक्तिहरूले शिक्षण सेवामा प्रवेश गर्नु पूर्व सञ्चालन गरिने अध्यापन अनुमति पत्रको परीक्षाको प्रयोजनका लागि यो पाठ्यक्रम तयार गरिएको छ । यसमा नेपालको शिक्षा प्रणाली, शिक्षण सिकाइमा आएका नवीनतम चिन्तन, बालबालिकाको मनोविज्ञान बुझेर शिक्षण सिकाइ क्रियाकलाप अघि बढाउने विषय, विद्यालय, समुदाय सम्बन्ध, शिक्षकको पेसागत विकास, शिक्षामा गुणस्तर, शैक्षिक नेतृत्व, कक्षाकोठा व्यवस्थापन, शैक्षणिक योजना, विद्यार्थीका सहायताका क्षेत्रहरू, शिक्षण विधि तथा पद्धति, विद्यार्थीहरूको मूल्याङ्कनका विधि तथा प्रचलन, शिक्षण सिकाइमा अनुसन्धानको अभ्यास, सञ्चार तथा सूचना प्रविधिको प्रयोग र प्रविधिका समसामयिक विषयलाई आधार मानी शिक्षण सिकाइ तथा कक्षाकोठा व्यवस्थापनका क्षेत्रसँग सम्बन्धित भइ यो पाठ्यक्रम तयार गरिएको छ । यस पाठ्यक्रमले शिक्षणमा संलग्न हुन चाहने व्यक्तिलाई अध्यापन अनुमतिको परीक्षाका लागि आवश्यक तयारी गर्न मार्गनिर्देशन गर्ने अपेक्षा राखिएको छ ।

२. उद्देश्य

यस पाठ्यक्रमका उद्देश्यहरू निम्नानुसार रहेका छन् :

- नेपालको राष्ट्रिय शिक्षा प्रणालीका विभिन्न पक्षहरूको सैद्धान्तिक परिचय र प्रयोगको अवस्थाका विषयमा बताउन,
- शिक्षामा देखिएका नवीनतम चिन्तन र यसमा देखापरेका मूल प्रवृत्ति एवम् विशेषताको जानकारी लिई शिक्षण सिकाइमा उपयोग गर्न,
- सिकाइको अवस्था, बालमनोविज्ञान र शिक्षा मनोविज्ञानका विभिन्न तत्वहरूको जानकारी गराउन र सिकाइमा तिनीहरूको उपयोग गर्न,
- विद्यालय र समुदायको सम्बन्ध तथा तिनीहरूको सहसम्बन्ध कायम गरी शिक्षण सिकाइमा सहजीकरण गर्ने तरिकाहरू बताउन,
- शिक्षकको पेसागत सक्षमता र प्रभावकारी सिकाइका लागि शिक्षकले खेल्नुपर्ने भूमिकाको विवेचना गर्न,
- शिक्षण सिकाइलाई गुणस्तरीय बनाउन योजना तथा मापदण्ड तयार गर्न,
- शैक्षिक सुशासन कायम गर्ने विषयमा शिक्षकले खेल्ने भूमिका बताउन,
- कक्षाकोठाको व्यवस्थापन गर्न, विद्यार्थीलाई सिकाइमा सहायता प्रदान गर्न र विभिन्न शिक्षण विधि तथा प्रक्रियाका आधारमा प्रभावकारी सिकाइ गर्न,
- सूचना तथा सञ्चार प्रविधिको प्रयोग गरी शिक्षण सिकाइ गर्न,
- शिक्षण सिकाइमा आवश्यक पर्ने बौद्धिक ज्ञान, भाषा तथा गणितीय सक्षमता र अध्ययन अनुसन्धानको निष्कर्ष तथा सुझावको उपयोग गरी शिक्षण गर्न,

२०७५/१२/०२

क्रिष्ण विद्यालय
धनकुटा
बागलुङ

N Credit

- विद्यालय विकासमा स्रोत पहिचान, सङ्कलन, वर्गीकरण र परिचालन तथा बजेट व्यवस्थापन
- विद्यालय शिक्षामा नागरिक समाज, गैरसरकारी तथा सामाजिक संस्थाको भूमिका

३.५. शिक्षकको पेसागत दक्षता विकास

- शिक्षकको पेसागत विकासको अवधारणा, यसको आवश्यकता र उपयोग
- शिक्षक पेसागत विकासको वर्तमान व्यवस्था र स्वरूप
- शिक्षक तालिमको आवश्यकता र उपयोग
- शिक्षकको पेसागत दक्षता विकासका उपायहरू एवम् प्रचलित मोडल तथा प्रणालीहरू
- विद्यालय सिकाइ सङ्गठन -School as a Learning Organization) का रूपमा विकास
- अध्यापन अनुमतिपत्रको आवश्यकता र औचित्य
- शिक्षकको नैतिक मूल्य, मान्यता, उत्तरदायित्व र तिनको परिपालना
- स्वःप्रयत्नमा आधारित जीवन पर्यन्त सिकाइ

३.६. गुणस्तरीय शिक्षा

- गुणस्तरीय शिक्षाको परिभाषा, अवधारणा, आयाम र विशेषता
- गुणस्तरीय शिक्षाका प्रचलित मापदण्ड / सूचकहरू
- विद्यालय शिक्षाको गुणस्तर सुधारका लागि शैक्षिक नीति तथा कार्यक्रमहरू,
- विद्यालय शिक्षामा शैक्षिक गुणस्तर अभिवृद्धि हुन नसक्नुका कारण र गुणस्तर सुधारका उपायहरू
- गुणस्तरीय शिक्षाको विकासमा शिक्षक, अभिभावक, समुदाय र विद्यार्थीको भूमिका

खण्ड ख : शैक्षिक व्यवस्थापन र शिक्षण प्रक्रिया

३.७. शैक्षिक सुशासन र नेतृत्व

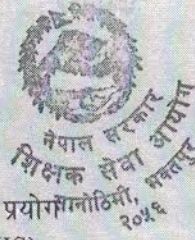
- शैक्षिक सुशासनको परिचय र अवधारणा
- शैक्षिक सुशासनमा नागरिक वडापत्र, उजुरी र गुनासो व्यवस्थापन,
- विद्यालयको अभिलेख व्यवस्थापन र प्रयोग
- शैक्षिक नेतृत्वको अवधारणा र प्रकार, आवश्यक सिपहरू
- नेतृत्व विकास र प्रयोगमा : वि.व्य.स., प्र.अ., शिक्षक र विद्यार्थीको भूमिका
- विद्यार्थीको क्षमता प्रफुटनमा शिक्षकको भूमिका, शिक्षण सिकाइमा प्रजातान्त्रिक अभ्यासको अवसर, विद्यार्थीमा नेतृत्व लिने अवसर सिर्जना, विद्यार्थीहरूमा भएको बहुप्रतिभाको खोज, स्वव्यवस्थापन, आत्म चिन्तन र आत्ममूल्याङ्कनको वातावरण निर्माण ।

३.८. कक्षाकोठा व्यवस्थापन तथा शैक्षणिक योजना

- कक्षाकोठाको व्यवस्थापनको अवधारणा र अभ्यास, विशेषता, प्रयोगको अवस्था तथा ध्यान दिनुपर्ने कुराहरू
- बसाई व्यवस्थापन, सिकाइ सामग्रीको सङ्कलन तथा प्रयोग, भित्ते सामग्रीको उपयोग
- कक्षाकोठाभित्रको अन्तरक्रिया: अवधारणा र प्रयोग, कक्षाकोठामा प्रभावकारी सञ्चार (पूर्व ज्ञानको परीक्षण, विद्यार्थी क्रियाशीलता, प्रश्न गर्ने सिप, निर्देशन सिप, विद्यार्थी परामर्श, बुझाइ सिपको परीक्षण र सुधारात्मक शिक्षण)
- शैक्षणिक योजना निर्माणका प्रक्रियाहरू
- शिक्षक-विद्यार्थी तथा विद्यार्थी-विद्यार्थी सम्बन्ध
- सामाजिक, सांस्कृतिक तथा भाषिक विविधताको व्यवस्थापन
- सह तथा अतिरिक्त कार्यकलापको योजना तथा व्यवस्थापन

सिप





N Credit

- शैक्षिक तथ्याङ्क सङ्कलन, विश्लेषण, सम्प्रेषण र प्रयोग
- एकीकृत शैक्षिक सूचना व्यवस्थापन प्रणाली (IEMIS)

३.१४. सामान्य बौद्धिक परीक्षण र गणितीय सक्षमता

- शाब्दिक बौद्धिक परीक्षण
- शब्द ज्ञान परीक्षण
- समरूपता
- शाब्दिक वर्गीकरण
- श्रेणीक्रम समस्याहरू
- छुटेका सङ्ख्याहरू पूरा गर्ने
- भिन्न र दशमलव
- प्रतिशत र अनुपात
- नाफा नोक्सान

४. मूल्याङ्कन

४.१ विशिष्टिकरण तालिका (Specification Grid)

पूर्णाङ्क : १००

| क्र.सं | एकाइ | वस्तुगत प्रश्नका प्रकार | | | जम्मा प्रश्न सङ्ख्या (प्रति प्रश्न २ अङ्क) |
|---|---|-------------------------|--------------------|-------------------|---|
| | | ज्ञान तथा बोध तह | सिपको प्रयोग तह | उच्च दक्षता तह | |
| खण्ड क : सामान्य शिक्षा | | | | | |
| १. | नेपालको राष्ट्रिय शिक्षा प्रणाली | २ | १ | १ | ४ |
| २. | शिक्षामा नवीनतम चिन्तन | २ | १ | | |
| ३. | सिकाइ र बाल मनोविज्ञान | १ | १ | १ | ६ |
| ४. | विद्यालय समुदाय सम्बन्ध | १ | १ | १ | ३ |
| ५. | शिक्षकको पेसागत दक्षता विकास | १ | १ | १ | ३ |
| ६. | गुणस्तरीय शिक्षा | २ | १ | १ | ४ |
| खण्ड ख : शैक्षिक व्यवस्थापन र शिक्षण प्रक्रिया | | | | | |
| ७. | शैक्षिक सुशासन र नेतृत्व | २ | १ | | |
| ८. | कक्षाकोठा व्यवस्थापन तथा शैक्षणिक योजना | २ | १ | १ | ७ |
| ९. | पाठ्यक्रम तथा विद्यार्थी सहायता प्रणाली | २ | २ | १ | ५ |
| १०. | शिक्षण विधि र शैक्षणिक प्रक्रिया | २ | १ | | |
| ११. | विद्यार्थी मूल्याङ्कन | २ | १ | १ | ७ |
| १२. | शिक्षण सिकाइमा अनुसन्धान र प्रयोग | २ | १ | १ | ४ |
| १३. | सूचना तथा सञ्चार प्रविधि | २ | १ | | |
| १४. | सामान्य बौद्धिक परीक्षण | २ | १ | १ | ७ |
| जम्मा | | २५ | १५ | १० | ५० |

द्रष्टव्य :

१. परीक्षा प्रणाली वस्तुगत हुने छ। वस्तुगत परीक्षामा प्रतिप्रश्न दुई अङ्कका दरले ५० वटा प्रश्न साधिनेछे।
२. वस्तुगत प्रश्नहरू निर्माण प्रथम तह (Level I) का ५० प्रतिशत, द्वितीय तह (Level II) का ३० र

नेपाल
बहुमुखी
बागलुङ

| Roll No. | Student's Name | Day | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
|-----------------|----------------------|-------|---|---|---|---|---|---|---|---|---|----|----|----|----|
| 46 | Shila shreesh | | | | | | | | | | | | | | ✓ |
| 47 | Aayushma sharma | | | | | | | | | | | | | | ✓ |
| 48 | barsha paudel | | | | | | | | | | | | | | ✓ |
| 49 | Somika Pradhanang | | | | | | | | | | | | | | ✓ |
| 50 | Taslima khadun | | | | | | | | | | | | | | ✓ |
| 51 | Chanda Budha Magar | | | | | | | | | | | | | | ✓ |
| 52 | Kalpana Thapa Magar | | | | | | | | | | | | | | ✓ |
| 53 | Anjali Bishawkarma | | | | | | | | | | | | | | ✓ |
| 54 | Suneeta Peshmi Magar | | | | | | | | | | | | | | ✓ |
| 55 | Durga Thapa Magar | | | | | | | | | | | | | | ✓ |
| 56 | Prativa Sharma | | | | | | | | | | | | | | ✓ |
| 57 | Loma Sharma | | | | | | | | | | | | | | ✓ |
| 58 | Dipa Palla | | | | | | | | | | | | | | ✓ |
| 59 | REKHA Paudel | | | | | | | | | | | | | | ✓ |
| 60 | partisha Acharya | | | | | | | | | | | | | | ✓ |
| 61 | Prabha Acharya | | | | | | | | | | | | | | ✓ |
| 62 | Devi Bohara | | | | | | | | | | | | | | ✓ |
| 63 | puspa paudel | | | | | | | | | | | | | | ✓ |
| 64 | Bishnu Acharya | | | | | | | | | | | | | | ✓ |
| 65 | Mina B.K | | | | | | | | | | | | | | ✓ |
| 66 | Sidana Niure | | | | | | | | | | | | | | ✓ |
| 67 | Malati Nepali | | | | | | | | | | | | | | ✓ |
| 68 | Sandhya kshetri | | | | | | | | | | | | | | ✓ |
| 69 | Laxmi khatri | | | | | | | | | | | | | | ✓ |
| 70 | Jyoti kandel | | | | | | | | | | | | | | ✓ |
| 71 | laxmi Gautam | | | | | | | | | | | | | | ✓ |
| 72 | Anita Gharti | | | | | | | | | | | | | | ✓ |
| 73 | Manisha B.K | | | | | | | | | | | | | | ✓ |
| 74 | manika khadka | | | | | | | | | | | | | | ✓ |
| 75 | Sofiya Guvre | | | | | | | | | | | | | | ✓ |
| 76 | Kasisha shrees | | | | | | | | | | | | | | ✓ |
| 77 | Kopila Gharti | | | | | | | | | | | | | | ✓ |
| 78 | Bhimu Budha | | | | | | | | | | | | | | ✓ |
| 79 | Ritu shrees | | | | | | | | | | | | | | ✓ |
| 80 | mina Pariyar | | | | | | | | | | | | | | ✓ |
| 81 | Sangita Sh Sharma | | | | | | | | | | | | | | ✓ |
| 82 | Hira B.K | | | | | | | | | | | | | | ✓ |
| 83 | manisha Gharti | | | | | | | | | | | | | | ✓ |
| 84 | Anisha Roka | | | | | | | | | | | | | | ✓ |
| 85 | Sima shreesh | | | | | | | | | | | | | | ✓ |
| 86 | Samihana Thapa | | | | | | | | | | | | | | ✓ |
| 87 | Deepa Thapa | | | | | | | | | | | | | | ✓ |
| 88 | Shuman Pariyar | | | | | | | | | | | | | | ✓ |
| 89 | Krishna Bishawkarma | | | | | | | | | | | | | | ✓ |
| 90 | Rabin Thapa | | | | | | | | | | | | | | ✓ |
| Attendance | | Girls | | | | | | | | | | | | | |
| | | Boys | | | | | | | | | | | | | |
| No. of Absentee | | Girls | | | | | | | | | | | | | |
| | | Boys | | | | | | | | | | | | | |



Financial accounting through accounting software

Credits: 3

Lecture Hours: 48



Objective of the Course:

The course is designed to provide students with broad knowledge and skill to take opportunity in changing environment of market. It also aims to equip the students with the operational aspects and practical insight in the real world situation. It is also designed to fulfill the demand of middle level manpower which is urgently needed to the market.

Learning Outcomes:

After the completion of this course, the students will gain knowledge about practical application of accounting and accounting software. It covers Accounting, Accounting software, Digital marketing Proposal writing for small firms and Company registration, renewal and de-registration process. It particularly deals with technical and practical aspects of accounting and digital system.

Course Details

Unit 1: Concept of Accounting

TH-2 LH, Pr.-5 LH

Concept, features, objectives of subsidiary books, cash discount and credit discount, Purchase book, stock book, sales book, invoice, tax invoice and abbreviated tax invoice, Purchase return book and debit note, sales return book and credit note, day book, cash and bank book and trial balance

Unit 2: Taxation and Auditing

TH-2 LH, PR.8 LH

Meaning of VAT and Taxes, Purpose of VAT, calculation of VAT and Taxes, TDS, ETDS, firm registration, P-PAN, B-PAN registration and deregistration, Excise duty, registration, renewal and deregistration, Financial auditing and auditing process and Practices in Nepal.

Unit 3: Computerized Accounting

TH-1, PR. 16

Introduction of computerized accounting system and application in accounting, Structure of CAS, Software packages: Generic, Specific, Tailored, Application of Accounting software system for business: Tally, Busy, FINSYS, Copas

Unit 4: Business Firm and Company

TH 1, PR. 2

Meaning, Types of business firms, Proposal writing for small firm, registration process, Company update, renewal and deregistration process in Nepal.

Unit 5: Digital Marketing

TH 1 PR.10

Digital marketing overview, Web design and development, Search engine optimization, E-mail marketing

References

Koirala, Y.R., Joshi, P.et.al (2019), *Financial Accounting-II*, Kathmandu: Asmita Books publisher & Distributors (P) Ltd.

Upreti, S.,Thapa, R.et.al (2015), *Fundamentals of Taxation and Auditing*, Kathmandu: ABC Books Publishers & Distributors House (P) Ltd.

Fundamentals of Digital Marketing by Pearson

<http://www.mof.gov.np>

<http://www.ird.gov.np>



2008/2/25

आयोजित 2008 साल काद 25 गतेका दिन-बि.ब.
 क्याम्पस कागलड स्नातकांक समितिका अध्यक्ष प्रा.डा.
 दिन बहादुर थापाको अध्यक्षतामा क्याम्पसका प्रा.डा.राजेश्वर
 झाको आचार्य तथा गरीबको बजेटका कारणे छलफल
 गन बसेको बैठकको उपस्थिति यस प्रकार रही -

उपस्थिति

१. अध्यक्ष प्रा.डा. दिन बहादुर थापा
२. सदस्य श्री गोविन्द प्रसाद कुँदेल
३. " श्री सुदर्शन शिलवाल
४. " श्री विवेक शंखे
५. " श्री प्रदीप शर्मा
६. " श्री डा.गंगाधर आचार्य
७. " श्री स.से.उ.का. श्री सहदेव श.श.
८. " श्री रामेश श.श.
९. " श्री जयराज शर्मा
१०. " श्री विष्णु प्रसाद शर्मा
११. " श्री बहादुर श्री सुरज कोसल
१२. " श्री.बि.स.श. श्री कुमर राज उपाध्यक्ष
१३. " श्री.बि.का.श.श.प.
१४. " श्री.बि.प्र.स.श.प. श्री मन बहादुर थापा
१५. " श्री.बि.उ.स.श.प. श्री शक्ति शर्मा
१६. " श्री.बि.स.श.प. श्री शिव प्रसाद पाण्डे
१७. " श्री.बि.स.श.प. श्री ना.ए.श.प. श्री प्रसाद शर्मा
१८. " श्री.बि.स.श.प. श्री हुम बहादुर थापा
१९. " श्री.बि.स.श.प. श्री हिरा शर्मा
२०. सदस्य सचिव क्याम्पसका प्रा.डा. राम प्रसाद उपाध्यक्ष
२१. - विशेष उपस्थिति -
२२. श्री.बि.स.श.प. श्री तिलक प्रसाद कुँदेल
२३. " श्री हरि प्रसाद पाण्डे

प्रस्ताव नं.१ आवेल्लो बैठकको समिति -
 निर्णयः - प्रस्तुत विषयमा छलफल गर्दा समितिको यस
 आवे 2008 असार १७ गतेका दिन भएको बैठकले गरेको
 निर्णयलाई विद्यालय अनुदान आयोगबाट गठित



PRT ले क्याम्पसको स्थलगत अवलोकन गरि दिइएको
सुझावहरूमाथ्य धेरैजसो काम सम्पन्न भै सकेको र केही
कार्यहरू सम्पन्न हुने आशा रहेको पाइयो। बाँकी रहेका
कार्यहरूलाई यथालभ्य दिई सम्पन्न गरी Response
Report विश्वविद्यालय अनुदान आयोग समक्ष पेश गरिने
लागो। I QAC र JAC लाई अनुरोध गर्ने निर्णयमाथ्य
प्रस्ताव नं. २. पञ्चवर्षीय रणनीतिक योजना सम्बन्धमा -

निर्णय: - यस क्याम्पसले आगामी २ वर्ष (०७९/०८० देखि
०८३/०८४) का लागि तथा गरेको पञ्चवर्षीय रणनीतिक
योजनालाई हलपूर्वकता उठेका केही विषयहरूलाई समावेश
गरी अनुमोदन गर्ने र रणनीतिक योजना निर्माण गर्ने
जाति मद्दतपूर्ण जिम्मेवारी सम्पन्न गर्नुमा रणनीतिक
योजना तयरी उपसमितिलाई धन्यवाद दिने निर्णय
गरिन्छ।

प्रस्ताव नं. ३ आर्थिक विवरण त्रि.वि.का पेश गरेको सम्बन्धमा
निर्णय: - क्याम्पसले यस अर्थ मिति ३०
त्रि.वि.का पेश गरेको आर्थिक विवरणलाई अनुमोदन
गर्ने निर्णय गरिन्छ।

प्रस्ताव नं. ४ आगामी वर्षको अनुमानित आय व्यय विवरण
सम्बन्धमा।
निर्णय: - त्रिभुवन विश्वविद्यालयले तोकैका कम्प्युटिङ्ग
रुहेको क्याम्पसले तथा गरेको आगामी आर्थिक वर्ष
२०७९/०८०को अनुमानित आय व्यय विवरण र
गत आ.व. २०७८/०७९ को यथावत आय व्यय विवरण
लाई अनुमोदन गर्ने निर्णय गरिन्छ।

प्रस्ताव नं. ५ क्याम्पस कार्यकारी समिति, BAA अन्तर्गत
उचित विभिन्न समिति तथा उपसमितिलाई गरेको
निर्णय सम्बन्धमा -
निर्णय: - यस क्याम्पस कार्यकारी समितिलाई मिति २०७८/०७/२३
२०७८/१२/१०, २०७८/१२/२४, ०७९/१/१६ र ०७९/०/१९तक
देखिकोबाट गरिएका सबै निर्णयहरू र BAA अन्तर्गत
अन्तर्गत उचित विभिन्न समिति तथा उपसमितिलाई
गोपनीय तथा निर्णयलाई अनुमोदन गर्ने निर्णय गरियो।

प्रस्ताव नं. ६ का मीति तथा कार्यविधि अनुसूची (क)।

निर्णय :- विभिन्न समिति तथा उपसमिति द्वारा तथा
गोका प्रतिवेदन तथा कार्यविधि द्वारा प्राप्त अनुसूची
जाति आदि विषयों के लिए मीति तथा
कार्यविधि लाने पर चर्चा करने का निर्णय किया -

- (क) सूचना तथा प्रस्ताव प्रकाशित मीति 2009
- (ख) उपन्यासक द्वारा सभागत कार्यविधि, 2009
- (ग) गैर केडि 2 पाठ्यांश के कार्यविधि - 2009

Report on the Progress of Strategic Plan (2073/074-078/079)

DMC started introducing five year planning with the formulation of first five-year strategic plan (2073/74-078/79). A committee, 'Five year Strategic Plan Committee', comprising three members (Coordinator-Assistant Campus Chief, Tilak Prasad Kandel and members, Hiralal Regmi and John Bajracharya) was formed assigned with identifying the crucial aspects requiring immediate improvement and sustained mechanism integrated with attainable action plan for quality enhancement for extended five year period. The committee crystallized the strength, weakness, opportunities and threats/ challenges (SWOT) which were profoundly diagnostic and hopefully remedial. Similarly, the action plans suggested by the committee were crucially instrumental to drive the entire activities of the campus to the level of credible academic quality leading DMC to initiate Quality Assurance and Accreditation-QAA process.

Most of the strategic actions, included in the fiveyear plan, have been successfully executed which has enhanced DMC to the level nearly eligible to Quality Assurance and Accreditation-QAA certified campus. Different committees under Quality Enhancement Mechanism have been formed and some of them are propelling the improvement initiatives in a commendable manner. Ex students of the campus have been striving to be institutionally organized as Alumni Association aiming to contribute to the campus in economic, academic and physical/infrastructural aspects.

Achievement:

- Construction of a sophisticated seminar hall,
- Better management of sports ground along with sports ground Levelling,
- Construction of girl's hostel with enhanced hostel facility for nearly 70 girls,
- Construction of new shopping complex with 8 shutters and construction of first story with four class rooms on the shopping complex bordered with Jeep park,
- Construction of science building,
- Better management of drinking water along with water tank construction,
- Construction of waiting unit,
Extended canteen,
- Construction and operation of new parking,
- Construction of new garden,
- library is being reinstalled with renovated infrastructure,
- BBA Programme has been introduced,
- Enhanced eminence of the campus (Campus has been awarded twice as the best business study campus),
- Pass percentage of the students is increasing,
- Execution of human resource planning/ appointment of 23 full time teachers,
- Community's interest towards campus is increasing and Alumny Association has been formed.
- Execution of ToR for all the staffs,
- ICT based tutorial environment,
- Practice of academic calendar, annual/Unit teaching plan,
- Internal examinations and feedback, appraisal/assessment system,
- Formation of Student Quality Circle (SQC) and involvement of students in quality initiatives,

- Office room management, Staffs room management, Account section management, Management of office for Asst. Campus Chiefs, Exam section management, Furnishing of departments,
- Science lab management with additional lab equipment in new lab building,
- Maintenance of Quarter and toilet,
- Maintenance of internal road renovated with concrete construction,
- Stair renovation of administrative building with granite work,
- Additional solar panel installation,
- Installation of overhead Projector, CC camera,
- Process of the installation of EMIS software is under going,
- Channelization of the institutional information through the website and publication of prospectus, brochure, bulletin, campus profile,

Strategic actions, which have not been executed

Some of the strategic actions were not carried out owing to economic and other problems.

- The plan of launching some new new programme, such as BSW, BIM, BCA, BSc. In CSIT, etc. programme was not executed
- Due to the sudden outbreak of COVID-19 and nation-wide lockdown afterwards, the process of acquiring QAA certificate was delayed.
- Construction of Teacher/staff Quarter,
- Botanical Garden in front of Science Block,
- Purchasing of vehicle

Conclusion and Recommendation

Strategic Plan 2073/074-078/079 prepared by the campus was the first effort of the planned development project. Although, the strategic plan itself was not much systematic and it required more explanation, the plans and programmes included in the strategic plan proved to be highly fruitful to mobilize the man power, internal resources, collaboration with external stakeholders and elevate the comprehensive quality of this campus. The participation of this campus in QAA programme initiated by UGC was the outcome of the implementation of the strategic plan.

The campus is making remarkable progress in enhancing physical infrastructures and academic improvements. The campus requires much detail acknowledgement of the problems and identification of the measures to solve the problems. It is expected that the new strategic plan will include the detail identification of those problems and the solution measures.